

Touro College Annual Security & Fire Safety Report 2021



**TOURO COLLEGE &
UNIVERSITY SYSTEM**

Where Knowledge and Values Meet



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TOURO COLLEGE ANNUAL SECURITY AND FIRE SAFETY REPORT 2021

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Dr. Alan Kadish, President

A MESSAGE FROM DR. ALAN KADISH, PRESIDENT OF TOURO COLLEGE AND UNIVERSITY SYSTEMS

It is my privilege to welcome all of our new and returning students, faculty, and staff back to campus, as we move into the new academic year of 2021-2022.

Our concern for your safety is paramount and we are already taking steps to optimize our presence on campus, given governmental and health expert guidance. Keep in mind that any planned in-person instruction will also offer a remote option (except for those experiential labs which must be held in person). The college is working to ensure both optimal safety for students, faculty and staff as well as excellence in instruction and flexibility across Touro.

We continue to implement key measures including: Designing classrooms and other student spaces to create layouts that comply with social distancing standards, wherever possible; modifying entrances and exits and ventilation in all buildings to comply with COVID safety standards;. Arranging for portable partitions where needed, in addition to other safeguards.

As part of the plan and to ensure our collective health and safety, everyone who comes to campus will be required to participate in a daily health check, in order to receive a pass to enter the buildings.

For a complete look at our reopening safety plan please visit our COVID-19 Reopening site on Touro.edu: www.touro.edu/updates/coronavirus. If you have any questions or concerns, please do not hesitate to contact us at evptouro@touro.edu.

It is my hope that these improvements will help you focus on academic pursuits and will empower your educational success in a seamless and safe environment. Have a wonderful and productive year.

Warm regards

Alan Kadish

NOTICE OF NONDISCRIMINATION

Touro College and University System treats all employees, students, and applicants without unlawful consideration or discrimination as to race, creed, color, national origin, sex, age, disability, marital status, genetic predisposition, sexual orientation or citizen status in all decisions, including but not limited to recruitment, the administration of its educational programs and activities, hiring, compensation, training and apprenticeship, promotion, upgrading, demotion, downgrading, transfer, layoff, suspension, expulsion and termination, and all other terms and conditions of admission, matriculation, and employment. Inquiries or complaints concerning the non-discrimination policies for all Touro campuses (excluding NYMC) should be sent to Matthew Lieberman, 50West 47th Street 14th Floor, New York, New York, 10018 646-565-6067. For inquiries or complaints concerning NYMC, individuals should contact Katherine Dillon at 40 Sunshine Drive, Valhalla, NY 10595 914-594-4527. Employees or students may alternatively file a complaint with the Office for Civil Rights by contacting their regional office /or the US Department of Education.

Please refer to the link provided for locations: <http://www2.ed.gov/about/offices/list/ocr/addresses.html> or <https://ocrcas.ed.gov/cas.cfm>



A MESSAGE FROM LYDIA PEREZ, DIRECTOR OF SECURITY

On behalf of Touro's Campus Security team, I want to welcome you to the 2021-2022 academic year. Over the past two months we have started to revert back to some semblance of normalcy. I am happy to see all the smiling faces. If you at any time need to review Touro's COVID Policy please log on to the portal for all the latest information. As we restart the Campus Learning for the Fall. I want to take a moment to provide you with this Annual Security & Fire Safety Report in compliance with the federal Student Right-to-Know and Campus Security Act of 1990, Public Law 101-52 as amended into the Jeanne Clery Act of 1998. The enclosed pages are designed to provide you with important information about safety and security on campus. You will find crime statistics that have been reported by Campus Security to various international, local, state, and federal agencies. The report also contains a statement of the College's drug, alcohol and emergency preparedness policies in addition to outlining tips and available resources to help make your time with us comfortable and safe.

The individual reports for our other campuses can be accessed via their institutional websites at: New York and International – <https://www.touro.edu/departments/campus-security/clery-reports/> California – <http://facilities.tu.edu/safety/>

Nevada – <https://www.tuw.edu/wp-content/uploads/TUW-TCLAAnnual-Security-and-Fire-Safety-Report.pdf>

TUW – <https://www.tuw.edu/wp-content/uploads/TUW-TCLAAnnual-Security-and-Fire-Safety-Report.pdf>

TCLA – <https://www.tuw.edu/wp-content/uploads/TUW-TCLAAnnual-Security-and-Fire-Safety-Report.pdf>

HTC – <http://www.htc.edu/images/pdf/Student%20Notifications/2017-18/Security%20and%20Fire%20Safety%2017-18.pdf.pdf>

Please be advised that certain Touro programs take place on the campus of New York Medical College and crime statistics for these locations can be found in NYMC Annual Security and Fire Safety Report at <https://www.nymc.edu/media/schools-and-colleges/nymc/pdf/AnnualSecurityandFireSafetyReport.pdf>

Touro's Campus Security Department is committed to providing a safe living and learning environment for all members of our college community. As part of our ongoing effort, we also recognize that safety begins with each one of us. The success of our campus safety programs nationwide is directly tied to community involvement. All faculty, students, and staff need to be alert and understand the basic facts about security and safety. We need to take preventive measures to ensure our safety. We continue to update our training modules that can be reviewed anytime via Touro One. We encourage that you participate in the canvas training module provided to you upon commencing the new year.

In the event of an emergency and/or for general assistance, contact our office located at 50 West 47 Street, 14th Floor New York, NY 10036 or at (646) 565-6134. We are prepared to coordinate with local security services when necessary. You can also always dial 911. To speak with a live operator at any time, call Touro's 24 Hour Hotline at 1-888-Touro911 (1-888-687-6911). The Touro community uses TCAAlert to further communicate with our community. I urge everyone to enroll by logging on to the Touro portal and registering your personal information in the Emergency Communications Section.

If you have any questions or concerns about this report or your own safety as a member of the Touro community, please do not hesitate to call us at (212) 463-0400 x 55220 or log onto the Touro One Portal <https://touroone.touro.edu/cas/login>. We are here to assist and protect you.

Remember security starts with you! Best wishes for a safe and successful year!

LYDIA PEREZ
CAMPUS SECURITY DIRECTOR



SEPARATE CAMPUSES

All policy statements contained in this Annual Security report apply to all New York and International campuses.

ABOUT TOURO UNIVERSITY

Touro College and University System is America's largest not-for-profit, independent institution of higher and professional education under Jewish auspices. Touro was chartered in 1970 by its founder, Dr. Bernard Lander. Under the leadership of President Alan Kadish, M.D., more than 18,000 students are studying at 31 locations, mostly in New York, but also in California, Chicago, Nevada, Israel, and Europe. Touro provides diverse, innovative, and engaging course offerings in a wide range of fields from pharmacy, dentistry and medicine to law; business to education; and speech pathology to Jewish studies—all reflecting the Jewish commitment to values and respect for applied knowledge and discovery.

ANNUAL SECURITY REPORT

PREPARATION OF THE ANNUAL SECURITY REPORT AND DISCLOSURE OF CRIME STATISTICS

The Touro College Security Department prepares this report to comply with the Jeanne Clery Disclosure of Campus Security and Crime Statistics Act using information maintained by the Security Department. This specific report relates to all of Touro College's New York and International sites. Additional information provided by other College offices such as Student Affairs, Residence Life, and other Campus Security Authorities and information provided by local law enforcement agencies in the communities where the Touro College ("Touro" or the "College") has campuses. Touro distributes a notice of the availability of this Annual Security and Fire Safety Report by October 1 of each year to every member of the Touro community.

Anyone, including prospective students and employees, may obtain a paper copy of this report by contacting the campus security department or visiting the Campus Security Website or Portal Page. This report provides statistics for the previous three years concerning reported crimes that occurred on campus, in certain off-campus buildings or property owned, leased, or controlled by Touro. This report also includes institutional policies concerning campus security, sexual misconduct, and controlled substances.

ANNUAL SUBMISSION OF REPORTS:

An Annual Security Report ("ASR"), including Crime Statistics for the reporting calendar year, will be prepared timely by security director/designee(s) and the Office of Institutional Compliance and published in accordance with federal regulations under the Clery Act.

- A. The ASR will be posted to the Touro website on or before the first (1) day of October of each year.
- B. The ASR will include Crime Statistics by appropriate location, where applicable, and will include the previous three (3) years of reported statistics.
- C. Notification of the availability of the ASR must be sent on or before the first (1) day of October of each year to students, faculty and employees by available means. The notification will include the link to the report and the Crime Statistics.
- D. Touro provides the notification via email communications and, where applicable, posting on bulletin boards within the facility.
- E. Distribution is made electronically via web page, portal, email communication or hard copy upon request.
- F. Documentation of the steps taken to comply with the notification process is required, when available.

REPORTING CRIMES AND OTHER EMERGENCIES

Campus Security encourages all students, faculty, staff, and guests to report any criminal activity, suspicion of criminal activity, accidents, and other emergencies to the Campus Security Department as soon as possible. Whenever possible the identity of the complainant will be kept confidential if requested.

The Campus Security department can be reached at (212) 463-0400 x 55220, via e-mail at security@touro.edu, via our 24-hour hotline at 1-88-Touro911 (1-888-687-6911), or by using the School Dude Crisis Management App at <https://tourocollege.omnigo.one/CESIReportExec/olr/OLRMain.aspx?> The hotline will enable you to speak to a live operator, twenty-four hours a day, and seven days a week, to report any incidents or emergencies and you can also report any criminal activity, suspicion of criminal activity, accidents, and other emergencies using the School Dude Crisis Management app,

In response to a crime report, the dispatcher will refer all calls to the appropriate College authorities based on the category of the emergency. The college authorities notified includes the Senior Vice President of Administration, the Director of Security, the Director of Emergency Preparedness, and the Director of Facilities.

Additionally, you are encouraged to accurately and promptly report any emergency in person to any Security Officer at your site, including when the victim elects to, or is unable to, make such a report, by phone to the Security Desk at 1-88-Touro911 (1-888-687-6911) or to the Campus Security Director. If you are located in a Student Residence Hall, you can report any incident to your Resident Director, Assistant Resident Director, or Resident Assistant at your facility.

Members of the community are helpful when they immediately report crimes or emergencies to the Campus Security Department, any Security Officer located at your site and/or any Campus Security Authority. This information is used for purposes of including them in the annual statistical disclosure and assessing them for issuing a Timely Warning Notices, when deemed necessary.

Campus Security informs complainants of all the reporting options available to them through the College as well as with local, state, and federal agencies.

If you are located outside of the New York area, please reference the Site Directors at these campuses/ sites are responsible for forwarding any and all reportable incidents to the Main Campus Security Office in New York promptly.

If assistance is required in completing and/or reporting an incident or occurrence to local law enforcement agencies, the Campus Security department will be glad to render any assistance needed.

VOLUNTARY, CONFIDENTIAL REPORTING

If crimes are never reported, little can be done to help other members of the community from also being victims. We encourage Touro community members to report crimes promptly and to participate in and support crime prevention efforts. We encourage victims (and bystanders) to promptly report crime to the Campus Security Department. All incidents should be reported to the Campus Security Department promptly and where applicable to the local law enforcement agency. The Touro community is much safer when all community members participate in safety and security initiatives.

If you are the victim of a crime or want to report a crime you are aware of, but do not want to pursue action within the Touro or criminal justice system, we ask that you consider filing a voluntary, confidential report. Depending upon the circumstances of the crime you are reporting, you may be able file a report while maintaining your confidentiality. The purpose of a confidential report is to comply with your wish to keep your personally identifying information confidential, while taking steps to ensure your safety and the safety of others.

The confidential reports allow the College to compile accurate records on the number and types of incidents occurring on campus. Reports filed in this manner are counted and disclosed in the Annual Security and Fire Safety Report. In limited circumstances, the Department may not be able to assure confidentiality and will inform you in such cases. Anyone may call Compliance Hot line at 646-565-6330 to report an incident. This hot line will take anonymous calls, and you are encouraged, but do not need to, leave your contact information.

PASTORAL AND PROFESSIONAL COUNSELORS

According to the Clery Act, pastoral and professional counselors who are appropriately credentialed and hired by Touro to serve in a counseling role are not considered Campus Security Authorities when they are acting in the counseling role. As a matter of policy, the College encourages pastoral and professional counselors to notify those whom they are counseling of the voluntary, confidential reporting options available to them. Touro doesn't have these roles. No individual can operate in these role



without express, written authorization from administration.

SECURITY SERVICE

Access to Touro buildings is a privilege extended to our faculty, students, staff, and authorized visitors. We encourage an open environment with limited constraints to ensure the reasonable protection of all members of the Touro community. Touro has contracted with a professional security guard service to maintain and monitor security at its campuses and sites. Security personnel are carefully screened before being assigned to Touro and supervised to ensure quality assurance. Security Officers are supervised by both their agency supervisor and the Campus Security Department.

Security Officers respond to emergency calls for service, enforce regulations, and assist in security building inspections and in fire prevention. Electronic means, such as closed circuit television, are also used to monitor activities at many College campuses.

Security Officers may detain individuals who engage in illegal and criminal actions until New York City Police Officers arrive and/or Local Law Enforcement agencies arrive. They are empowered to enforce Touro's regulations, to investigate incidents and to apprehend those who violate Touro policies or commit crimes on campus. Criminal violators who are apprehended are turned over to the NYPD and/or Local Law Enforcement agencies. Touro Security Officers have no power of arrest.

Security at our international sites is handled by a combination of building security and the local law enforcement agencies.

Our Security Director meets regularly with Police Commanders and community organizations to help ensure the safest environment for our campus community. Our site directors at our international sites meet with their local law enforcement agencies as needed.

LAW ENFORCEMENT RELATIONSHIPS

It is Touro's Campus Security policy to work in conjunction with all state and federal law enforcement agencies, local police agencies and emergency management organizations when applicable. In the event that a serious crime or death was to occur, Campus Security is mandated to notify the proper law enforcement agency. The county or country in which the crime took place would then either assume responsibility or delegate to another

agency to investigate the criminal matter or prescribe action to be taken. The Security Officers have jurisdiction to operate on property owned or controlled by Touro.

Touro has a written Memorandum of Understanding (MOU) pertaining to the investigation of alleged criminal incidents, with the NYPD and the Suffolk County Police Department, and law enforcement agencies other locations where the College maintains a significant campus presence.

Other law enforcement agencies may not honor a Memorandum of Understanding although Touro has requested them; however, they are cooperative when asked to provide the Touro community with requested information. The State police become involved at the request of local police agencies and Touro has no formal relationships with any State police agency. Other agencies either state or Federal at the request of the local police may also become involved if it is deemed necessary.

NYPD and other local law enforcement agencies monitor and record criminal activity engaged in by students, faculty and/or staff at all Touro campuses/sites and provide this information to the Campus Security Department. The information is then referred to the Dean of Students and/or Human Resources for possible disciplinary sanctions. The Security Officers, NYPD and other local law enforcement agencies jointly patrol the campus sites and grounds where students and employees attend classes, live, and work at or frequent.

REPORTING TO OTHER CAMPUS SECURITY AUTHORITIES

While the College prefers that community members promptly report all crimes and other emergencies directly to the Security Department, we also recognize that some may prefer to report to other individuals or College offices. The Clery Act recognizes certain College officials and offices as “Campus Security Authorities (CSA).” The Act defines such individual as an “official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline and campus judicial proceedings. An official is defined as any person who has the authority and the duty to take action or respond to particular issues on behalf of the institution.”

All Campus Security Authorities are required to report a crime in writing to the Campus Security Department if they have a reasonable basis for believing the information is not simply rumor or hearsay. If a Campus Security Authority is unsure whether the information was provided in good faith, he/she should report the information to the Campus Security Department. A Campus Security Authority is not responsible for determining authoritatively whether a crime took place. It is the function of Campus Security and/or Law Enforcement Personnel to determine whether a crime took place. Reports must be submitted promptly.

While the Touro College and University Systems has identified many CSAs, we officially designate the following offices as places where campus community members should report crimes:

OFFICIAL	PHONE NUMBER
College Security	Located at your site 1-88-Touro911 (1-888-687-6911)
Student Affairs	See local information
Director of Human Resources (Employees)	646-565-6163
Title IX Coordinator	646-565-5067
Office of Institutional Compliance Hotline (Can be contacted anonymously)	See local information
Residence Life (Residence Students Only)	Malks Katz (Womens Dorm) 646-469-6417 Ariel Kopitnikoff 908-377-5431 (Mens)



THE CAMPUS SECURITY ADVISORY COMMITTEE

To further enhance security at Touro an Advisory Committee on Campus Security has been established. The committee is comprised of members of the student body, faculty, and administrative staff. The duties of the committee consist of reviewing Campus Security policies and procedures and making recommendations for their improvements, specifically with regard to:

- Educating the campus about our sexual assault, bias crimes, policies, etc.
- Educating the campus about personal safety and crime prevention.
- Referring complaints to appropriate authorities.
- Responding to inquiries from concerned persons.

To inquire about participation in this committee please contact our office at (212) 463-0400 x 55220.

SECURITY AWARENESS PROGRAMS

The College provides educational programs to the Touro community to promote awareness of issues relating to Crime Prevention and safety. These programs are available to the Touro community online via the portal. In addition, the topics

are addressed during new student orientation, residence halls annually and new employee orientation monthly. Lastly, seminars are held during the semester to remind the Touro community of the education received during these seminars where literature is made available to who attend.

Many topics addressed such as personal safety, assault, stalking, identity theft, drug and alcohol awareness. This year training will continue to be expanded to promote awareness and risk reduction programs related to rape, acquaintance rape, dating violence, domestic violence, sexual assault, stalking and other sexual offenses. Touro has collaborated with both the State police and the Mount Sinai Savi Program. In these programs, students and employees are encouraged to be responsible for their own security and the security of others. The institution held an average of 8 crime prevention and security awareness programs during the academic year. Specifically, on at least an annual basis, the Office of the Dean of Students, the Vice- President of the Division of Graduate Studies, and Campus Security at each of the College's campuses/sites provide a formal educational program to increase awareness of sexual offenses, including rape, acquaintance rape, dating violence, domestic violence, sexual assault, stalking and other forcible and non- forcible sexual offenses.

The programs include discussion of what constitutes these offenses, penalties for these offenses, definition of consent, prevention and awareness programs and ongoing prevention and awareness campaigns, risk reduction for students and faculty, safe and positive options for bystander intervention and security measures to protect against the occurrence of these offenses. The College advertises the date, time, and content of these educational programs on posters displayed in those areas regularly used by students and employees of the College. Presentations will be made by speakers and appropriate members of the College's faculty and staff at these educational programs.

Touro students and employees take great pride in our campus community and all it offers. Our campus community is a great place to live, learn, work and study, however, this does not mean that the campus community is immune from all of the other unfortunate circumstances that arise in other communities. Our nation's campuses are safer than the communities that host them because we look out for each other. As bystanders, we play a critical role in intervening to reduce crime of all types including gender and sexual violence. Touro encourages this compassion and care for one another by expecting that if it is safe to intervene in a situation, a campus community member will, and if it is not safe, that a community member will contact appropriate resources (Security or 911) based upon the situation.

CRIMES INVOLVING STUDENT ORGANIZATIONS AT OFF-CAMPUS LOCATIONS

Touro does not allow student organizations to maintain off-campus locations, the requirements of 668.46(b) (7) of the Clery Act regulations do not apply. All individuals, whether they belong to the College community or not, are subject to all international, federal, state and local laws while on Touro campuses and sites and may be subject to criminal charges where applicable, even for first offenses. We encourage all the Touro community to report

any incidents promptly to both the Campus Security department and/or your local law enforcement agencies (where applicable). The College relies on its close working relationships with local law enforcement agencies to receive information about incidents involving students and employees at all College sites.

TIMELY WARNING REPORTS & PUBLIC SAFETY NOTICES

This section summarizes Touro's emergency response and evacuation procedures, including protocols for emergency notifications communications in those situations that represent a significant emergency or dangerous situation affecting the health and/or safety of the college community. This policy statement complies with the Emergency Notification requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by the Higher Education Opportunity Act of 2008 and applicable Department of Education regulations.

Critical safety information is provided under two circumstances:

1. **Emergency notifications** are near real-time information provided quickly for any life-threatening hazard. They will typically contain little detail, and will initially alert the community to a dangerous situation, provide information including where to get additional information (for example a website), and resolve or reassure the community the hazard has been controlled.
2. **Timely Warnings** are distributed for certain crimes in federally defined "Clery Act Geographies" that represent a threat to the Touro community; the College will provide a "Timely Warning." If a crime takes place in the areas surrounding the campus, or is not one of the federally defined crimes (for example kidnapping), we will circulate a "Public Safety Notice."

Both types of communications are described below. Please review this information so you are familiar with how Touro will reach out during an emergency.

Campus Security will prepare a Timely Warning/Public Safety Notice when a report is received of a violent crime against a person, or a particularly threatening crime against property on campus that represents an ongoing or serious danger to the safety of students, faculty, and staff.

Timely Warning/Public Safety Notices will provide details of the crime, a description of the suspect if known, and information on whom to contact about the investigation, and crime prevention tips.

Timely Warnings are typically issued for the following Uniform Crime Reporting Program (UCR)/National Incident Based Reporting System (NIBRS) crime classifications:

- Murder/Non-Negligent Manslaughter
- Aggravated Assault (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger Touro College community)

- Robbery involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a Timely Warning Notice, but will be assessed on a case-by-case basis)
- Sexual Assault (considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount information known by the Campus Security Director, or designee). In cases involving sexual assault, they are often reported long after the incident occurred, thus there is no ability to distribute a “timely” warning notice to the community. All cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Timely Warning Notice.
- Major incidents of Arson
- Other Clery crimes as determined necessary by the Campus Security Director, or his or her designee in his or her absence.
- Timely Warning Notices may also be posted for other crime classifications and locations, even though that is not required by the law, at the sole discretion of Touro College.

When Campus Security becomes aware of crimes committed off-campus being investigated by local law enforcement that may present a serious or continuing threat to the campus community, a Timely Warning/ Public Safety Notice may be issued. This will be determined by Campus Security on a case-by-case basis based on the facts of the situation, the possible impact to the campus community, and the information provided by local law enforcement.

We usually include the following information in timely warnings and public safety notices.

- A succinct statement of the incident.
- Possible connection to previous incidents, if applicable.
- Physical description of the suspect.

Timely Warning Notices will be distributed as soon as pertinent information is available, in a manner that withholds the names of victims as confidential, and with the goal of aiding in the prevention of similar occurrences.

Timely Warning Notices are typically written by the Department of Emergency Preparedness in conjunction with the Campus Security Department, Communications Department and our compliance department. Upon consensus of the message the Department of Emergency Preparedness will disseminate the message.

Photo or composite drawing of the suspect, if available.

1. Date and time the notice was released.
2. Other relevant and important information including prevention advice.

Campus Security may not include some known information in a Timely Warning/Public Safety Notice if providing that information could risk compromising law enforcement efforts.

Timely Warning/Public Safety Notices may be updated if new or more accurate information becomes available to Campus Security.

If there is an immediate threat to the health or safety of students or employees occurring on campus, Touro will follow its emergency notification procedures. When following its emergency notification procedures, Touro may not also issue a timely warning based on the same circumstances; however, Touro will provide adequate follow-up information to the community as needed.

DISTRIBUTION OF TIMELY WARNINGS OR PUBLIC SAFETY NOTICES

Timely Warning/Public Safety Notices are distributed by Campus Security, in conjunction with the Department of Emergency Preparedness, in the following ways:

1. **TOURO WEBSITES** – Notices may be posted on the main Touro website, www.touro.edu. The website will be updated with information throughout the duration of any serious incident.
2. **MAIN CAMPUS EMERGENCY INFORMATION LINE, (212) 463-0400 OPTION 4** – Students and employees may call the Main Campus phone number for updated information about serious or ongoing threats to the campus community.
3. **TCA ALERT** – Members of the campus community may receive Timely Warning/ Public Safety notifications from TCAAlert via voice, email, and text messaging.
4. **TOURO MASS E-MAIL** – During regular business hours, 9:00am-5:30pm, an “urgent” mass e-mail will be sent to all touro.edu email addresses. The message will provide instructions to follow during the incident, or direct individuals to the main Touro website for additional information or instructions.

In some instances, Campus Security may distribute flyers to appropriate college departments to be posted in affected areas of the campus. After Touro locations are closed, TCAAlerts are sent to all Touro community members with information and instructions on any relevant situation.

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

EMERGENCY PREPAREDNESS

What is Emergency Preparedness (EMP)?

Emergency Preparedness is about thinking of the hazards that can threaten your safety and developing a plan to minimize the effects of the hazard as much as possible. The health and safety of all Touro students, faculty, and staff is of paramount concern to the College.*

While the likelihood of a major emergency is remote, Touro recognizes the critical importance of being prepared and has designed a program that ensures the security of the College community in the event of a crisis. The emergency plan identifies the College’s needs, the resources needed on hand during an emergency, and the steps needed to move forward after an emergency is resolved.

EMERGENCY DEFINED

An emergency is an unanticipated crisis that arises, posing an IMMEDIATE or an IMMINENT threat to the life/ lives, safety, and/or health of students, faculty, staff, or others on any Touro campus/site.

Since such situations call for rapid, competent, and responsive action, it is helpful to review the appropriate responses to possible emergency scenarios.

There are four ways in which members of the College community can reach a representative of the College in the event of an emergency; by contacting the emergency hotline number, 911, the security guard located at their campus/site, their Emergency Coordinator (EC) or their Emergency Evacuation Coordinator (EEC).

EMERGENCY HOTLINE NUMBER 1-88-TOURO911

If a call is placed to the Touro Emergency Hotline number, Signius, the emergency answering service has instructions to contact the directors of Security, Emergency Preparedness, and Facilities. Under certain emergency circumstances, the Senior Vice President of Operations will be contacted, as well. The service is manned 24-hours a day, 7-days a week.

CALLING 911

Touro has a Memorandum of Understanding (MOU) with the New York City Police Department and the Suffolk County Police Department so that the Director of Security is notified of all 911 calls that come from Touro locations. This ensures that College officials are aware of emergencies as soon as they occur.

SECURITY GUARDS

The College's contracted security guard service has instructions to contact the Security Director in the event of any calls from students or employees of the College, whether the call is of an emergency nature or not.

The security guards also have instructions to contact the Security Director for any 911 calls that are placed. These procedures ensure that any issues that arise are addressed immediately, and mitigate the possibility of a small matter turning into an emergency.

EMERGENCY COORDINATORS (EC) AND EMERGENCY EVACUATION COORDINATORS (EEC)

The Facilities Manager of each building is the Emergency Coordinator (EC) for that building. The EC is responsible for maintaining communication with the Emergency Evacuation Coordinator (EEC) during emergencies. ECs are trained in fire safety egress, workplace violence scenarios and are equipped with two-way radios for instant communication with the Emergency Manager, Campus Security, and EECs.

Formerly known as fire wardens, EECs are Touro employees who recognize the importance of being prepared and have volunteered to take on the responsibility of ensuring the safety of the students and employees of the College. EECs are also trained in fire safety egress, workplace violence scenarios, and are equipped with two-way radios for instant communication with the EC and the security guards.

Additionally, ECs and EECs are trained in the Incident Command System (ICS), the system under which emergencies are handled by police, fire, and emergency services across the United States. EECs are sometimes the first line of defense during an emergency, for they respond to emergencies before local emergency services arrive.

The emergency evacuation procedures are tested at least twice each year. Students and employees learn the locations of the emergency exits in the buildings and are provided guidance about their designated assembly area when exiting each facility for short term building evacuation. Campus Safety does not tell building occupants in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, Campus Safety staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

Touro has residence halls and therefore is required to perform fire drills four times annually. The Resident Director acts in place of the EC; while the Resident Assistants act in place of the EECs. The Resident Director and assistants are trained in fire safety egress and are also equipped with two-way radios. The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At Touro College evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building.

During the drill, occupants 'practice' drill procedures and familiarize themselves with the location of exits, their designated assembly areas and the sound of the fire alarm.

EMERGENCY RESPONSE PLAN

Touro College and University Systems' Department of Emergency Preparedness (EMP) is responsible for the overall direction and planning for emergencies on campus or those that occur in the local or regional area affecting the campus. Under the guidance of the Director of EMP, the college has developed a comprehensive, all-hazard Emergency Response Plan that outlines step the College will take to prevent and mitigate, prepare for, respond to, and recover from a full range of likely hazards it may face. A summary of the College's emergency response procedures is located at www.touroone.touro.edu under the Campus Resources tab. Included at this web page is detailed information regarding the College's emergency notification policy, including how to enroll in the mass notification system to ensure students receive emergency notices on College and personal phones.

To ensure these plans remain current and actionable, the College will conduct an emergency management exercise, at a minimum, once yearly. These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. The College conducts after-action reviews of all emergency management exercises.

In conjunction with at least one emergency management exercise each year, the College will notify the community of the exercise and remind the community of the information included in the College's

publicly available information regarding emergency response procedures.

GENERAL EVACUATION PROCEDURES

At the sound of a fire alarm or if you are instructed to evacuate, leave your classroom or work area immediately and proceed to the nearest exit, and leave the building. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify Emergency Preparedness or dial 911.

1. Remain Calm
2. Do NOT use Elevators, use the Stairs.
3. Assist the physically impaired. If he/she unable to exit without using an elevator, leave the person in a secure, safe location near a stairwell, and immediately inform Campus Safety or the responding Fire Department of the individuals' location.
4. Proceed to the Designated Assembly Area at least 500 feet from the building. Keep all walkways clear for emergency vehicles.
5. Make sure all personnel are out of the building.
6. Do not re-enter the building.

SHELTER-IN-PLACE PROCEDURES

The Shelter-in-Place procedure is the precaution of directing building occupants to remain inside a building; either at their work/class locations or in a designated shelter room. These options can be used in two types of situations. If 1) there is no immediate threat to the facility itself, then all occupants can remain inside or if 2) the threat is such that an attempt to move occupants outside of the building would expose them to more danger than they would face by staying inside.

The Emergency Coordinator (EC) of a building will determine if a shelter-in-place is advised and alert Campus Security and the Emergency Manager. The Emergency Manager will mobilize the Emergency Response Team (ERT) as necessary. Building occupants will be notified via the Emergency Evacuation Coordinators (EECs) TCAAlert, PA announcement (for those locations with public address systems), and word of mouth that the building will shelter-in-place in three minutes. Once the order to shelter has been given,

EECs will (a) announce to their floor occupants, "A shelter-in-place advisory has been issued. All students, employees, and visitors should remain in their classroom/office until we are advised of the All Clear"; or (b) leave their current area and proceed to the emergency shelter room(s)". The EC will advise EECs which shelter option to use at the time of the shelter-in-place announcement.

Ideally, one would shelter in a room that can be secured, and with few or no windows. This includes areas such as libraries, cafeterias and assembly halls. There are two types of Shelter-in-Place; lockdown and lockout. A lockdown is a form of sheltering that is used to limit exposure to an apparent life-threatening, hostile or hazardous situation or threat within the building. Lockdown is a classroom/office based protocol where you should lock the doors, silence cell phones, turn off the lights, close the windows/blinds

(depending on location) and barricade the entrance. All campus buildings are locked to prevent entrance from the outside, though exit from buildings is still possible by pushing the crash bar from the inside. A lockdown is usually issued as a result of an internal threat in a building.

A lockout is a form of sheltering that is also used to limit exposure to a hostile or hazardous situation. Lockout is a building based protocol where members of the college are recovered from outside, and access to the building is sealed off. Exit from the campus building is not possible; however, movement within the building is permitted. A lockout is likely to occur during civil disturbances, weather emergencies or hazardous material spills.

When carrying out the Shelter-in-Place procedures building occupants should collect any supplies including cell phones, radios, flashlights, etc. that might be needed. Once sheltered, attendance of all individuals and their location should be noted and provided to the EC (via communication device) for accountability purposes.

Notify the EC/EEC if your shelter has been compromised in any way or special assistance is required. During a lockdown only local emergency response personnel will be allowed in the building. Remain in your shelter location until the All Clear is given by building authorities/emergency personnel.

INSTRUCTIONS FOR SHELTER-IN-PLACE

The Emergency Coordinator, Emergency Manager or Campus Security authorities can direct on-site administration which shelter-in-place option to implement. The Emergency Coordinator will determine whether sheltering should take place in offices or pre-designated shelters within the confines of the building. The Emergency Coordinator should refer to the Building Emergency Plan (BEP) for site specific shelter locations.

LOCKDOWN/LOCKOUT

- Upon ordering a lockdown/lockout, the Emergency Coordinator will contact Campus Security or Emergency Preparedness to issue an Immediate Notification to the parts of the college community affected by the lockdown/lockout
- During environmental or hazardous materials incidents, the Emergency Coordinator will ensure all outside doors and windows are closed, and HVAC and air handling systems are shut down
- Campus Security will inform public safety authorities of the lockdown/lockout and ensure that appropriate public safety personnel have keys to access the secured areas
- All building occupants should move into isolated sections of the building and reduce exposure to outside windows and doors
- EECs will, (a) announce to their floor occupants, "A shelter-in-place advisory has been issued. All students, employees, and visitors should remain in their classroom/office until we are advised of the All Clear" or (b) leave their current area and proceed to the emergency shelter room(s)"

- Upon arrival to the shelter location, Emergency Evacuation Coordinators will account for their floor occupants and note any missing individuals
- Campus Security authorities will notify the Emergency Coordinator when it is safe to resume normal operations; the Emergency Coordinator will notify the Emergency Evacuation

EXERCISES AND TRAININGS

Exercises provide a means to validate plans, checklists and response procedures and to evaluate the skills of personnel. To ensure these plans remain current and actionable the college will conduct an emergency management test, at a minimum once yearly.

These test, which may be announced or unannounced may take one of the following forms:

- **Exercise** – An activity designed to: promote emergency preparedness; test or evaluate emergency operations, policies, plans, procedures or facilities, train personnel in emergency duties, and demonstrate operational capabilities.
- **Orientation Seminar** – An informal discussion designed to familiarize participants with roles, plans, procedures, and resolve questions of coordination and assignment of responsibilities.
- **Drill** – Supervised activities that test, develop, or maintain skills in a single response procedure (such as: communications, notification, lockdown, and fire) and the possible or probable interaction with local government agency functions (such as incident command posts, rescue squad entry, and police perimeter control) which will involve actual field response. Drills help prepare for more complex exercises in which several functions are coordinated and tested.
- **Tabletop Exercise** – Tabletop exercises simulate an emergency situation in an informal, stress-free environment. It is designed to elicit discussion as participants examine and resolve problems based on existing crisis management plans.
- **Functional Exercise** – A fully simulated interactive exercise, tests one or more functions in a time-pressured realistic simulation, focuses on policies, procedures, roles, and responsibilities.
- **Full-Scale Exercise** – Evaluates the operational capability of emergency response management systems in an interactive manner. This includes the mobilization of emergency personnel and resources required to demonstrate coordination and response capability. A full-scale exercise tests total response capability as close to a real emergency as possible.

After each exercise or activation of the Emergency Response Team (ERT), a brief after action report will be written to evaluate the event against measurable goals. This document will include: purpose, date/time, whether the test was announced or unannounced, participants, description, successes, shortcomings and corrective action recommendations. The evaluation is designed to assess the emergency plans and its capabilities.

The after action reports may be distributed to the participants for corrections and recommendations. A meeting to review the corrective action recommendation may need to be scheduled to discuss the need to alter any College policies and procedures. The College will notify the community of the test and remind the community of the information included in the college's publicly available information regarding emergency response procedures.

To further enhance the college community's preparedness, the College has launched a crisis app that converts the Emergency Action Plan into an easy-to-use, digital platform that makes the plan accessible from any smartphone and any location. Emergency situations are represented by icons, and each icon gives you access to the procedures to follow, emergency contacts within Touro and, in many cases, the ability to send an incident report anonymously.

EMERGENCY COMMUNICATIONS

TCAlert is Touro's mass notification system that provides an easy and effective way to send text, email and voice messages to notify the College community of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

Once the nature and severity of an incident is determined, the College's Emergency Manager is notified and authorized to begin the notification process. Each category has a different notification tree, with Category 3 and Category 4 requiring notification to the College community. The type of message and content of notification is based upon emergency templates that are part of the College's Crisis Communication Plan.

In the event of an emergency, the College relies on several modes of communication for disseminating information:

- **TC Alerts:** TCAlert provides voice, email, and text messaging capabilities to notify students and employees of critical incidents. The system uses a variety of telecommunications partners to ensure connectivity to cell phones, landlines, and email accounts. Authorized staff within the institution or at an off-site location can initiate critical incident communications. The College tests the system twice each semester to ensure timely notification of critical events. TCAlerts provide real-time updates, instructions on where to go, what to do (or not to do), who to contact and other essential information.
- **College System Group Email:** Email messages are sent to all Touro email accounts and provide students, faculty, and staff with information and updates regarding potential threats to the safety and security of the campus community. The message directs individuals to the main Touro website for additional information and instructions. The College's Office of Information Technology manages the data for the mass email notifications.
- **Website:** The College community can check Touro's main website, www.touro.edu, for notification and updates regarding emergencies. This mode has been used extensively to advise of cancellation of classes, school closings, and weather related emergencies.

- **College System Emergency Information Line, (212) 463-0400 Option 4:** Students, faculty, and staff members may call the Main Campus telephone number for information about campus emergencies and closures.

▫ **Local Media:** Since much of the College community commutes on a regular basis, broadcast media is relied upon to notify students, faculty, and staff of emergencies before or during their commutes. The college's broadcast stations are WCBS880 and 1010WINS radio stations, and News Channel 4 television station. The Department of Communications & Marketing is responsible for sending press releases and/or contacting local media to disseminate necessary information.

- **Social Media:** Since social media is especially useful to confirm information students receive through other channels, the Department of Communications & Marketing may provide additional updates, and responds to student feedback during emergencies.
- Other forms of emergency communication include door-to-door contact, posting of flyers and notices in key locations, and emergency alert radios for key personnel.



CONFIRMING THE EXISTENCE OF A SIGNIFICANT EMERGENCY OR DANGEROUS SITUATION AND INITIATING THE EMERGENCY NOTIFICATION SYSTEM

The Department of Campus Security and/or other campus first responders, including but not limited to, Emergency Coordinators (ECs), Emergency Evacuation Coordinators (EECs), and contract Security Guards, may become aware of a critical incident or other emergency situation that potentially affects the health and/ or safety of the campus community. The EC, EEC, or Security Guard is required to collect the information and contact the Director of Campus Security or the Director of Emergency Preparedness. Additionally, security guards may discover information during security patrol or other assignments, which they must report to the Director of Campus Security.

Once first responders confirm that there is, in fact, an emergency or dangerous situation that poses an immediate threat to the health or safety to some or all members of the campus community, first responders will notify supervisors in the Department of Campus Security or the Department of Emergency Preparedness to issue an emergency notification.

The College has authorized representatives, including supervisors in the Department of Campus Security and the Department of Emergency Preparedness who will immediately initiate all or some portions of the College's emergency notification system.

If, in the professional judgment of first responders, issuing a notification potentially compromises efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency, the College may elect to delay issuing an emergency notification. As soon as the condition that may compromise efforts is no longer present, the College will issue the emergency notification to the campus community or applicable segment of the community.

DETERMINING THE APPROPRIATE SEGMENT(S) OF THE CAMPUS COMMUNITY TO RECEIVE AN EMERGENCY NOTIFICATION

Campus and local first responders on the scene of a critical incident or dangerous situation that poses an immediate threat to the health or safety of the campus community will assist those preparing the emergency notification with determining what segment or segments of the campus community should receive the notification. Generally, campus community members in the

EMERGENCY PREPAREDNESS POLICY STATEMENT REGARDING TOURO COLLEGE AND UNIVERSITY SYSTEMS RESPONSE AND EVACUATION

This policy statement summarizes Touro's emergency response and evacuation procedures, including protocols for emergency communications in those situations that represent a significant emergency or dangerous situation affecting the health and/or safety of the college community. This policy statement complies with the Emergency Notification requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, as amended by the Higher Education Opportunity Act of 2008 and applicable Department of Education regulations.

EMERGENCY NOTIFICATION SYSTEM

The College is committed to ensuring the campus community receives timely, accurate, and useful information in the event of an emergency on campus or in the local area, which poses a risk to the health and safety of campus community members. To support this commitment, the College has invested in a mass notification system, called TCAAlert.

TCAAlert has several multi-modal forms of communications that allow administrators to distribute notices in the event of a critical incident or dangerous situation. The College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency. Once students register for classes their contact information is automatically captured for the system. Faculty and staff of Touro College and University Systems are required to register their information on the TouroOne portal. The contact information will be uploaded from the portal into TCAAlert.

immediate area of the dangerous situation (i.e. the building, adjacent buildings, or surrounding area) will receive the emergency notification first. The College may issue subsequent notifications to a wider group of community members.

In addition to the emergency notification that may be issued via the College mass notification system, the College will also post applicable messages about the dangerous condition on its homepage to ensure the rest of the campus is aware of the situation, and the steps they should take to maintain personal and campus safety. If the emergency affects a significant portion of or the entire campus, College officials will distribute the notification to the entire campus community.

DETERMINING THE CONTENTS OF THE EMERGENCY NOTIFICATION

The office responsible for issuing the emergency notification, the Department of Emergency Preparedness will, with the assistance of campus and local first responders, determine the content of the notification. The College has developed a wide range of template messages addressing several different emergencies. The communications officers (or others issuing the alert) will select the template message most appropriate to the on-going situation and modify it to address the specifics of the present incident. Those issuing the notification will use the following guidelines when determining the contents of the emergency message.

The first message is intended to Alert the community or appropriate segment of the campus community of the dangerous condition and the actions they should take to safeguard their and their neighbors' safety. Messages distributed in this stage of a rapidly unfolding critical incident will generally be short, precise, and directive. Examples include "The campus is experiencing a major power outage affecting the following buildings: Brown, Red, White, and Yellow Halls. All occupants of these buildings should immediately evacuate and meet at the designated assembly area." "There is a chemical spill at Brown Hall. The chemical released is extremely hazardous if inhaled. Occupants of Brown Hall should immediately evacuate the building through the northeast exits. Follow the directions of fire personnel who are on scene."

The second message is intended to Inform the community or appropriate segment of the campus community about additional details of the situation.

This message is generally distributed once first responders and the Emergency Operations Center has additional information about the dangerous situation. Examples include: "The power outage affecting Brown, Red, White, and Yellow Halls was caused by a cut power line. PSE&G are responding along with Facilities personnel to repair the damage. We expect the outage will last until 2:00 p.m. Refer to the College homepage for additional information.

Finally, the third message is the Reassure notice that is generally distributed once the situation is nearly or completely resolved. The purpose of this message is to reassure the community that the College is working diligently to resolve the dangerous situation. It can also be used to provide additional information about the situation and where resources will be available.

In those cases, where there are no pre-determined template messages in the system, the individual issuing the alert will develop and send the most succinct message to convey the appropriate message to the community. The goal is to ensure individuals are aware of the situation and that they know the steps to take to safeguard their personal and community safety.

PROCEDURES USED TO NOTIFY THE CAMPUS COMMUNITY

In the event of a situation that poses an immediate threat to members of the campus community, the College has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event for emergency notification to all or a segment of the campus community. These methods of communication include the mass notification system TCAAlert, the College's email system, and the campus PA system in buildings with PA capability. The College will post updates during a critical incident on the homepage. Individuals may also call the College's emergency information line (646) 565-6000, select Option 4) for a pre-recorded message about the emergency. If the situation warrants, the College will establish a telephone call-in center staffed by College personnel who are trained to communicate with the campus community during an emergency.

PROCEDURES FOR DISSEMINATING EMERGENCY INFORMATION TO THE LARGER COMMUNITY

If the College activates its emergency notification system in response to a situation that poses an immediate threat to members of the campus community, several offices at the College are responsible for notifying the larger community about the situation and steps the College has taken to address the emergency. Primarily, the Department of Communications (a unit of College Public Relations) is responsible for crisis communications and for updating notices on Facebook, Twitter, and other social networking platforms, and for maintaining communications with national, regional, and local news and radio outlets.

Members of the college community who are aware of a crime or other serious incident should report that incident as soon as possible to Campus Security at (212) 463-0400 x 55220, or the Touro Emergency Hotline Number, 1-88-Touro911 (1-888-6876911).

When Campus Security becomes aware of crimes committed off-campus being investigated by local law enforcement that may present a serious or continuing threat to the campus community, a Timely Warning/Public Safety Notice may be issued.

This will be determined by Campus Security on a case-by-case basis based on the facts of the situation, the possible impact to the campus community, and the information provided by local law enforcement.

SECURITY OF AND ACCESS TO COLLEGE FACILITIES

ID CHECKS

NEW YORK LOCATIONS

Access to campus buildings is a privilege extended to our faculty, students, staff, and authorized visitors. We encourage an open environment with limited constraints to ensure the reasonable protection of all members of the Touro Community.

Students, faculty, and staff must show a valid College ID with a current year displayed on the card to the Security Officer on duty in order to enter a Touro site. If they do not have a College ID, in unusual or extreme circumstances, the Officer may accept a valid photo ID card such as a driver's license or another form of official ID and sign them in before entering Touro facilities. The individual will then be issued a temporary pass.

Students must have their ID card validated every semester by the Bursar's Office at the campus where they are attending classes. Report all lost and/or stolen ID cards, and have it replaced at your respective site.

Students failing to display their ID will be referred to the Dean of Students. Faculty and staff will be referred to their immediate supervisor. Faculty and staff members can obtain an ID from the Campus Security Office, or at sites that offer the services. (Please see appendix for locations). Faculty and staff must have their ID card validated every fiscal year by Payroll. Students must complete all pre-registration requirements in order to obtain their ID. Upon completion, they may report to the Director of Student Services at their location to obtain an ID (Please see appendix for locations). Guests, visitors, and vendors must show a valid picture ID and sign in before entering a Touro facility; in addition, verification of purpose of the visit is required. Once this process is achieved, a visitor pass will be provided. In specific locations card access and/or electronic surveillance is utilized.

SECURITY OF CAMPUS

Campus Security Officers conduct routine patrols of campus buildings to evaluate and monitor security related matters.

TOURO LAW CENTER

Students, faculty, and staff must show a valid College ID with a current year displayed on the card to the Security Officer on duty in order to enter the Touro Law Center. If they do not have a College ID, in unusual or extreme circumstances, the Officer may accept a valid photo ID card such as a driver's license or another form of official ID and sign them in before entering Touro facilities. The individual will then be issued a temporary pass. Once the individual leaves the campus/site, they are required to return their temporary pass. Students, faculty, and staff can obtain and/or validate their IDs at the Facilities Office.

TOURO COLLEGE BERLIN

Students must show a valid College ID. The Campus is patrolled by local law enforcement agencies. Incidents should be reported to the administrative body on campus as well as local law enforcement.

MOSCOW UNIVERSITY TOURO

Students must show a valid College ID. The Campus is patrolled by local law enforcement agencies. Incidents should be reported to the administrative body on campus as well as local law enforcement.

TOURO COLLEGE ISRAEL

Students must show a valid College ID. The Campus is patrolled by local law enforcement agencies. Incidents should be reported to the administrative body on campus as well as local law enforcement.

NEW YORK MEDICAL COLLEGE

Students must show a valid college ID. Please refer to their ASR.

SECURITY CONSIDERATIONS IN THE MAINTENANCE OF CAMPUS FACILITIES

Touro is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. All members of the College community are encouraged to report any lighting or safety concerns to the Facility Department. Security Officers, during their patrols, focus on such items and report their findings to the Campus Security Director who in turn generates a work order, which is acted upon by a member of the appropriate maintenance office. Maintenance staff is available to respond to calls for service regarding unsafe facility conditions. These conditions may include but are not limited to unsafe steps, handrails, trip hazards, defective locks, or unsecured equipment.

Facilities Department Numbers by location:

- NYC - (646) 565-6000 x 55271
- Touro Law - (631) 761-7180
- International Sites

▫ TOURO COLLEGE BERLIN

<http://www.touroberlin.com> Sara Nachama, Rector

▫ LAW ENFORCEMENT AFFILIATION:

Der Polizeipräsident in Berlin
Platz der Luftbrücke 6 12101
Berlin+ 49 30 4664 – 4664
Emergency Dial 110
Medical Emergencies Dial 112, Fire Dial 119

▫ LANDER INSTITUTE MOSCOW

Dr. Roman Murashkovsky, President
+7 (495) 917-8869
Dr. Renee Lekach, Rector
+7 (495) 917-8947
Moscow.touro.edu

▫ LAW ENFORCEMENT AFFILIATION:

Police Dial 02
Emergency Ambulance Dial 03
Fire Dial 01

▫ TOURO COLLEGE ISRAEL

<http://www.touroisrael.org>
Rabbi Yosef Fridman, Director
+972-2-651-0090 x 2
Tci.touro.edu

▫ **LAW ENFORCEMENT AFFILIATION:**

Police Dial 100 First Aid Dial 101, Fire Dial 102

- NYMC – (Please refer to NYMC's ASR)

During non-business hours for emergencies, call the Emergency Hotline Number at 1-88-Touro-911 (1-888-687- 6911) and they will contact the Facilities Department.

RESIDENTIAL LIFE

Touro only has three locations in New York where residential housing is offered; Lander College for Women, Lander College for Men, and Middletown. Fraternity and sorority organizations are not recognized on any of Touro's campuses/sites. Students living in residential housing receive a separate document that defines the code of conduct for these locations.

ACCESS AT RESIDENTIAL HOUSING

All residence halls are locked 24 hours a day and can only be accessible via key. To ensure everyone's safety, please do not prop open doors or allow unfamiliar individuals to enter into the building. Any suspicious person should be reported to Campus Security immediately. The Campus Security Department provides a Security Officer to monitor access control into and out of Lander College for Men and Women Student Residence. Security for the residential housing located at Middletown is provided by the landlord of the building. Access to residential housing is limited to students and authorized personnel. All visitors must be signed in at Security by a resident. The resident will then assume responsibility for his/her guests.

When leaving the student resident halls, you should always leave a contact number with your roommate(s) and/or RA if you are planning to stay over with friends or family. If you are not going to return to the residence hall that evening, a form must be filled out indicating that you are staying out overnight.

TOURO POLICY ON BIAS RELATED CRIMES

Touro is committed to safeguarding the rights of its students, faculty, and staff and to provide an environment free of bias and prejudice. Under New York Law criminal activity motivated by bias and hatred toward another person or group based upon a belief or perception concerning race, color, national origin, ancestry, gender, religion, religious practice, age, disability or sexual orientation is illegal and punishable not only for the underlying crime, but, additionally, as a hate crime pursuant to the New York Penal Law# 485, et, seq. specifically Law # 485.05.

In the tables that list hate crimes, Touro is required to apply federal regulations for the "counting" of hate crimes, which is different from the New York state law as outlined below. The crimes listed can be considered hate crimes under certain conditions:

- Assault (1st, 2nd and 3rd Degree)
- Aggravated Assault on a Person Less than 11 Years Old
- Menacing (1st, 2nd and 3rd Degree)
- Reckless Endangerment (1st and 2nd Degree)

- Manslaughter (2nd Degree)
- Stalking (1st, 2nd, 3rd, and 4th Degree)
- Criminal Sexual Acts (1st Degree)
- Sexual Abuse (1st Degree)
- Aggravated Sexual Abuse (1st and 2nd Degree)
- Unlawful Imprisonment (1st and 2nd Degree)
- Kidnapping (1st and 2nd Degree)
- Coercion (1st and 2nd Degree)
- Burglary (1st, 2nd and 3rd Degree)
- Criminal Mischief (1st, 2nd, 3rd, and 4th Degree)
- Arson (1st, 2nd, 3rd, and 4th Degree)
- Petty Larceny
- Grand Larceny (1st, 2nd, 3rd, and 4th Degree)
- Robbery (1st, 2nd, and 3rd Degree)
- Harassment (1st Degree)
- Aggravated harassment
- Simple Assault
- Larceny Theft
- Intimidation
- Destruction/damage/vandalism of property

In addition, any attempt or conspiracy to commit any of these crimes is also punishable as a hate crime. A person convicted of a hate crime will be subject to certain sentencing guidelines for felonies that impose a more severe penalty than similar but non-hate crime offence.

A hate crime conviction may also subject the offender to monetary penalties pursuant to the Law of their state. Any incident or attempt to commit a hate crime should be reported to Campus the Security Director, Lydia Perez at 500 7th Avenue, 4th Floor, New York, NY 10018; office number (646) 565-6134; or by calling 1- 88-Touro-911(1-888-687-6911); or your Campus Security Department in your state.

Reported incidents of hate crimes and attempts to commit hate crimes will be referred to the NYPD and/or other Law Enforcement Agencies for further investigation and legal action. Touro treats all hate crimes as serious offenses that need to be prosecuted with the full force of the legal system.

TOURO COLLEGE AND UNIVERSITY SYSTEMS RESPONSE TO SEXUAL AND GENDER VIOLENCE

POLICY ON TITLE IX AND SEXUAL MISCONDUCT

This policy applies to all members of the Touro College (“Touro”) community, including students, faculty, and administrators as well as third parties (i.e. vendors, and invitees). Discrimination or harassment of any kind in regard to a person’s sex is not tolerated at our institution. Information and/or training regarding this policy is available to students, faculty, and staff.

Touro promotes an environment in which the dignity and worth of all members of the community are respected. It is the policy of Touro that sexual intimidation of students and employees is unacceptable behavior and will not be tolerated.

TITLE IX GRIEVANCE POLICY

Title IX of the Educational Amendments of 1972 prohibits any person in the United States from being discriminated against on the basis of sex in seeking access to any educational program or activity receiving federal financial assistance. The U.S. Department of Education, which enforces Title IX, has long defined the meaning of Title IX’s prohibition on sex discrimination broadly to include various forms of sexual harassment and sexual violence that interfere with a student’s ability to equally access our educational programs and opportunities.

This Title IX Grievance Policy became effective on August 14, 2020, and only applies to formal complaints of sexual harassment alleged to have occurred on or after August 14, 2020. Alleged Conduct that occurred prior to August 14, 2020 will be investigated and adjudicated according to the Title IX and Sexual Misconduct Policy then in effect.

TITLE IX COORDINATOR

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person’s verbal or written report. Contact Information for the Title IX Coordinator:

Matthew Lieberman
50 W. 47th Street 14th Floor
New York, NY 10036
Phone: 646-565-6000 x55667
Email: Matthew.Lieberman@touro.edu

Such a report may be made at any time (including during nonbusiness hours) by using the telephone number or electronic mail address, or by mail to the office address listed for the Title IX Coordinator.

WHEN TITLE IX APPLIES

The Title IX process will apply when all of the following elements are met:

1. The conduct is alleged to have occurred on or after August 14, 2020;
2. The conduct is alleged to have occurred in the United States;
3. The conduct is alleged to have occurred in Touro’s education program or activity; and
4. The alleged conduct, if true, would constitute covered sexual harassment, as defined under Title IX, as:
 - a. an employee conditioning educational benefits on participation in unwelcome sexual conduct (i.e., quid pro quo);
 - b. b. unwelcome conduct that a reasonable person would determine is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the educational institution’s education program or activity; or
 - c. c. sexual assault (as defined in the Clery Act); or dating violence, domestic violence, or stalking (as defined in the Violence Against Women Act (VAWA)).

If the alleged misconduct meets these requirements, then the Title IX grievance process applies and the Potential Complainant may file a Formal Complaint or their prior Complaint submission will become a Formal Complaint. For the purposes of this Title IX Grievance Policy, “formal complaint” means a document – including an electronic submission - filed by a complainant with a signature or other indication that the complainant is the person filing the formal complaint, or signed by the Title IX Coordinator, alleging sexual harassment against a respondent about conduct within Touro’s education program or activity and requesting initiation of the procedures consistent with the Title IX Grievance Policy to investigate and adjudicate the allegation of sexual harassment.

If the alleged misconduct does not meet these Title IX requirements, it requires a mandatory dismissal under Title IX, but it may be addressed by the broader Touro Sexual Misconduct Policy or another applicable Touro policy.

For more details, surrounding the Title IX Grievance Policy please see: <https://www.touro.edu/title-ix-policy/>

SEXUAL MISCONDUCT

Touro prohibits discrimination based on sex, including sexual harassment. The prohibition against discrimination extends to employment and third-parties. Sexual harassment is unwelcome conduct of a sexual nature and can include sexual advances, request for sexual favors, and other verbal, non-verbal, or physical conduct. Environmental harassment (sometimes referred to as hostile environment) is sexually harassing conduct that is sufficiently severe, persistent or pervasive to limit an individual’s ability to participate in or receive benefits, services, or opportunities at Touro. This can include persistent comments or jokes about



an individual's, sex; verbal behavior, including insults, remarks, epithets, or derogatory statements; nonverbal behavior, including graffiti, inappropriate physical advances short of physical violence such as repeated and unwanted touching; and assault, including physical violence or the threat of physical violence.

New York Law also defines these acts as crimes if any of them are engaged in with a person who is incapable of consent either because of the person's age or because the person is mentally defective, mentally incapacitated, or physically helpless. Therefore, sexual abuse, sodomy, and rape are sex crimes and violators will be prosecuted in accordance with New York Penal Law.

Retaliation against any individual who made a complaint will not be tolerated.

To officially file charges for an act of sexual assault or rape, please contact the Office of Institutional Compliance. If the alleged perpetrator is a student, you can initiate disciplinary action against this individual. All incidents must be reported within six (6) months of their occurrence.

All divisions of Touro seek to foster a collegial atmosphere in which students are nurtured and educated through close faculty student relationships, student camaraderie, and individualized attention. Discrimination or harassment of any kind is anathema to Touro's mission, history, and identity. Touro will resolve any identified discrimination in a timely and effective manner, and will ensure that it does not recur. Compliance with Touro's policies and procedures is a necessary step in achieving a safe environment in our educational community. The policies set forth were developed to promote a safe educational environment in compliance with the Violence Against Women Act (VAWA) and a high-quality campus life.

Those believing that they have been harassed or discriminated against on the basis of their sex, including sexual harassment, should contact the Office of Institutional Compliance immediately. When Touro has notice of the occurrence, Touro is compelled to take immediate and effective corrective action reasonably calculated to stop the harassment, prevent its recurrence, and as appropriate, remedy its effects.

This policy applies to all members of Touro, including students, faculty, and administrators as well as third parties (including, but not limited to, vendors, invitees, etc.). Information and/or training regarding this policy are available to students, faculty, and staff. |



For more details, surrounding the Sexual Misconduct Policy please see: <https://www.touro.edu/sexual-misconduct-policy/>

COMPLAINTS

Complaints may be filed by contacting the Office of Institutional Compliance:

Phone: 646-565-6000, ext. 55330

Email: compliance@touro.edu

For Further Information: Students are strongly urged to read the full policy at <https://www.touro.edu/sexual-misconduct-policy/>

Additional information about this policy will be available on Touro's website. Students may contact the Office for Civil Rights of the U.S. Department of Education for inquiries concerning the application of Title IX as well as the implementation of its regulations. The Office for Civil Rights can be contacted using the following information:

U.S. Department of Education
Office for Civil Rights
32 Old Slip, 26th floor
New York, NY 10005
Phone 646-428-3800
Fax 646-428-3843

Email: OCR.NewYork@ed.gov Please refer to Appendix A of this document or the Touro Portal for the complete policy.

CRIME PREVENTION EDUCATION & AWARENESS

TOURO PROVIDES CRIME PREVENTION EDUCATION & AWARENESS AS FOLLOWS:

- During the beginning of the semester annually
- During employee orientation on a monthly basis
- Upon request by location
- During the holiday season
- As a result of trends identified

Flyers are posted on bulletin boards throughout our campuses/sites and members of the Security Advisory Team are encouraged to promote the events.

Crime Prevention Surveys are conducted by your resident precinct or local law enforcement upon request. In addition, a survey was conducted by the Campus Security Director and is an ongoing process of improving systems as they are implemented.

STALKING

INDICATORS/SIGNS OF STALKING BEHAVIOR

- Persistent phone calls despite the fact that you have told the person not to contact you in any form.
- Someone waiting at or outside your workplace, residence, or school.
- Overt threats.
- Manipulative behaviors (i.e. Stating that they will hurt themselves).
- Sending written messages, letters, emails, graffiti, etc.
- Sending of gifts.
- Defamation.

IF YOU BECOME A VICTIM OF A STALKER, DO NOT TAKE IT LIGHTLY:

- Notify the Security Officer at your location. Even if the problem is not campus/site related, they can assist you with reporting the problem to the local law enforcement agency.
- Apply for a restraining order. If you already have one, file a copy with Campus Security.
- Document everything. Even if you have decided not to go the legal route, you may change your mind. Keep answering machine recordings, letters, gifts, etc. Keep a log of drive-bys or any suspicious occurrences.
- Have co-workers screen all calls and visitors.
- Do not accept packages unless they were personally ordered.
- Do not destroy discarded mail.
- If you think you are being followed, call 911 or go to the nearest police station or public place. Take a picture if possible.
- Never be afraid to sound your horn to attract attention.
- Do not be ashamed and think you caused this. Instead tell everyone you know that you are being stalked, from neighbors, to co-workers, to classmates so that no information about you is provided to the stalker.
- Tell the stalker NO once and only once, and never give him/her satisfaction of a reaction again.

Preserve any evidence that may help you obtain College help through no-contact orders, or court assistance with restraining orders. For help with this, contact the local police or Security right away. Some examples of evidence preservation include:

- Preserving any email, texts, or electronic messages on social media.
- Photographing any threatening messages that are not electronic.
- Asking friends to witness any overt behaviors such as being followed.
- Keeping a journal of stalking events.

DATING VIOLENCE

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and the existence of a social relationship is based on the "reporting party's statement" with consideration of

- the length of the relationship,
- the type of relationship, and
- the frequency of the interaction between the persons involved.

Dating violence includes, but is not limited to, sexual or physical abuse or the threat of abuse, and does not include acts covered by the definition of domestic violence.

DOMESTIC VIOLENCE

Domestic violence is a felony or misdemeanor crime of violence committed by any of the following individuals:

- A current or former spouse or intimate partner of the victim; or
- A person with whom the victim shares a child in common; or
- A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; or
- A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- Any other person against an adult or youth victim who is protected under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

RAPE & SEXUAL VIOLENCE

Sexual Assault/Improper Sexual Conduct is a criminal offense pursuant to the Penal Law. If a member of the College community engages in improper sexual conduct, it may result in the severest disciplinary sanctions available to the College. The College will cooperate fully with Law Enforcement authorities should the victim seek criminal prosecution. The College also recognizes that confidentiality is most important to victims of sex crimes. While complete confidentiality cannot be guaranteed, every effort will be made to maintain confidentiality on a "need to know basis."

The victim's wishes not to report a sexual assault to the police will generally prevail, but the College reserves the right to notify the police when it is believed that such reporting is necessary for the protection of others.

All Reports of Rape and Sexual Violence must be reported and investigated by the Title IX Coordinator. Any Reports made to a member of the pastoral care, clinical services must be reported to Campus Security for the purposes of statistical purposes only..

FACTS:

- Approximately 20% of women experience an attempted sexual assault.
- Every person is a potential victim regardless of race, gender, age, or economic status.
- Approximately 90% of women know their assailant.
- Approximately 75% of the time, one or both parties are under the influence of drugs or alcohol.
- Rapes perpetrated by strangers occur at all times of the day, every day. However, date rapes occur most frequently on weekends and during late evening hours.

IF YOU ARE BEING SEXUALLY ASSAULTED

- Keep your head. Stay as calm as possible, think rationally and evaluate your resources and options.
- Be realistic about your ability to protect yourself. Yelling, hitting, or biting may give you a chance to escape, but be aware it can also expose you to further harm.
- Passive resistance such as vomiting, urinating, or telling the attacker that you are ill or menstruating is another option.
- Knowing self-defense can help you to overcome fear and think clearly in emergencies.
- Do not try to defeat the attacker. Just get away as fast as you can. There is no right way to respond to an attack. If you escaped alive, you responded in the right way.

After an incident of sexual assault, dating violence or domestic violence, the victim should consider seeking medical attention as soon as possible at any of the hospitals listed in the reference page.

In NY State, evidence may be collected even if you chose not to make a report to law enforcement. It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/ or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/ or sexually transmitted infections. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social

networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University adjudicators/investigators or police. As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with Campus Security or other law enforcement to preserve evidence in the event that the victim decides to report the incident to law enforcement or the University at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order. Please see Appendix A.

IF YOU HAVE BEEN SEXUALLY ASSAULTED

- You must NEVER BEAR the RESPONSIBILITY for being assaulted. Responsibility for the crime lies with the abuser alone.
- If possible do not shower, bathe, brush your teeth eat, drink, smoke, urinate or change your clothes.
- Do not disturb anything in the area where the assault occurred.
- Get immediate medical attention. An exam may reveal the presence of a physical injury. Following a sexual assault, antibiotics are typically given at the time of the exam to help prevent the victim from acquiring certain sexually transmitted diseases. A urine test conducted within 96 hours can determine if a drug was used.
- Write down a description of the assault, circumstances, and the attacker.
- Many police departments now have special victims' units that are specially trained to deal with rape and/ or sexual violence victims. In addition, many hospitals also have rape crisis units.
- Reporting the assault is an important step in ending this violence. You should feel comfortable with your decision.
- Call someone to be with you. You should not be alone. Contact a rape crisis center to help you deal with the aftermath.
- Under the Violence Against Women and Department of Justice Reauthorization Act of 2005, starting in 2009, states must certify that they do not "require a victim of sexual assault to participate in the criminal justice system or cooperate with law enforcement in order to be provided with a forensic medical exam, reimbursement for charges incurred on account of such an exam, or both."

IF SOMEONE YOU KNOW IS A VICTIM OF AN ASSAULT

- See that they have a safe place to stay and will stay with someone.
- Give the victim your emotional support. Let them express their feelings. Do not pry into details. Do not be judgmental, instead listen, and provide understanding.

- Rape and/or sexual violence are never the victim's fault. Do not let them blame themselves or think that they did something to cause the attack
- Encourage the victim to get medical attention, contact a rape crisis center, and report the incident. Help the victim explore their options but let them make the decision.
- Point out that since they are still alive they have achieved a major victory.

BYSTANDER AWARENESS

- Don't turn a blind eye.
- If you are attending a social gathering with a friend, remember the same principles apply in every scenario.
- Be mindful of your friend(s) and make sure you come and go together and if you don't leave together that your friend(s) is/are able to make decisions for himself/herself/themselves.
- If you see someone at risk, get involved.
- Don't wait for someone else to take an action.
- Be honest and directly talk about the consequences of their actions.
- Solicit help from other bystanders.
- If the person is your friend, communicate by either asking the person "Are you okay," "Is he/she bothering you," etc.
- Give the person an out like calling their cell phone or distracting the other person.
- If it doesn't feel safe to say something, you can call the police or any other person of authority.
- Don't let fear prevent you from stepping in.

RISK REDUCTION

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, & Incest National Network, www.rainn.org)

1. Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to avoid isolated areas. It is more difficult to get help if no one is around.
3. Walk with purpose. Even if you don't know where you are going, act like you do.
4. Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. Try not to load yourself down with packages or bags as this can make you appear more vulnerable.

6. Make sure your cell phone is with you and charged and that you have cab money.
7. Don't allow yourself to be isolated with someone you don't trust or someone you don't know.
8. Avoid putting music headphones in both ears so that you can be more aware of your surroundings, especially if you are walking alone.
9. When you go to a social gathering, go with a group of friends. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. Trust your instincts. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. Don't leave your drink unattended while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. Don't accept drinks from people you don't know or trust. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. Watch out for your friends, and vice versa. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.). Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
 - a. Remember that being in this situation is not your fault. You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
 - b. Be true to yourself. Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
 - c. Have a code word with your friends or family so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
 - d. Lie. If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses



you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

16. Try to think of an escape route. How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

17. If you and/or the other person have been drinking, you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

VICTIM ASSISTANCE

In cases of rape and/or sexual violence, there are many sources of support available to victims.

ON CAMPUS

- Emergency Assistance
- Employee on staff is available to work with the Touro community to meet immediate need.
- Accompaniment
- Security is available to provide support and escort around campus, and in certain instances to assist the individual in getting home.
- Other available community resources may be provided based on client's individual needs.

OFF CAMPUS

NEW YORK

- www.svfreenyc.org (212) 229-0345
- www.avp.org (212) 714-1141

NATIONAL

- www.womenslaw.org (707) 784-6844
- www.rainn.org (800) 656-HOPE (4673)



ISRAEL

- www.1202.org.il/English /+972-2 623 2451

24 HOUR HOTLINES

- Nycagainstrape.org for all city hotlines, emergency rooms with trained rape crisis counselors and examiners, and referrals for on-going support.
- NYC Gay & Lesbian Antiviolence Project: (212) 714-1141
- DAYONE – Not 24 hours but free legal assistance for teens under 23
- RAINN – Rape, Abuse, and Incest National Network: 1-800-656-HOPE
- Safe Horizon: (212) 577-7777
- Victims Services Agency: (212) 577-7777
- Sexual Assault Victim's Counseling Program: (212) 227-3000
- Victim Assistance Services, Westchester County: (914) 345-9111 Coalition Against Domestic Violence Nassau County Hotline: (516) 542-0404
- Victim Information Bureau of Suffolk Hotline: (631) 360-3606
- Orange County, New York (Middletown) Helpline: (800) 832-1200

SEXUAL ASSAULT SERVICES AT MEDICAL CENTERS

- Bellevue Hospital, Rape Crisis Coordinator: (212) 562-3435
- Beth Israel Medical Center, Victim Services Director: (212) 420-4516
- Long Island College Hospital, Rape Crisis Director: (718) 780-1459
- Mt. Sinai Medical Center, Rape Crisis Director: (212) 423-2140
- North Central Bronx Hospital, Rape Crisis Coordinator: (718)-519-4912
- National Domestic Violence Hotline: 1-800-621-HOPE

- St. Luke's Roosevelt Hospital: (212) 523-4728
- NYPD Special Victims Division: (646) 610-8718

Information on New York state criminal statutes can be found at <http://codes.lp.findlaw.com/nycode/PEN/THREE/H/130>

Please see the Touro College and University Systems Sexual Violence Policy in the Appendix for more information

SEX OFFENDER REGISTRATION – CAMPUS SEX CRIMES PREVENTION ACT

The following information is being provided so that our Touro Community can obtain information based on Megan Law and the Adam Walsh Child Protection Act of 2006 (42 U.S.C.16921). These sex offender internet registry laws can be found at the following addresses

- New York Sex Offender Registry: <http://www.criminaljustice.ny.gov/nsor/>
- Germany does not maintain a publicly available sex offender registry. Information about any individual's past criminal history is not made available to the public. Access to this information is restricted by law.
- Russia does not maintain a publicly available sex offender registry. Information about any individual's past criminal history is not made available to the public. Access to this information is restricted by law.
- Israel does not have a sex offender registry accessible to the public. There are specific vocational restrictions for sex offenders.

GENERAL HELPFUL SAFETY ADVICE

- Be aware of your surroundings, who is out there, and what is going on.
- Walk with confidence.
- Be assertive; do not let anyone violate your space.
- Trust your instincts. If you feel uncomfortable in an area leave.
- Do not prop open self-locking doors.
- Lock your door and your windows even if you are leaving for a few seconds.
- Watch your keys, do not lend them to anyone, and do not label the keys with your address and name. If you lose your keys report it to your local precinct and change the locks. If you are a resident of one of the Residential Halls, report your key being lost to your Resident Director/Assistant Resident Director.
- Know who is on the other side of the door before you open it or enter a building.
- Be mindful of isolated spots like garages, offices after business hours or laundry rooms.
- Avoid walking or jogging alone, especially at night. Alternate your routes, stay in well-traveled and well-lit areas.

- Have your keys ready when entering your final destination.
- Park in well-lit areas and lock your vehicle.
- Drive in well-traveled streets with windows and doors locked. Remember that a well-maintained vehicle is also part of your safety measure.
- Never hitchhike or pick up a hitchhiker.

IN THE OFFICE

- Lock office doors while offices are unoccupied.
- Do not bring unnecessary valuable items on campus.
- Do not leave purses, briefcases, or books unattended.
- Be aware of suspicious persons.
- Call Security to report crimes or suspicious activities.
- Call 911 if immediate danger is suspected or if you are threatened.

IN ELEVATORS

- If you are alone and someone suspicious enters, stand near the elevator control panel. If necessary, use the elevator alarm.
- If the elevator malfunctions, press the alarm button. Only trained elevator personnel are authorized to remove trapped occupants.

ON THE STREET

- Be alert and aware of others.
- Stay on well-lit streets.
- Avoid dark and concealed areas.
- Walk with keys in your hands as you approach your home.
- If a car follows you or stops near you to ask for directions, do not approach the car.
- If you are followed, cross the street or change direction. Find a building with a doorman or an open store.

GENERAL SAFETY AWARENESS

- Know your environment.
- Notify the Campus Security Department of anything suspicious.
- Know where to obtain help when you need it.
- Keep all valuables under your direct view and do not leave them unattended.
- Walk in groups.
- Avoid isolated train and bus stops.
- You are worth more than all the money and possessions you may have.

- Items can be replaced.
- Every emergency is different. You decide what course of action is appropriate.
- If traveling via vehicle secure all electronics and valuables out of view.
- List all “In Case of Emergency” (ICE) numbers for immediate notification to family members on your cell phone.
- Determine a meeting place for the purposes of emergencies.
- Keep a record of all credit cards and serial numbers to personal property in a separate location.

MEDICAL EMERGENCIES

- Do not move a seriously injured person unless it is a life-threatening situation.
- Call the Touro emergency hotline number 1-88-Touro911 (1-888-687-6911) or 911 by cell phone or landline.
- Be prepared to give as much information about the emergency as possible; whether or not the victim is conscious, and if an ambulance is needed.
- If the victim is conscious, obtain information about his/her injury or medical history.
- Stay with the victim until emergency personnel arrive.
- Keep the victim as calm and comfortable as possible.
- Maintain safety until help arrives.
- Keep other people away from the scene.
- Avoid physical contact with blood or other bodily fluids.
- If exposed to bodily fluids wash the affected area with soap and water as soon as possible and report your exposure to Emergency Personnel.
- If the injured person is an employee, initiate reporting procedures as directed by your Supervisor or Department Head.

SUICIDE ATTEMPTS

- Call the Touro emergency hotline number 1-88-Touro911 (1-888-687-6911) or 911 and be prepared to give as much information as possible.
- Stay with the person until Emergency Personnel arrives.
- Keep other people away from the scene.
- DO NOT handle weapons, containers or other possible evidence.

MENTAL HEALTH CRISES

- If a member of the Touro community is experiencing a psychological crisis, call the Touro emergency hotline number 1-88-Touro911 (1-888-687-6911).
- If the individual deteriorates, such that they constitute a threat to themselves or others, call 911 from a cell phone or landline.
- Before Emergency Personnel arrives, make every effort to determine the person's identity and status as staff, faculty, student, or visitor.
- If the individual is a student, and your campus is located outside of the New York/Tri-State area, contact the Office of the Dean of Students at your campus. The Office for the Dean of Students for the New York Tri-State area can be reached at (212) 463-0400 x 5419 or (718) 252-7800 x 234. Advise them of the individual's condition and circumstances.
- If the individual is STAFF or a FACULTY MEMBER, and your campus is located outside of the New York/ Tri-State area, contact the Office of Human Resources at your campus. The Office of Human Resources for the New York/Tri-State area can be reached at (646) 565-6000 x 55163. Advise them of the individual's condition and circumstances.
- If the individual is a VISITOR, and your campus is located outside of the New York/Tri-State area, contact the Office of Security on your campus. The Office of Campus Security for the New York/Tri-State area can be reached at (646) 565-6000 x 55134. Advise them of the individual's condition and circumstances.
- Once Emergency Personnel are controlling the scene, all non-essential personnel should leave the area and return to their normal duties unless otherwise instructed by Emergency Personnel.



BOMB THREATS

- Bomb threats usually occur by telephone.
- Take all bomb threats seriously.
- Use the bomb threat checklist (see below).
- Remain calm and attempt to retrieve as much information as possible from the caller.
- Keep the caller on the line as long as possible.
- Do not transfer the call.
- Do not interrupt the caller.
- After hanging up, immediately call the Touro emergency hotline number 1-88-Touro911 (1-888-687-6911) or your Security Department for out of state campuses.
- Give your name, site location, and telephone number.
- Inform the operator of the situation including any information you may have as to the location of the bomb, the time it is set to explode and the time you received the call.
- Inform your supervisor or department head.

BOMB THREAT QUESTIONS TO ASK

Immediately, write down the exact wording of answers.

- Where is the bomb located?
- What time is it set to explode?
- What does the bomb look like?
- What kind of bomb is it?
- What will cause it to explode?



TAKE NOTE OF THE FOLLOWING.

- Sex of the caller
- The caller's age
- The caller's race
- Time call was received
- Length of the call

The following information could be very helpful to law enforcement and emergency personnel.

If the voice is familiar, who did it sound like?

Describe the caller's voice:

Calm	Raspy	Excited
Soft	Laughing	Slow
Lisp	Ragged	Distinct
Stuttered	Nasal	Deep
Crying	Disguised	Normal
Loud	Familiar	
Breathy	Angry	

Background Noises

Street	Voices	Noise
Factory	House Noise(s)	Angry
Music	Animal Noise(s)	Office
Motor(s)	Static	Deep

Language

Soft	Taped	Incoherent
Irrational	Long Distance	
Well-spoken	Foul Language	



SUSPICIOUS PACKAGES

There is a concern that the receipt of a letter or package may contain biological agents. Many biological threats targeting individuals or departments can frequently be controlled by following the procedures listed below. The responding public safety agencies have plans in place to deal with these types of threats.

Following the procedures below will activate those plans and promote the highest level of safety while minimizing the disruption associated with these incidents.

The Touro Mailroom is responsible for the initial monitoring responsibilities for suspicious letters and packages in accordance with guidelines from the U.S. Postal Service. Many of the letters and packages arriving on campus have already gone through one or more screening processes before arriving on campus. However, in the event that a letter or package is obtained by some other means other than the College mail system, the following are common features of threatening letters or packages:

- No return address
- Handwritten or poorly typed address
- Misspelling of common words
- Restrictive markings such as "Confidential" or "Personal"
- Excessive weight or overly stamped.
- A feel of a powdery or foreign substance

If a letter or package exhibits any of these warning clues, DO NOT OPEN IT. No one is at risk provided there is nothing leaking from the package.

Call the Touro Campus Security office at your location, or the Touro Emergency Hotline, 1-88-Touro911 (1-888- 687-6911) to report the item and relate that the envelope has not been opened and there is no substance leaking out. Do not approach any unusual or suspicious package. Under NO circumstances should you touch, tamper, or move it in any way.

If there are any indications of imminent danger, such as a suspicious object, call the Touro emergency hotline number 1-88-Touro911 (1-888-687-6911) or 911 or landline and evacuate the area immediately.

HOSTILE INDIVIDUAL OR VIOLENT ACTIVITY (ACTIVE SHOOTER)

In the event that a hostile individual or group engages in violent activity that threatens or causes death or serious physical injury to any member of the College community, the following steps should be taken:

If you are unable to safely evacuate:

If you are not in a room, try to get inside an office or classroom. Stay out of open areas and be as quiet as possible.

- If you are able to communicate, call the Touro emergency hotline number 1-88-Touro911 (1-888-687- 6911), or your Security Department if out of state. Try to stay calm and supply the operator with as much information as possible such as exact location, type of weapon and how many suspects.

- Remain in the classroom/office and attempt to lock or secure the doors by placing an object in front of it or under the door handle. Cover any windows or openings that have a direct line of sight into the hallway.
- DO NOT sound the fire alarm. Activation would cause the occupants to evacuate the building placing them in potential harm.
- Stay away from doors and windows, turn off lights and any audio equipment and stay as low to the ground as possible.
- Stay together as a group, remain quiet, and act as if no one is in the room. DO NOT answer the door until Security or the Police arrive and give you further instructions.
- When the Police arrive, obey all commands. This may involve being handcuffed or keeping your hands in the air. This is done for safety reasons until the situation can be evaluated. It is a common ploy for a perpetrator to mingle with victims and attempt to escape.
- If you are trapped in an open area:
- If you are trying to hide, make sure it is a well-hidden space or you may be found as the intruder moves through the campus/site.
- If you think you can run safely out of the building, do so.
- If you decide to run, do not run in a straight line. Attempt to keep objects such as desks, cabinets, and fixtures between you and the attacker.
- Upon leaving the building, continue to seek cover. Upon reaching safety, report the incident to the nearest Police Officer.
- Fighting back is dangerous, but depending on your situation, this could be your last option.

HOSTAGE SITUATION

- see a situation, move people away from the area of concern.
- Call the Touro Emergency Hotline number 1-88-Touro911 (1- 888-687-6911) or 911 on a cell phone or landline.
- Lock all doors and, if possible, secure the doors by placing an object in front of it. If possible, cover all window openings that have a direct line of sight into the hallway.
- DO NOT sound the fire alarm. Activation would cause the occupants to evacuate the building placing them in potential harm.
- Account for as many people as possible.
- Stay put unless instructed otherwise.
- Wait for instructions.
- Allow only Emergency Personnel into the building. If you are taken hostage:

- DO NOT try to disarm the person unless safe to do so.
- Remain calm, be patient, and avoid drastic action.
- Follow the intruder's instructions.
- Do not speak unless spoken to and avoid arguing.
- Stay alert and be observant; you may be released or able to escape. The safety of others may depend on your memory.
- Be aware that Police may be able to hear what is taking place.
- Be aware that Police may break in at any time.
- Once again, when the Police arrive obey all instructions.

AFTER THE HOSTAGE SITUATION IS RESOLVED:

- Refrain from discussing the incident with bystanders or the media.
- Communicate all information to the Campus Security Office at (646) 565-6134 or your security office if out of state.
- Some statements made to the media may adversely affect the serving of justice; therefore, all public statements will be coordinated through Touro's press office.

CRIME IN PROGRESS

- Do not attempt to apprehend or interfere with the criminal, except to protect yourself.
- Call the Touro emergency hotline number 1-88Touro911 (1- 888-687-6911) or 911. Give your name, site location, telephone number, and department. Advise them of the situation details and give specific directions as to where you are located.
- In the event of a robbery, do not resist.
- If safe to do so, take time to get a good description of the criminal. Note height, weight, sex, race, hair color, approximate age, clothing, method, and direction of travel and name, if known. This takes only a few seconds and could help the investigating officers. If the criminal is entering a vehicle, note the license plate number, make, and model of the car, color and any outstanding characteristics.
- Stay calm.

SCHOOL CLOSING/INCLEMENT WEATHER

TOURO NEW YORK CAMPUS

In the event of an emergency, weather, or non-weather related, Touro has a School Closing Committee comprised of senior staff that is authorized to determine whether Touro buildings will be opened or closed. All school or program closings must be done by this committee of senior staff. No school or program can close on any single Dean's authority. If a decision is made to close a Touro NY location during regular business hours, employees and students will be contacted via their touro.edu email address and

the TCAAlert system. If a decision is made after regular business hours, employees and students will be notified via the TCAAlert system only. Closing information for the New York campuses will be posted on the telephone system of the Main Campus, the main Touro website, www.touro.edu, 1010WINS, and WCBS880 radio stations, and News Channel 4 television station.

Additionally, signage may be posted on the doors of the affected building(s) advising students, faculty, and staff of the closing and where to get additional information.

WEAPONS POLICY

Touro is a WEAPON FREE CAMPUS. Firearms, air guns and other hazardous items or weapons of any kind, including ammunition, fireworks, gunpowder and chemicals, mace and pepper spray are strictly prohibited. If said items are found they will be confiscated and the owner(s) subjected to disciplinary action, including expulsion and/or termination. Use of lighted candles or kerosene lamps for any purposes is prohibited.

Any students arrested for illegal weapon possession or who are found in violation of this policy may be subject to disciplinary proceedings in accordance with the procedures outlined in the "Adjudication of College Code of Conduct Violations" section of respective school catalogs and student handbooks.

Student violators may be subject to the following sanctions and remedial measures:

- **Warning** – A written reprimand putting the student on notice that he/she has violated the Code of Conduct.
- A copy of this warning is placed in the student's folder.
- **Probation** – A student may be placed on disciplinary probation for a definite period. While on probation, students may not hold office in Student Government Organizations, Clubs, or Societies or represent the college in any capacity.
- Further violations while on probationary status will result in suspension or expulsion from the college.
- **Restitution** – A student may be required to pay restitution to the college or to fellow students for damages and losses resulting from his/her actions.
- **Suspension** – At any time during a student's enrollment at the college, he/she may be suspended and barred from attending classes for a definite period, not to exceed two years. A student may not be automatically re-enrolled at the end of his/her suspension. He/she must apply to the Student Affairs Committee for re-enrollment.
- **Expulsion** – Touro College and University Systems may terminate a student's status at the college at any time.

Faculty and staff (part-time and full-time) are arrested for illegal weapon possession or who violate the college policy on weapons may be subject to disciplinary sanctions as follows:

- **Censure** – A written reprimand, outlining the violation(s) of college policies, may be placed in the personnel file of individual violators.

- **Probation** – Faculty and/or staff may be placed on probation for a definite period up to a maximum of one year. In such instances, individuals may be required to enroll in a therapeutic counseling or treatment program.
- **Suspension** – Faculty and/or staff may be suspended from employment without pay for a period ranging from seven days to a maximum of one year.
- **Termination of Employment** – Faculty and/or staff may be dismissed from employment upon written notice by the Dean of Faculties (for faculty members) or the Vice President for Administration (all other employees).
- **Legal Action** – Faculty and/or staff may be turned over to law enforcement authorities for criminal prosecution and legal action.

In both cases for students and faculty and staff, the existence of a progressive system of disciplinary sanctions measures does not preclude Touro from levying a heavy sanction, without first resorting to a lesser sanction. By way of illustration and not exclusion, Touro may expel a student or terminate a staff or faculty member for a violation of policy without first issuing a warning or putting that student or employee on probation.



WORKPLACE VIOLENCE POLICY

Touro has a ZERO tolerance on workplace violence. Any incidents or occurrences relating to violence in the workplace by employees will be referred to Human Resources, as stated in the Employee handbook. Any incidents or occurrences relating to students will be handled by the Dean of Students as stated in the Student Handbook.

MISSING STUDENT NOTIFICATION POLICY

If a member of the Touro community has reason to believe that a student who resides in on-campus housing is missing, he or she should immediately notify Campus Security at (646) 5656134. Campus Security will generate a missing person report and initiate an investigation. If members of the Touro College community believe that a student has been missing for an usual length of time, it is critical that they report that information to Campus Security and his /her resident manager.

After investigating the missing person report, should Campus Security determine that the student is missing and has been missing for more than 24 hours, Campus Security will notify the local law enforcement agency (unless the local law enforcement agency was the entity that made the determination that the student went missing, and the student's confidential contact no later than 24 hours after the student is determined to be missing.

If the missing student is under the age of 18 and is not an emancipated individual, Touro will notify the student's parent(s) or legal guardian(s), in addition to notifying any additional contact person designated by the student, within 24 hours after Campus Security has determined that the student has been missing for more than 24 hours.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify a confidential individual to be contacted by Campus Security in the event the student is determined to be missing for more than 24 hours.

If a student has identified such an individual, Campus Security will notify that individual no later than 24 hours after the student is determined to be missing for 24 hours. If the student is under the age of 18 and is not an emancipated individual, Campus Safety will notify the student's parent or guardian and any other designated contact person within 24 hours. Regardless of whether the student has identified a contact person, is above the age of 18, or is an emancipated minor, Touro College will inform the Local PD (or the local law enforcement with jurisdiction) that the student is missing within 24 hours.

A student who wishes to identify a confidential contact can do so through their Resident Manager. A student's confidential contact information will be accessible only by authorized campus officials and law enforcement as appropriate and it will not be disclosed outside of a missing person investigation.

If the missing student is a non-residential student, the same procedure would apply with the exception of notifying the Resident Manager. Responsibilities of the person receiving the call: Promptly dispatch an officer to the scene, notify the campus security director and the branch manager, request an additional officer and supervisor, and transmit appropriate radio lookouts and alerts.

Responsibilities of the first responders: Interview the parent or reporting party, obtain a description and photo if available, identify the circumstances of the disappearance, determine when and where last seen and by whom, obtain a description of the abductor, verify information with the shift supervisor.

Responsibilities of the supervisor: obtain a briefing by the officer(s) on scene, update the director of security, organize and coordinate search efforts, confirm that all procedures are followed.

Responsibilities of the investigator: obtain a briefing from agency personnel at the scene, verify the accuracy of all descriptive information, initiate a neighborhood or campus investigation, explore the basis for conflicting information, evaluate the need for additional resources and specialized services.

Additional reporting procedures for critical missing persons: Employees, members, or officers handling critical cases, as defined by this SOP shall comply with the provisions outlined above: remain alert to unusual circumstances surrounding the disappearance that should be brought to the attention of the shift supervisor. A thorough search of all public areas will be conducted. This includes rooftops, basement areas, mechanical spaces, and bathrooms, and if the event occurs in a residential housing area, the laundry rooms and the actual student room. CCTV and Access control systems will be reviewed (where applicable).

DAILY CRIME AND FIRE LOG

The Touro Security Department maintains a daily crime and fire incident log that record, by the date the incident was reported, all crimes, and other serious incidents that occur on in a building and property that are a part of the campus, in a non-campus building or property, on public property within or immediately adjacent to and accessible from the campus, or within the security department's patrol jurisdiction. The crime & fire incident log includes the nature of the crime/incident, the date, the time and the general location in which each crime/ incident was reported to the department, as well as the disposition of the complaint (if known). The department is obliged to post new incidents into the daily crime & incident log within two business days of receiving the report unless that disclosure is prohibited by law or would jeopardize the confidentiality of a victim. Touro may also withhold information about an incident if there is clear and convincing evidence that the release of such information would jeopardize an open investigation or the safety of an individual, cause a suspect to flee or evade detection, or result in the destruction of evidence, in which case that incident will be posted once the adverse effect is no longer likely to occur. Log case numbers do not run sequentially. Campus Security assigns a case number for all reportable activities; both criminal and noncriminal incidents are in chronological order.

The most recent crimes/incidents are at the bottom of the list. The crime & incident log incidents will not match the crime statistic, as the crime log is compiled using the New York Crime codes, and the crime statistic is required by law to be compiled using the Federal Uniformed Crime Reporting Crime definitions. The daily crime & incident log is available for public inspection at the department's headquarters (50 West 47th Street, 14th Floor, New York, NY 10036).

The crime log for the most recent 60-day period will be open to public inspection during normal business hours. Any portion of the log that is older than 60 days will be made available within two business days of a request for public inspection.

ALCOHOL AND OTHER DRUG POLICIES STATEMENT

It is the policy of Touro that the unlawful use, possession, sale, distribution, or manufacture of drugs or controlled substances on college property is strictly prohibited. NYPD and local law enforcement agencies will enforce the federal and state drug laws.

Individuals, who possess, use, distribute, or manufacture drugs or controlled substances are subject to college disciplinary action as well as possible criminal prosecution.

Any students arrested for any liquor law or drug law violations or who are found in violation of these policies may be subject to disciplinary proceedings in accordance with the procedures outlined in the "Adjudication of College Code of Conduct Violations" section of respective school catalogs and student handbooks.

Student violators may be subject to the following sanctions and remedial measures:

NATURE OF VIOLATION	RESPONSES FOR FIRST TIME VIOLATIONS MAY INCLUDE, BUT ARE NOT LIMITED TO:	RESPONSES FOR REPEAT VIOLATIONS MAY INCLUDE, BUT ARE NOT LIMITED TO:
Possession or use of alcohol or other drugs in violation of Touro policy or federal, state, or local law	Warnings Disciplinary Probation Counseling and treatment Service to the college community	Disciplinary Probation Mandatory referral for counseling and treatment Suspension from dormitory (if dormitory student) Parental Notification College-Level disciplinary action
Possession or use of alcohol or other drugs in violation of Touro policy or federal, state, or local law in a manner involving aggravated circumstances (e.g. actual/ potential harm to self or others, disruption of the Touro community, repeated offenses)	Warnings Disciplinary Probation Mandatory counseling and treatment College-Level disciplinary action	Disciplinary Probation Mandatory counseling and treatment Service to the college community College-Level disciplinary action
Distribution or intent to distribute a controlled substance in violation of Touro policy or federal, state, or local law	Legal action College-level disciplinary actions	Legal action College-level disciplinary action

Each faculty and staff member of the college is expected to abide by the college's policies for maintaining a drug- free workplace. The policy statement on drug abuse pertaining to students also applies to faculty and staff.

Faculties or the Director of Human Resources of any arrest or criminal conviction (on campus or in or on non-campus buildings or property) relating to his or her own drug activity within five (5) days of such conviction. Faculty and staff (part-time and full-time) who are convicted of any liquor law or drug law violations or that violate college policies on drugs and controlled substances may be subject to disciplinary sanctions. In both cases for students and faculty and staff, the existence of a progressive system of disciplinary sanctions measures does not preclude Touro College and University Systems from levying a heavy sanction, without first resorting to a lesser sanction. By way of illustration and not exclusion, Touro may expel a student or terminate a staff or faculty member for a violation of policy without first issuing a warning or putting that student or employee on probation. The following regulations apply to students, faculty and staff of the college:

The consumption of alcoholic beverages by individuals under the age of 21 is illegal. Touro prohibits the unlawful possession, use, and sale of alcoholic beverages on campus. The Campus Security is responsible for the enforcement of state underage drinking laws. All persons are prohibited from consuming alcoholic beverages on the premises of Touro (unless at an event specifically sanctioned by Touro Administration in writing), or entering or remaining on Touro premises in an impaired state. Any student who falsely represents himself/herself at a sanctioned Touro event, as being of age to consume alcohol is subject to disciplinary action as outlined in the Code of Conduct. Any faculty and/or staff member of the college who transmits alcohol to a minor on college premises shall be subject to full penalty under the laws of their perspective state. Alcoholism, while it may be a disability, does not excuse any faculty and/or staff member of the college from violating a legitimate Touro policy or neglecting their responsibilities to the college. Individuals whose work performance is impaired as a result of the use/abuse of alcohol may be required to participate in an appropriate evaluation/treatment program.

- If you are an alcoholic, you may self-identify to the Dean of Students or Human Resources, as the case may be, and request reasonable accommodations

DRUG FREE SCHOOLS AND COMMUNITIES ACT

In compliance with the Drug Free Schools and Communities Act, Touro publishes information regarding the College's educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws and College policy; a description of health risks associated with alcohol and other drug use; and a description of available treatment programs for Touro students and employees. Drug and Alcohol Abuse Educational Training is available online to all of the Touro Community and may also be available in person through the Drug and Alcohol Awareness Training Program. A complete description of these topics, as provided in the College's annual notification to students and employees, is available in Appendix B on Page 99. All training programs are available on page 95.

SUBSTANCE ABUSE SELF-IDENTIFICATION AND AMNESTY:

Touro recognizes that, sometimes, there may be health or safety emergencies related to the use of drugs or alcohol in which the potential for disciplinary action by Touro may deter students who want to seek assistance for themselves or for another member of the Touro community. In such instances, the health and safety of the at-risk student will be Touro's top priority. Therefore, should a student, or another individual on behalf of that student, voluntarily come forward seeking assistance in a situation involving the over-consumption or abuse of drugs and/or alcohol, Touro's student conduct response to the over-consumption/abuse will be, first and foremost, focused on medical treatment, counseling, and/or educational interventions.

However, Touro reserves the right to address any associated acts that compromises the well-being of its community and its members, such as harassment, violence, damage, harm to self or others, or distribution of illegal substances, on a case-by-case basis as deemed appropriate and necessary.

Reporting a Personal Concern: Students who have concerns about their use of alcohol and/or other drugs, or students who are concerned of such use by a friend, are encouraged to seek assistance through one of Touro's support services. Confidentiality in these circumstances may be protected in compliance with Touro policy and applicable law (e.g. FERPA, HIPPA, etc.).

KNOW THE SIGNS:

- Passed out or difficult to awaken
- Cold, clammy, pale or bluish skin
- Slowed breathing
- Vomiting (asleep or awake) Know how to help:
 - Turn a vomiting person on his/her side to prevent choking
 - Clear vomit from the mouth
 - Keep the person awake
 - NEVER leave the person unattended

SUBSTANCE ABUSE COUNSELING:

Many different mutual and self-help programs are available near Touro campuses. Although most programs are abstinence-based and follow the 12-step approach, there are also programs that support moderation and a goal and/or do not use 12 steps. Some of the programs listed below may have a religious affiliation; others may merely use spirituality as part of the program. Meeting times and locations are available upon contacting the corresponding phone numbers or websites. Each meeting is somewhat different from any other, even within the same program, both in terms of structure and participants. Many people find it helpful to explore different options.



UNITED STATES

- National Drug & Alcohol Treatment Referral Service: 800-662-4357
- NY State Addiction Hotline: 800-522-5353
- Alcoholism Council of New York: 800-567-6237
- The Addiction Institute of New York: 212-523-6491
- Greenwich House: 212-691-2900
- Center for Motivation and Change: 212-683-3339
- Alcoholics Anonymous: 212-870-3400
 - Website: www.aa.org
- Marijuana Anonymous: 800-766-6779
 - Website: www.marijuana-anonymous.org
- Children of Alcoholics Foundation: 646-505-2061
 - Website: www.coaf.org
- Cocaine Anonymous: 310-559-5833
 - Website: www.ca.org
- Narcotics Anonymous: 212-929-6262 (Manhattan, NY)
 - 631-689-6262 (Long Island Area, NY)
 - 800-918-2330 (Miami Beach, FL)
 - Website: www.na.org
- Al-Anon: 212-941-0094 (New York City, NY)
 - 305-663-1432 (Miami, FL)
 - Website: www.al-anon.alateen.org
- Crisis Intervention Hotline
 - 888-NYC-Well

GERMANY

- Alcoholics Anonymous: (49)87-31325730
 - (49) 30-7875188 (English line)
- Cocaine Anonymous: (49) 1525-101-8808
 - Website: <http://www.ca.org/phones.html#germany>
- Narcotics Anonymous: (001)818-773-9999
Al-Anon: 49-201-77-3007
 - Website: zdb@al-anon.de (Berlin, German)
- National Addiction and Drug Hotline: (001) 818-773-9999
 - Website: http://www.na-berlin.de/eng_index.html
- Drug Emergency Services: (030) 192-37

ISRAEL

- Narcotics Anonymous: 972-50-5947837
 - Website: <http://www.naisrael.org.il/>
- Retorno International Recovery Group: 718-210-9755 or 972-52-436-9888
 - Email: Soshana@retorno.org
 - Website: www.retorno.org
- Malkishua Drug Rehabilitation Center: 972-46488222
 - Email: malikishua@malikishua.org.il
 - Website: <http://www.malkishua.org.il>
 - <http://www.malkishua.org.il/eng/> (English version)

RUSSIA

- Alcoholics Anonymous: (+7) 499-185-4000
Al-Anon: (+7) 903-174-7571
 - Email: Rus.al-anon@mail.ruCocaine
 - Anonymous Phone: (+7) 981-687-4907
 - Website: www.ca.org/phones.html#RUSSIA
- Narcotics Anonymous: (+7) 495-505-3396
 - Email: Sekretar@rko-na.ru
 - Website: www.rko-na.ru

ANNUAL FIRE SAFETY REPORT

THE EMERGENCY PLAN

Touro's Emergency Operations Plan incorporates an all-hazards approach to emergencies including natural disasters, acts of violence, mass casualties, and cyber disruptions. In responding to an emergency at Touro, emergency personnel make students, faculty and staff their top priority.

Once assured that the people are safe and protected from further harm, emergency personnel turn their attention to protecting equipment, facilities, and other property with the goal of continuing Touro's critical services.

There are two teams responsible for providing oversight, coordination, and leadership during an incident, the Executive Policy Group (EPG) and the Emergency Operations Group (EOG). The EPG is responsible for strategic decisions such as suspending classes, closing a campus and issuing official statements. This group provides direction to the EOG, including what and when to communicate to the Touro community during an emergency until it is resolved. The EOG is responsible for managing the incident and preparing the College for recovery.

Touro designates an emergency event according to its severity and scope:

- Category 1 refers to a localized, contained incident that is quickly resolved with internal resources or limited help.
- Category 2 situations tend to be primarily people-focused, rather than infrastructure-focused, and are usually student issues. Category 2 situations may emerge as a single incident, but have the potential to quickly evolve into a multi-faceted campus crisis.
- Category 3 signifies a major emergency that affects portions of the campus and may affect critical functions or life safety.
- Category 4 describes an emergency involving the entire campus and the surrounding community.

For a Category 1 incident, the Director of Facilities, or that position's designee, is empowered to take all reasonable measures deemed necessary to preserve health and safety. During a Category 2 incident, the Director of Security is empowered to take all reasonable measures to preserve health and safety. The Director

may call in other agencies, as needed. These include local law enforcement, the College's Emergency Manager and/or Human Resources. When warranted by the situation, key campus officials, including senior executives, will also be notified. The Director of Security will manage the incident until it is resolved or escalates. If the latter occurs, the Director of Security may decide to enlist the assistance of a larger group.

When an incident escalates to Category 3 or Category 4, Touro's Senior Vice President of Operations convenes the Emergency Operations Group to manage operations more formally. The 10-member team is charged with ensuring that emergencies are responded to effectively, minimizing the loss of lives and property damage.

EMERGENCY PROCEDURES

The following section provides information on the procedures to follow during certain emergencies. This section is not intended to cover all emergencies, but is a general guide for the more common emergencies that occur on college campuses across the United States. Please review these procedures carefully. For a variety of emergencies and more detailed procedures, students, faculty, and staff may download the Emergency Action Plan (EAP) located on the TouroOne portal, under the student/employee resources tab. Additionally, the college has purchased a crisis app, Crisis Manager, that converts our EAP into an easy-to-use, digital platform and makes the plan accessible from any smartphone and any location. Each emergency type has an icon. Tapping the icon gives you access to the procedures you should follow, emergency contacts within Touro College, and in many cases, the ability to send an Incident Report anonymously. The app is free and available on the AppStore, Google Play and Amazon Apps platform. A video with instructions on how to download the app is available on the TouroOne portal under the student/employees resource tab.

If you have any questions, contact the Department of Emergency Preparedness at (646) 565-6068.

FIRE INCIDENT REPORTING

Students, faculty, and staff are instructed to call 911 to report a fire emergency. Non-emergency notifications (evidence that something burned) are made to: Touro's 24 Hour Hotline at 1-888-Touro911 (1-888-687-6911)

FIRE SAFETY SYSTEMS AT TOURO COLLEGE AND UNIVERSITY SYSTEMS "ON CAMPUS" STUDENT HOUSING FACILITIES 2020

Students residing in this college-owned or college-operated housing are notified that the premises are protected by a fire safety system. The College's campus fire safety report, as required under Title 20 of the Code Section 1092(i), is available on the TouroOne Portal under the "Security" tab. The fire alarm panels are located in the lobbies of each building. You must follow the rules and regulations specified in your site Fire Plan at all times. Fire safety plans and procedures are discussed during new student orientation. Fire safety training is also provided to RA and freshmen. The training includes Evacuation, Kitchen Safety, and Fire prevention and protective equipment.

FIRE SAFETY SYSTEMS AT TOURO ON CAMPUS STUDENT HOUSING FACILITIES 2020

TOURO SITES	MONITORED FIRE ALARM SYSTEM	PARTIAL SPRINKLER SYSTEM	FULL SPRINKLER SYSTEM	SMOKE DETECTORS	NUMBER OF FIRE EXTINGUISHERS	POSTED EVACUATION PLACARDS	# OF EVACUATION (FIRE) DRILLS LAST CALENDAR YEAR
625 West 59th Street Manhattan, NYC, NY	YES	No	YES	YES	46	YES	4
76-01 thru 76-17 150th St. Queens, NYC, NY	YES	YES	NO	YES	36	YES	4
75-25 153rd St. Queens, NYC, NY	YES	NO	YES	YES	4	YES	4
153-91, 03, 05, 07 76 Rd. Queens, NYC, NY	YES	YES	NO	YES	24	YES	4
60 Prospect Ave. Middletown, NY	YES	YES	YES	YES	11	YES	3

The fire safety policies and procedures listed below apply to all Touro residential housing facilities. There are only three campus sites with residence halls, Lander College for Men (75-31 150th Street, Flushing, NY 11367), Lander College for Women (227 W 60th Street, New York, NY 10023), and TouroCOM Middletown (60 Prospect Ave, Middletown, NY 10940). The Department of Facilities, in conjunction with the departments of Campus Security and Emergency Preparedness will perform residence safety inspections, at a minimum of two times a year, once each in the Fall and Spring semesters. The only announced inspection will be prior to the first inspection of the Fall semester. All other inspections are unannounced. These inspections are designed to find and eliminate safety violations. Students are required to read and comply with the Touro Fire Safety Policy for Residential Facilities, which includes inspections and all other rules and regulations for residential buildings.

The inspections include, but are not limited to, a visual examination of electrical cords, sprinkler heads, smoke detectors, fire extinguishers and other life safety systems.

Additionally, each room will be examined for the presence of prohibited items (e.g. sources of open flames such as candles; non-surge protected extension cords; halogen lamps; portable cooking appliances in non-kitchen areas; etc.) or prohibited activity (E.g. smoking in the room; tampering with life safety equipment; possession of pets; etc.). Inspections will also include a general assessment of food and waste storage and cleanliness of the room. Prohibited items will be immediately disabled with a locking device or confiscated and donated/discarded if found, without reimbursement. The Department of Facilities, in its discretion, may confiscate prohibited items, label them, and put them in storage.

PLANS FOR IMPROVEMENT TO FIRE SAFETY

Touro maintains a robust fire safety program, which is reviewed annually. At this time, Touro has not determined that any future improvements to the fire systems are necessary. Regardless of this fact, Touro is always looking to making improvements to ensure the safety of our students, where possible.

EVACUATING STUDENT HOUSING FACILITIES DURING FIRES

In the event of a fire emergency inside a student residential facility, individuals are instructed to remove themselves from the area of immediate danger and alert building occupants and local emergency response personnel to the emergency by pulling a manual pull station.

In addition to activating the fire alarm, system individuals are urged to call 911 and the Touro Emergency Hotline number at 1-(888)-687-6911.

Once the fire alarm has been activated, all building occupants are instructed to evacuate the premises immediately using the closest safe stairwell/exit door unless otherwise instructed by building authorities/ emergency response personnel. While evacuating the building, individuals should secure any open windows/ doors, if it is safe to do so, in order to help prevent the spread of an existing fire condition.

Building occupants are also instructed to not use elevators as they may become inoperable during a fire emergency.

Persons with limited mobility who are unable to self-evacuate are instructed to move to the closest safe stairwell and await assistance from local emergency response personnel unless otherwise instructed by building authorities/emergency personnel.

The names and phone numbers of persons with limited mobility are collected each semester, in order to ensure communication between those awaiting emergency response personnel and the Department of Emergency Preparedness. Emergency Evacuation

Coordinators/Residential Assistants are responsible for maintaining accountability of all building occupants on their respective floors and should relay the last known location of all persons with limited mobility, occupants who have failed to evacuate, and/or individuals who may be trapped to the Emergency Coordinator and/or local emergency response personnel immediately.

Once the process of evacuation has been initiated, building occupants are to continue to completely evacuate the building even if the alarm ceases to sound. Occupants should alert others who may attempt to enter the building during the evacuation process. Upon successful evacuation of the building, all individuals are to report to the Designated Assembly Area or location assigned by the Emergency Coordinator and check in with their respective Resident Assistant.

Building occupants are not permitted to leave the Designated Assembly Area unless directed to do so by the Emergency Coordinator or other on-scene emergency personnel. Individuals will be permitted to re-enter the building only when the building is deemed safe by local emergency response personnel.

GENERAL

- Fire safety notification: Students residing in college-owned housing are notified the premises are protected by a fire safety system. Your residence is equipped with smoke detectors and sprinkler systems, most of which are connected to a fire alarm panel. The College's campus fire safety report, as required under Title 20 of the U.S. Code Section 1092(i), is available on the Touro College and University Systems website <https://www.touroone.touro.edu> portal under the "Security" tab.
- The fire alarm systems of Touro College residences are monitored 24 hours a day. The systems are hard wired, meaning when triggered the alarm rings at the security desk of the residential facility and is simultaneously transmitted to the fire department. Specifically, the systems include smoke detectors, carbon monoxide detectors, sprinklers, fire extinguishers and alarm bells.
- Students shall not use or seek access to the fire escapes of the Building at any time for any reason except in case of an actual fire or other emergency.
- Smoke detectors are the first line of fire defense. They are triggered by airborne particles and are in place to provide early warning in case of fire. Smoke detectors save lives by allowing for timely evacuation. Carbon monoxide detectors are placed in all residence halls.
- Sprinklers are the last line of defense. If there is a considerable rise in room temperature, the sprinklers will activate. Sprinklers protect property by suppressing a fire quickly.
- Any resident in the College's housing facility, who intentionally compromises these systems in any way, will be evicted, sanctioned and/or arrested and fined.
- Residents agree to adhere to all fire safety policies of Touro College, not be in possession of prohibited items, and be aware of possible sanctions for violations. In addition to sanctions

imposed by the College, violators may also be responsible for fines assigned by New York State and the City of New York.

- Residents are responsible for attending and participating in fire safety workshops during the academic year.
- All residence halls and apartments are subject to periodic fire and safety inspections, and students are expected to cooperate in removing any found violations when requested by Administration*.
- The College may require personal furniture or furnishings to be removed from any residence when the College determines the situation to be a fire, safety, or health hazard. Under no circumstance should furniture restrict free and easy movement within the room, suite, hallway, or apartment areas, or block egress in any way.
- Once the fire alarm has been activated, all residents are to evacuate the premises immediately using the closest, safest stairwell/exit door unless otherwise instructed by building authorities/emergency response personnel. Residents will close all doors along the exit path to contain the spread of flames and smoke, and activate the fire alarm system as they leave. At no time should the closing of doors or the activation of the alarm delay the exit from the building. Once safely outside, residents should contact 911 and Campus Security. Residents are required to relocate to the Designated Assembly Area with their Resident Advisor. Damage, misuse, or theft of fire alarm systems and firefighting equipment is prohibited and in violation of New York City law.
- Residents are prohibited from covering or attaching anything to fire safety equipment including sprinklers, smoke detectors, heat detectors, etc.
- The City of New York may assign fines for false (negligent) fire alarms, per City ordinance. Residents will be responsible for the cost of the fine if it resulted from negligent fire safety.
- In compliance with New York State law, smoking inside all buildings and residences, or within 25 feet of an entrance, is strictly prohibited. This includes fire escapes and balconies.
- Food preparation is permitted in resident hall kitchenettes and apartment kitchens only. During the Sabbath and religious holidays extra vigilance is required to ensure that stoves are not inappropriately left on, that food is not left cooking and unattended, and that windows are only opened a few inches. The use of a bleach is permitted, but any self-made gadgets/devices are prohibited.

ITEMS PROHIBITED IN HOUSING FACILITIES

When it comes to fire safety, certain items can compromise the safety of all within our community, therefore such items are prohibited. If you are uncertain about a particular item in your possession, you are encouraged to bring such item(s) to the Residence Director immediately to avoid disciplinary action. The Department of Emergency Preparedness, in cooperation with local

and state fire safety officials, reserves the right to amend this listing at any time.

Prohibited Open Flames/Flammables

- Candles, incense and ashtrays (Shabbos and Havdalah candles must be lit in the homes of either the Residence Director or the Assistant Residence Director. If neither of them are available, all candles must be lit in the apartment of the Resident Advisor on duty.)
- Fireworks, explosives
- Gasoline, propane tanks/other highly combustible items

PROHIBITED COOKING APPLIANCES

- Hot plates, non-electric woks (electric woks are permitted), toasters, toaster ovens (except those provided by Touro College and University Systems), grills (except George Forman Grill), deep fryers and all open coil appliances. Appliances without open coils are permitted (except those listed above) if they have an automatic shut off setting, or are used with a single setting Automatic Shut-Off Safety Outlet.

PROHIBITED ROOM FURNISHINGS

- Space heaters (unless issued by the Department of Facilities)
- Upholstered furniture, padded or cushioned chairs, beanbag chairs. (Any furniture item brought by a resident must be certified by the manufacturer as fire and flame retardant otherwise the item is prohibited.) Residents are permitted to bring plastic stackable containers.
- Bed risers (wooden), cinderblocks and lofted furniture of any kind. Bed risers that attach to the bottom of the bed are permitted. Check with the Residence Director for the specific type.
- Room partitions or dividers not authorized by the Department of Facilities, the Department of Purchasing, or the Residence Director
- Curtains, shades, blinds or any window treatment (unless issued by the Department of Purchasing)
- Any lamp with a halogen bulb. Incandescent bulbs up to 60 watts are permitted.
- Multiple bulb lamps

PROHIBITED CORDS/PLUG-INS

- Extension cords, multi-plug outlets, plug-in air fresheners. Surge protectors are acceptable with a maximum of six outlets and an independent on/off circuit breaker.
- International converters plugged into a surge protector or multiple adapters. International converters must be plugged directly into the wall outlet.

DECORATIONS

- Streamers hanging from the ceiling
- Lights

SANCTIONS FOR VIOLATION OF THE CATEGORIES LISTED ABOVE ARE AS FOLLOWS:

- First Violation: Confiscation of item(s), may also include written reprimand and attendance of a mandatory fire safety class
- Second Violation: Confiscation of item(s), \$100 fine, written reprimand, and attendance of a mandatory fire safety class
- Third Violation: Confiscation of item(s), \$250 fine, minimum of one week suspension from the student residence, and a mandatory fire safety class for all students in the room/apartment

ACTIONS PROHIBITED IN HOUSING FACILITIES

When it comes to fire safety, certain actions by an individual can compromise the safety of all within the community, therefore certain actions are prohibited. Person(s) who engage in such actions will be held accountable, sanctioned and/or arrested and fined. Touro College and University Systems encourages all residents to familiarize themselves with such actions and the potential sanctions. Actions, Which Compromise, Egress and/or Create Greater Risk:

- Failure to maintain a 36-inch path of egress out of the room/apartment
- Blocking exits with furniture or other items, or preventing door from opening to a 90-degree angle
- Propping room door open with an object or preventing door from opening to a 90-degree angle
- Wall decorations/posters exceeding 25 percent of the wall area
- Hanging posters, banners or other items from the ceiling or across the room from door or window(s)
- Disorderly room or apartment that promotes a tripping or falling hazard
- Running wires across the floor, ceiling or in front of room door
- Leaving any item in the hallway outside of a room door
- Leaving cooking food unattended; placing improper items near the stove or in the oven
- Leaving hair care appliances with heating elements (flat irons, curling irons, etc.) unattended. Care should be exercised when using aerosol products (which may trigger the fire alarm system)
- Smoking in any housing facility or within 25 feet of an entrance

ACTIONS WHICH MAY COMPROMISE FIRE SUPPRESSION SYSTEMS:

- Hanging anything on or from a sprinkler head or water pipe
Physical activities near fire suppression systems, such as hockey, ball throwing/bouncing, skateboarding, Frisbee, etc.
- Throwing or spraying water or other liquids
- Failure to maintain an 18-inch clearance from any sprinkler head for the circumference of the room. Aerosol products are permitted; however care should be exercised when using aerosol products as excessive use may trigger the fire alarm system

SANCTIONS FOR VIOLATION OF THE CATEGORIES LISTED ABOVE ARE AS FOLLOWS:

- First Violation
 - Written reprimand, and attendance of a mandatory fire safety class for all residents of the room
- Second Violation
 - \$150 fine and written reprimand for each resident of the room
- Third Violation
 - \$250 fine, minimum one week suspension from the residence and a disciplinary hearing where all students in the room/apartment will be brought before a committee. Committee will determine whether the students should be permanently suspended from the residence.

ACTIONS WHICH ARE INTENDED TO DISABLE FIRE SUPPRESSION SYSTEMS:

- Tampering with, or damaging fire extinguisher(s) or sprinkler control valves
- Breaking a sprinkler head
- Removing smoke detectors or covers
- Covering smoke detectors
- Tampering with or damaging fire exit lights, pull stations, notification devices or obstructing exit doors

ACTIONS WITH EGREGIOUS DISREGARD FOR THE COMMUNITY AT LARGE:

- Failure to evacuate during a fire alarm
- Deliberately causing a false fire alarm
- Use of fireworks or explosives

SANCTIONS FOR DISABLING FIRE SUPPRESSION SYSTEMS AND ACTIONS WITH DISREGARD FOR THE COMMUNITY AT LARGE ARE AS FOLLOWS:

- First Violation
 - Possible housing suspension, \$250 fine, fire department citation/arrest and mandated college community service
- Second Violation
 - \$500 fine and suspension from campus housing for the remainder of the semester
- Third Violation
 - \$1,000 fine and permanent dismissal from campus housing

NOTHING SET FORTH ABOVE SHALL RESTRICT THE COLLEGE FROM IMPOSING GREATER SANCTIONS, INCLUDING DISMISSAL AFTER A FIRST OFFENSE, IF THE COLLEGE DETERMINES IN ITS SOLE DISCRETION THAT SUCH SANCTIONS ARE WARRANTED UNDER THE CIRCUMSTANCES.

CONFISCATION POLICY

In the course of conducting Health and Safety Inspections, residential staff and/or Facilities staff may confiscate any prohibited items found. Prohibited items may be immediately disabled with a locking device or confiscated and donated/discarded if found, without reimbursement. The Department of Facilities, in its discretion, may place confiscated prohibited items into storage. Students will have an opportunity to take the prohibited item(s) home at the next school break. Facilities will store the item(s) no later than the end of the semester and, failing retrieval by the student, the prohibited item(s) will be discarded without liability to Touro. Touro is not responsible for compensation of any discarded item. If uncertain about a particular item in their possession, students are encouraged to bring such item(s) to the Residence Housing Director immediately to avoid disciplinary action.

LOSS OF HOUSING PRIVILEGES

As stated above, confiscation of prohibited items may result in the imposition of sanctions, including fines and dismissal of housing privileges.

INSURANCE AND PERSONAL PROPERTY

Students residing in Touro housing facilities are reminded that the College is not responsible for loss or damage to a resident's personal property. Some homeowner insurance policies will cover student belongings while they are away from home, but policies vary greatly and students are encouraged to check with their family insurance carrier.

FIRE SAFETY EDUCATION AND TRAINING PROGRAMS

All students in residential housing are required to take the online fire safety and an in-house training provided by the Department of Emergency Preparedness, within thirty (30) days of occupancy of the residence. The training consists of fire science, general fire safety and evacuation procedures, and cooking safely. Failure to complete the training within thirty (30) days will result in dismissal from residential housing for the semester. Fire safety and education training are also taught by local FDNY authorities and residents are expected to attend these trainings, as well. For additional information regarding fire safety and evacuation procedures, please contact the Department of Emergency Preparedness at 646-5656068 or shoshana.yehudah@touro.edu.

Everyone is also provided with evacuation routes and fire alarm equipment locations. During these programs, trainers emphasize that participating in fire drills is mandatory. Students with limited mobility are instructed to wait for emergency response personnel in the fire stairwell with a "buddy." If a fire occurs, students are instructed to leave hazardous areas per the evacuation routes and go to their Designated Assembly Area before calling 911 for help. All residents are instructed to pull the fire alarm as they are leaving the building if they can do so without risking their safety. Residents are to remain at the Designated Assembly Area so that the Resident Director can take a full accounting of the residents.

FIRE EMERGENCY ADVICE DURING A FIRE ALARM

- STAY CALM and DO NOT PANIC.
- Proceed to the closest emergency exit. Do not take the elevator.
- Use secondary route if primary one is blocked or hazardous.
- If the emergency is a gas leak or a hazardous material spill, take the route that will keep you upwind of the problem area.
- Do not stop for belongings or records.
- Follow the instructions of your Fire Safety Group (FSGs).
- Report missing persons to FSGs.
- Continue to follow the directions of FSGs who will direct you to an assembly area. Remain at the assembly area in case Emergency Personnel need more information or need to ask questions, especially if there are missing persons.

In Case Of Fire - Remember "R.A.C.E." Rescue: Anyone in immediate danger Alarm: Pull the nearest alarm box Contain: Close doors and windows Evacuate: Leave the building immediately

PRE-PLAN ESCAPE ROUTES

It is a good idea to locate all exits on your floor and in your building; locate two exits from your office/ classroom; locate fire alarm pull stations in your building.

FIRE EGRESS (EXITING SAFELY)

- Upon discovery of a fire, activate the nearest fire alarm pull box.
- Call the Touro emergency hotline number 1-88-Touro911 (1-

888-687-6911) or 911 from a local phone or your cell phone. Give your name, telephone number, department and location of the fire.

- Do not attempt to put out a fire by yourself, unless you are trained to do so.
- DO NOT USE THE ELEVATORS. If you are on an elevator when an alarm is activated and the elevator does not function, push the emergency button on the elevator for further assistance and guidance.
- Close windows and doors. This may help keep the fire from spreading, protect your possessions from fire, and smoke damage. Leave lights on and doors unlocked.
- Before entering another room or stairwell, check for heat by placing the back of your hand near the door. If the handle is NOT hot, open door cautiously. Check for smoke or fire before going out.
- If the handle is hot, DO NOT open the door. Go to the window and call for help.
- When you evacuate the building DO NOT stop for personal belongings or records.
- If there is excessive smoke, crawl low to an exit. There is less smoke and toxins there. Smoke will rise making it impossible to see when standing. Toxic chemicals in smoke, when inhaled, can be deadly in minutes.
- If you are unable to exit, stay low and plug all openings around doors, windows, and vents.
- Notify firefighters that are on the scene if you suspect someone may be inside the building.
- If the situation is safe and clear, handicapped individuals should be placed into the stairwell as soon as most evacuees have departed. A messenger should be dispatched to tell the responding police or firefighters the location of the handicapped individual(s), so that a rescue can be initiated.
- When outside, stay away from the building, at least 500 feet, and out of the way of emergency personnel and vehicles.

DO NOT RE-ENTER THE BUILDING UNTIL INSTRUCTED TO DO SO BY AUTHORIZED PERSONNEL



FIRES IN TOURO COLLEGE AND UNIVERSITY SYSTEMS

HOUSING FACILITIES

FIRE SAFETY STATISTICS AT TOURO COLLEGE "ON CAMPUS"

STUDENT HOUSING FACILITIES 2020

FIRE STATISTICS FOR TOURO ON CAMPUS STUDENT HOUSING FACILITIES							
TOURO HOUSING SITES	Number of Fires Reported	Date of Reported Fire	Time of Reported Fire	Cause of the Fire	Number of Deaths	Number of Injuries	Value of Property Damage Due to Fire
2018							
10 W. 65th St. Manhattan, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
175 W. 85th St. Manhattan, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
76-01 thru 76-17 150th St. Queens, NYC, NY	1	3/15/18	2100	Cooking	N/A	N/A	600
75-25 153rd St. Queens, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
60 Prospect Ave. Middletown, NY	1	9/1/18	1203	Candle	N/A	N/A	250
2019							
10 W. 65th St. Manhattan, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
175 W. 85th St. Manhattan, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
76-01 thru 76-17 150th St. Queens, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
75-25 153rd St. Queens, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
60 Prospect Ave. Middletown, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
2020							
10 W. 65th St. Manhattan, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
175 W. 85th St. Manhattan, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
76-01 thru 76-17 150th St. Queens, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
75-25 153rd St. Queens, NYC, NY	0	N/A	N/A	N/A	N/A	N/A	N/A
60 Prospect Ave. Middletown, NY	0	N/A	N/A	N/A	N/A	N/A	N/A

CRIME STATISTICS FOR TOURO ON CAMPUS STUDENT HOUSING FACILITIES

DEFINITIONS OF REPORTABLE CRIMES AND CRIME STATISTICS

- Murder/Manslaughter is defined as the willful killing of one human being by another.
- Negligent Manslaughter is defined as the killing of another person through gross negligence.
- Sexual Assault is defined as an offense that meets the definition of rape, fondling, incest, or statutory rape.
- Rape is defined as penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- Fondling is defined as touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- Incest is defined as non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape is defined as non-forcible sexual intercourse with a person who is under the statutory age of consent.
- Robbery is defined as taking or attempting to take anything of value from the car, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- Aggravated Assault is defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
- Burglary is the unlawful entry of a structure to commit a felony or a theft.
- Motor Vehicle Theft is the theft or attempted theft of a motor vehicle.
- Arson is any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
- Domestic Violence is a felony or misdemeanor crime of violence committed--
 - By a current or former spouse or intimate partner of the victim;
 - By a person with whom the victim shares a child in common;
 - By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
 - By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
 - By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- Dating Violence is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
- Stalking is engaging in a course of conduct directed at a specific person that would cause a reasonable person to--
 - Fear for the person's safety or the safety of others; or
 - Suffer substantial emotional distress.
- Hate Crimes includes all of the crimes listed above that manifest evidence that the victim was chosen based on one of the categories of bias listed below, plus the following crimes.
- Larceny/Theft includes, pocket picking, purse snatching, shoplifting, theft from building, theft from motor vehicle, theft of motor vehicle parts or accessories, and all other larceny.
- Simple Assault is an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
- Intimidation is to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
- Destruction/Damage/Vandalism of Property (except Arson) is to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.
- Categories of Prejudice:
 - Race: A preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity, which distinguish them as a distinct division of humankind.
 - Religion: A preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
 - Gender: A preformed negative opinion or attitude toward a group of persons because those persons are male or female.
 - Gender Identity: A preformed negative opinion or attitude toward a group of persons because of a person's internal sense of being male, female, or a combination of both.

- Sexual Orientation: A preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex or members of the opposite sex.
- Ethnicity: A preformed negative opinion or attitude toward a group of persons of the same race or cultural origin who share common or similar traits, languages, customs and traditions.
- National origin: A preformed negative opinion or attitude toward a group of persons of the same race or national

origins who share common or similar traits, languages, customs and traditions.

- Disability: preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/ challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age, or illness.

Touro reports the crime required by institution's Clery Geography that were reported to occurred on or within the geographical area of the campus and was reported to a Campus Security Authority.

CRIME DATA - TOURO MAIN CAMPUS						
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	2	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA - TOURO MAIN CAMPUS									
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES			
ADDITIONAL OFFENSES									
DATING VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0			
	2019	2	N/A	0	0	0			
	2020	0	N/A	0	0	0			
STALKING	2018	2	N/A	0	0	0			
	2019	2	N/A	0	0	0			
	2020	0	N/A	0	0	0			
CRIME DATA - TOURO MAIN CAMPUS									
OTHER OFFENSES	YEAR	ARREST			REFERRED FOR DISCIPLINARY ACTION				
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	1	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
NOTES									
This Main Campus which incorporates 27/33 and 43 W. 23 Street was relocated to 320 W. 31 Street on August 2018.									
This Campus has various sites associates with it. These stats are incorporated in this campus report.									
There were no hate crimes to report in 2018, 2019 and 2020.									

CRIME DATA – Touro Graduate School of Business

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA – TOURO GRADUATE SCHOOL OF BUSINESS									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
This site was relocated to 218 W. 40th Street 11 & 12 Floor on 6/2018.									
There were no hate crimes reported at this campus in 2018, 2019, or 2020.									

CRIME DATA – TOURO LANDER COLLEGE FOR WOMEN							
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES	
CRIMINAL HOMICIDE							
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	0	0	0	0	
	2019	0	0	0	0	0	
	2020	0	0	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	0	0	0	0	
	2019	0	0	0	0	0	
	2020	0	0	0	0	0	
SEX OFFENSES							
RAPE	2018	0	0	0	0	0	
	2019	0	0	0	0	0	
	2020	0	0	0	0	0	
FONDLING	2018	0	0	0	0	0	
	2019	0	0	0	0	0	
	2020	0	0	0	0	0	
INCEST	2018	0	0	0	0	0	
	2019	0	0	0	0	0	
	2020	0	0	0	0	0	
STATUTORY RAPE	2018	0	0	0	0	0	
	2019	0	0	0	0	0	
	2020	0	0	0	0	0	
ROBBERY	2018	0	0	0	0	0	
	2019	0	0	0	0	0	
	2020	0	0	0	0	0	
AGGRAVATED ASSAULT	2018	0	0	0	0	0	
	2019	0	0	0	0	0	
	2020	0	0	0	0	0	

CRIME DATA – TOURO LANDER COLLEGE FOR WOMEN

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
BURGLARY	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
MOTOR VEHICLE THEFT	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
ARSON	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0

ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
DOMESTIC VIOLENCE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
STALKING	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0

TOURO LANDER COLLEGE FOR WOMEN

OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0
DRUG ABUSE VIOLATIONS	2018	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0

Notes

The LCW Dorms were consolidated to one dorm location is 625 W. 59 Street as of 1/2019.

There were no hate crimes reported in 2018, 2019, and 2020.

CRIME DATA – TOURO SCHOOL OF HEALTH SCIENCES DEPARTMENT OF NURSING & SPEECH PATHOLOGY - 902 QUENTIN ROAD

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	0	N/A	0	1	0
	2020	0	N/A	0	0	0

CRIME DATA – TOURO SCHOOL OF HEALTH SCIENCES DEPARTMENT OF NURSING & SPEECH PATHOLOGY - 902 QUENTIN ROAD									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
There were no hate crimes reported for this campus in 2018, 2019 ,and 2020.									
1610 E. 19th Street, School of Speech Pathology was also relocated to this site in 1/2015.									

CRIME – TOURO LANDER COLLEGE - FLATBUSH							
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES	
CRIMINAL HOMICIDE							
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
SEX OFFENSES							
RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
FONDLING	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
INCEST	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
STATUTORY RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
ROBBERY	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	

CRIME – TOURO LANDER COLLEGE - FLATBUSH									
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES			
BURGLARY	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ARSON	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ADDITIONAL OFFENSES									
DATING VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
STALKING	2018	0	N/A	0	0	0			
	2019	1	N/A	0	0	0			
	2020	0	N/A	0	0	0			
CRIME – TOURO LANDER COLLEGE - FLATBUSH									
		ARREST				REFERRED FOR DISCIPLINARY ACTION			
OTHER OFFENSES	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
This Campus has various sites associates with it. These stats are incorporated in this campus report.									
There were no hate crime reported in 2018, 2019, and 2020 for this campus.									

CRIME DATA – TOURO GRADUATE SCHOOL OF EDUCATION AND PSYCHOLOGY - BROOKLYN

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA – TOURO GRADUATE SCHOOL OF EDUCATION AND PSYCHOLOGY - BROOKLYN

OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0

Notes

This Campus has various sites associates with it. These stats are incorporated in this campus report.

There were no hate crimes reported at this campus in 2018, 2019, and 2020.

CRIME DATA – COMPUTER CENTER - KINGS HIGHWAY BROOKLYN

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA – COMPUTER CENTER - KINGS HIGHWAY BROOKLYN

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	1	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA – COMPUTER CENTER - KINGS HIGHWAY BROOKLYN

OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0

Notes

There were no hate crimes reported at this campus in 2018, 2019, and 2020.

CRIME DATA – Touro School for Lifelong Education

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA – TOURO SCHOOL FOR LIFELONG EDUCATION									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
There were no hate crimes reported at this campus in 2018, 2019, and 2020.									

CRIME DATA – TOURO NYSCAS BORO PARK & MANCHON L'PARNASSA							
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES	
CRIMINAL HOMICIDE							
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
SEX OFFENSES							
RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
FONDLING	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
INCEST	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
STATUTORY RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
ROBBERY	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	

CRIME DATA - TOURO NYSCAS BORO PARK & MANCHON L'PARNASSA

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA - TOURO NYSCAS BORO PARK & MANCHON L'PARNASSA

OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0

Notes

There were no hate crimes reported at this campus in 2018, 2019, and 2020. This site is now located in 2002 Ave J.

CRIME DATA – TOURO NYSCAS - STARRETT CITY

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA – TOURO NYSCAS - STARRETT CITY									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
This Campus has various sites associates with it. These stats are incorporated in this campus report.									
There were no hate crimes reported at this campus in 2018, 2019 and 2020.									

CRIME DATA – TOURO NYSCAS -BRIGHTON CENTER							
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES	
CRIMINAL HOMICIDE							
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
SEX OFFENSES							
RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
FONDLING	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
INCEST	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
STATUTORY RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
ROBBERY	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	

CRIME DATA - TOURO NYSCAS -BRIGHTON CENTER									
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES			
BURGLARY	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ARSON	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ADDITIONAL OFFENSES									
DATING VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
STALKING	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
CRIME DATA - TOURO NYSCAS -BRIGHTON CENTER									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
This site was combined with 1870 Stillwell. The New Address is 360 Neptune Avenue effective January 2017									
There were no hate crimes reported at this campus in 2018, 2019, and 2020.									

CRIME DATA – TOURO LANDER COLLEGE FOR MEN

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
SEX OFFENSES						
RAPE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
FONDLING	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
INCEST	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
STATUTORY RAPE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
ROBBERY	2018	0	0	0	0	0
	2019	0	0	0	1	0
	2020	0	0	0	0	0
AGGRAVATED ASSAULT	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
BURGLARY	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
MOTOR VEHICLE THEFT	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
ARSON	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
DOMESTIC VIOLENCE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
STALKING	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0

CRIME DATA – TOURO LANDER COLLEGE FOR MEN									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	0	0	0	1	1	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0
DRUG ABUSE VIOLATIONS	2018	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0
Notes									
There were no hate crimes on 2018, 2019 and 2020.									

CRIME DATA – DOV REVEL / YESHIVA OF FOREST HILLS							
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES	
CRIMINAL HOMICIDE							
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
SEX OFFENSES							
RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
FONDLING	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
INCEST	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
STATUTORY RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
ROBBERY	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	

CRIME DATA – DOV REVEL / YESHIVA OF FOREST HILLS									
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES			
BURGLARY	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ARSON	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ADDITIONAL OFFENSES									
DATING VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
STALKING	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
CRIME DATA – DOV REVEL / YESHIVA OF FOREST HILLS									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
There were no hate crimes in 2018, 2019 and 2020.									

CRIME DATA – TOURO COLLEGE OF HEALTH SCIENCES -BAYSHORE

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	1	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	2	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA - TOURO COLLEGE OF HEALTH SCIENCES -BAYSHORE									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
This Campus has various sites associated with it. These stats are incorporated in this report. There were no hate crimes reported in 2018, 2019 or 2020.									

CRIME DATA - TOURO JACOB D FUCHSBERG LAW CENTER							
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES	
CRIMINAL HOMICIDE							
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
SEX OFFENSES							
RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
FONDLING	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
INCEST	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
STATUTORY RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
ROBBERY	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	

CRIME DATA - TOURO JACOB D FUCHSBERG LAW CENTER									
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES			
BURGLARY	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ARSON	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ADDITIONAL OFFENSES									
DATING VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
STALKING	2018	0	N/A	0	0	0			
	2019	1	N/A	0	0	0			
	2020	0	N/A	0	0	0			
CRIME DATA - TOURO JACOB D FUCHSBERG LAW CENTER									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
There were no hate crimes reported for this campus in 2018, 2019 and 2020.									

CRIME DATA – TOURO COLLEGE OF OSTEOPATHIC MEDICINE AND COLLEGE OF PHARMACY

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	1	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	1	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA – TOURO COLLEGE OF OSTEOPATHIC MEDICINE AND COLLEGE OF PHARMACY

OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0

Notes

On 2018 we had 1 reported incident Religion Intimidation. There were no hate crimes reported for 2019 and 2020.

CRIME DATA – TOURO COLLEGE -ISRAEL

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA – TOURO COLLEGE - ISRAEL									
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES			
BURGLARY	2017	0	N/A	0	0	0			
	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
MOTOR VEHICLE THEFT	2017	0	N/A	0	0	0			
	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
ARSON	2017	0	N/A	0	0	0			
	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
ADDITIONAL OFFENSES									
DATING VIOLENCE	2017	0	N/A	0	0	0			
	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
DOMESTIC VIOLENCE	2017	0	N/A	0	0	0			
	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
STALKING	2017	0	N/A	0	0	0			
	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
CRIME DATA – TOURO COLLEGE - ISRAEL									
		ARREST				REFERRED FOR DISCIPLINARY ACTION			
OTHER OFFENSES	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2017	0	N/A	0	0	0	N/A	0	0
	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2017	0	N/A	0	0	0	N/A	0	0
	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2017	0	N/A	0	0	0	N/A	0	0
	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
Notes									
There were no hate crimes reported for this campus in 2017, 2018, or 2019.									

CRIME DATA - TOURO COLLEGE OF JEWISH STUDIES - MOSCOW

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
SEX OFFENSES						
RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
FONDLING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
INCEST	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STATUTORY RAPE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ROBBERY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
BURGLARY	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ARSON	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0
STALKING	2018	0	N/A	0	0	0
	2019	0	N/A	0	0	0
	2020	0	N/A	0	0	0

CRIME DATA - TOURO COLLEGE OF JEWISH STUDIES - MOSCOW									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
There were no hate crimes reported for this campus in 2018, 2019, or 2020.									

CRIME DATA - TOURO COLLEGE - BERLIN							
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES	
CRIMINAL HOMICIDE							
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
SEX OFFENSES							
RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
FONDLING	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
INCEST	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
STATUTORY RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
ROBBERY	2018	0	N/A	0	1	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	

CRIME DATA - TOURO COLLEGE - BERLIN									
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES			
BURGLARY	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ARSON	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ADDITIONAL OFFENSES									
DATING VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
STALKING	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
CRIME DATA - TOURO COLLEGE - BERLIN									
		ARREST				REFERRED FOR DISCIPLINARY ACTION			
OTHER OFFENSES	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
There were no hate crimes reported for this campus in 2018, 2019, or 2020.									

CRIME DATA MIDDLETOWN SCHOOL OF OSTEOPATHIC MEDICINE MIDDLETOWN, NY

OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES
CRIMINAL HOMICIDE						
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
SEX OFFENSES						
RAPE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
FONDLING	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
INCEST	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
STATUTORY RAPE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
ROBBERY	2018	0	0	0	1	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
AGGRAVATED ASSAULT	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
BURGLARY	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
MOTOR VEHICLE THEFT	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
ARSON	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
ADDITIONAL OFFENSES						
DATING VIOLENCE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
DOMESTIC VIOLENCE	2018	0	0	0	0	0
	2019	0	0	0	0	0
	2020	0	0	0	0	0
STALKING	2018	0	0	0	0	0
	2019	0	0	0	1	0
	2020	0	0	0	0	0

CRIME DATA MIDDLETOWN SCHOOL OF OSTEOPATHIC MEDICINE MIDDLETOWN, NY									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0
DRUG ABUSE VIOLATIONS	2018	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	0	0	0	0	0	0	0
	2019	0	0	0	0	0	0	0	0
	2020	0	0	0	0	0	0	0	0
Notes									
There were no hate crimes reported for this campus in 2018, 2019, or 2020.									

CRIME DATA – TOURO PHYSICIAN ASSISTANT PROGRAM							
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES	
CRIMINAL HOMICIDE							
MURDER AND NONNEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
NEGLIGENT MANSLAUGHTER	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
SEX OFFENSES							
RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
FONDLING	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
INCEST	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
STATUTORY RAPE	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
ROBBERY	2018	0	N/A	0	1	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	
AGGRAVATED ASSAULT	2018	0	N/A	0	0	0	
	2019	0	N/A	0	0	0	
	2020	0	N/A	0	0	0	

CRIME DATA – TOURO PHYSICIAN ASSISTANT PROGRAM									
OFFENSE	YEAR	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	UNFOUNDED CRIMES			
BURGLARY	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
MOTOR VEHICLE THEFT	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ARSON	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
ADDITIONAL OFFENSES									
DATING VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
DOMESTIC VIOLENCE	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
STALKING	2018	0	N/A	0	0	0			
	2019	0	N/A	0	0	0			
	2020	0	N/A	0	0	0			
CRIME DATA – TOURO PHYSICIAN ASSISTANT PROGRAM									
OTHER OFFENSES	YEAR	ARREST				REFERRED FOR DISCIPLINARY ACTION			
		ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY	ON CAMPUS	RESIDENTIAL FACILITY	NONCAMPUS BUILDING OR PROPERTY	PUBLIC PROPERTY
LIQUOR LAW VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
DRUG ABUSE VIOLATIONS	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
ILLEGAL WEAPONS POSSESSION	2018	0	N/A	0	0	0	N/A	0	0
	2019	0	N/A	0	0	0	N/A	0	0
	2020	0	N/A	0	0	0	N/A	0	0
Notes									
Graduate Business Program Formally 65 Broadway was relocated to this site on 6/2018 11 & 12 Floor.									
PA program Located to 218 40th Street 3 & 4 floor 6/2018.									
There were no hate crimes reported for this campus in 2018, 2019, or 2020.									

APPENDIX A – TOURO COLLEGE AND UNIVERSITY SYSTEM TITLE IX GRIEVANCE POLICY, SEXUAL MISCONDUCT POLICY AND COMPLAINT FORM



TOURO COLLEGE & UNIVERSITY SYSTEM

TOURO COLLEGE AND UNIVERSITY SYSTEM TITLE IX GRIEVANCE POLICY EFFECTIVE AUGUST 14, 2020

1.0 POLICY

The Touro College and University System, specifically: Touro College, Touro University California, Touro University Nevada, New York Medical College and Hebrew Theological College (hereinafter collectively referred to as “Touro”), seek to maintain a safe learning, living, and working environment for all members of its community. In addition, as individual educational institutions, Touro subscribes to all federal, state, and institutional laws and regulations necessary to ensure that goal.

Title IX of the Educational Amendments of 1972 prohibits any person in the United States from being discriminated against on the basis of sex in seeking access to any educational program or activity receiving federal financial assistance. The U.S. Department of Education, which enforces Title IX, has long defined the meaning of Title IX’s prohibition on sex discrimination broadly to include various forms of sexual harassment and sexual violence that interfere with a student’s ability to equally access our educational programs and opportunities.

On May 19, 2020, the U.S. Department of Education issued a Final Rule under Title IX of the Education Amendments of 1972 that:

- Defines the meaning of “sexual harassment” (including forms of sex-based violence)
- Addresses how this institution **must** respond to reports of misconduct falling within that definition of sexual harassment, and
- Mandates a grievance process that this institution **must** follow to comply with the law in these specific covered cases before issuing a disciplinary sanction against a person accused of sexual harassment.

Based on the Final Rule, Touro will implement the following Title IX Grievance Policy, effective August 14, 2020.

As such, this policy is meant to work in harmony with other applicable Touro policies and procedures that address sexual and discriminatory misconduct. In the event that the alleged violation falls within the scope of Title IX, this policy serves as the operating process for addressing the violation while also subscribing to any regulations or reporting requirements of other federal and state laws addressed in the Touro Sexual Misconduct Policy.

2.0 PURPOSE

All divisions of Touro seek to foster a collegial atmosphere where students are nurtured and educated through close faculty-student relationships, student camaraderie, and individualized attention. Sexual Harassment of any kind, is detrimental to Touro’s mission, history, and identity. Touro will resolve any Covered Sexual Harassment in a timely and effective manner. Compliance with Touro’s policies and procedures is a necessary step in achieving a safe environment in our educational community.

The policy set forth were developed to promote a safe educational environment in compliance with Final Rule under Title IX of the Educational Amendments of 1972. Those believing that they have been subject to Sexual Harassment, as defined in the Final Rules under Title IX, should immediately contact the Title IX Coordinator. When the Title IX Coordinator has received a Formal Notice of the occurrence, Touro is compelled to take immediate and effective corrective action reasonably calculated to stop the harassment, prevent its recurrence, and as appropriate, remedy its effects.

3.0 SCOPE

This policy applies to all members of Touro (including Touro College, Touro University California, Touro University Nevada, New York Medical College and Hebrew Theological College), including students, faculty, and administrators as well as third-parties (including, but not limited to, vendors, invitees, etc.).

This policy applies to events that occur in the United State in any on-campus premises, any off-campus premises that Touro has substantial control over or in any activity occurring within computer and internet networks, digital platforms, and computer hardware or software owned or operated by, or used in the operations of Touro's programs and activities over which Touro has substantial control.

4.0 PROCEDURES

4.1 HOW DOES THE TITLE IX GRIEVANCE POLICY IMPACT OTHER CAMPUS DISCIPLINARY POLICIES?

In recent years, "Title IX" cases have become a short-hand for any campus disciplinary process involving sex discrimination, including those arising from sexual harassment and sexual assault. But under the Final Rule, Touro must narrow both the geographic scope of its authority to act under Title IX and the types of "sexual harassment" that it must subject to its Title IX investigation and adjudication process. **Only** incidents falling within the Final Rule's definition of sexual harassment will be investigated and, if appropriate, brought to a live hearing through the Title IX Grievance Policy defined below.

Touro remains committed to addressing any violations of its policies, even those not meeting the narrow standards defined under the Title IX Final Rule.

Specifically, our campus has:

- A **Code of Conduct** that defines certain behavior as a violation of campus policy, and a separate Sexual Misconduct Policy that addresses the types of sex-based offenses constituting a violation of campus policy, and the procedures for investigating and adjudicating those sex-based offenses.

To the extent that alleged misconduct falls outside the Title IX Grievance Policy, or misconduct falling outside the Title IX Grievance Policy is discovered in the course of investigating covered Title IX misconduct, the institution retains authority to investigate and adjudicate the allegations under the policies and procedures defined within the Code of Conduct or Sexual Misconduct Policy through a separate grievance proceeding.

The elements established in the Title IX Grievance Policy under the Final Rule have no effect and are not transferable to any other policy of the College for any violation of the Code of Conduct, employment policies, or any civil rights violation except as narrowly defined in this Policy. This Policy does not set a precedent for other policies or processes of the College and may not be cited for or against any right or aspect of any other policy or process.

4.2 GENERAL RULES OF APPLICATION

Effective Date

This Title IX Grievance Policy will become effective on August 14, 2020, and will only apply to formal complaints of sexual harassment brought on or after August 14, 2020. Complaints brought prior to August 14, 2020 will be investigated and adjudicated according to the Title IX Grievance Policy if a case is not complete by that date.²

Revocation by Operation of Law

Should any portion of the Title IX Final Rule, 85 Fed. Reg. 30026 (May 19, 2020), be stayed or held invalid by a court of law, or should the Title IX Final Rule be withdrawn or modified to not require the elements of this policy, this policy, or the invalidated elements of this policy, will be deemed revoked as of the publication date of the opinion or order and for all reports after that date, as well as any elements of the process that occur after that date if a case is not complete by that date of opinion or order publication. Should the Title IX Grievance Policy be revoked in this manner, any conduct covered under the Title IX Grievance Policy shall be investigated and adjudicated under the existing Code of Conduct, Sexual Misconduct Policy or any other relevant policy.

How does the Title IX Grievance Policy impact the handling of complaints?

Our existing Title IX office and reporting structure remains in place. What has changed is the way our Title IX office will handle different types of reports arising from sexual misconduct, as detailed in full below.

² This specific provision may be subject to additional guidance from OCR (if issued).

4.3 MAKING A REPORT REGARDING COVERED SEXUAL HARASSMENT

Any person may report sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person's verbal or written report.

Contact Information for the Title IX Coordinator at each Touro School:

Touro College

Matthew Lieberman
50 W 47th Street 14th Floor
New York, NY 10036
Phone: 646-565-6000 x55667
Email: Matthew.Lieberman@touro.edu

Touro University Nevada

Zachary Shapiro
874 American Pacific Drive
Henderson, Nevada 89014
Phone: 707-638-5459
Email: Zachary.Shapiro@tu.edu

Touro University California

Kathy Lowe
690 Walnut Avenue, Suite 210
Vallejo, California 94592
Phone: 707-638-5806
Email: Kathy.Lowe@tu.edu

Hebrew Theological College

Dr. Malkie Eisenberg
2606 W. Touhy Avenue
Chicago, Illinois 60645
Phone: (773) 973-0241
Email: meisenberg@htc.edu

Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address listed for the Title IX Coordinator.

4.4 INITIAL ASSESSMENT

Note: Until it is determined whether the alleged misconduct falls under the Title IX policy, Touro's Sexual Misconduct policy, or other relevant policy or procedure the "Responsible Administrator" can be the Title IX Coordinator, Compliance Officer or any other individual designated to investigate claims. When a determination is made such that the alleged misconduct meets the relevant requirements under the Title IX policy, only the term Title IX Coordinator will be used. In addition, an individual who makes a report of alleged misconduct is referred to as the "Potential Complainant" until he or she makes a written, formal complaint, as required by the Title IX regulations, at which point only the term "Complainant" will be used under this Title IX Grievance policy.

Whenever the Responsible Administrator receives notice of alleged misconduct, they will promptly contact the Potential Complainant regarding the alleged misconduct for an initial assessment. At that point, the Responsible Administrator will (in no particular order):

- assess the nature and circumstances of the report;
- assess immediate concerns including physical safety and emotional well-being of the Potential Complainant;
- discuss the Potential Complainant's right to contact law enforcement and right to seek medical treatment;
- provide the Potential Complainant information about resources (on-campus and off-campus) and the availability of appropriate and supportive measures;
- advise on Touro's policy regarding confidentiality and retaliation; and
- explain the process and requirements for filing a formal complaint under Title IX.

By law, a formal written complaint must be made before the Title IX process can begin. Before a Potential Complainant can file a formal complaint under Title IX, the Responsible Administrator will determine whether:

- the alleged misconduct can be classified under Title IX;
- the Title IX Coordinator has the ability to file a formal complaint on behalf of the Potential Complainant;
- the alleged misconduct should be handled under a separate college policy or procedure.

4.5 NON-INVESTIGATORY MEASURES AVAILABLE UNDER THE TITLE IX GRIEVANCE POLICY

Supportive Measures

Complainants (as defined above), who report allegations that could constitute covered sexual harassment under this policy, have the right to receive supportive measures from Touro regardless of whether they desire to file a complaint. Supportive measures are non-disciplinary and non-punitive and may include, but are not limited to, the following as appropriate:

- Counseling
- extensions of deadlines or other course-related adjustments
- modifications of work or class schedules
- campus escort services
- restrictions on contact between the parties (no contact orders)
- changes in work or housing locations
- leaves of absence
- increased security and monitoring of certain areas of the campus

Emergency Removal

Touro retains the authority to remove a respondent from Touro program or activity on an emergency basis, where Touro (1) undertakes an individualized safety and risk analysis and (2) determines that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of covered sexual harassment justifies a removal.

If Touro determines such removal is necessary, the respondent will be provided notice and an opportunity to challenge the decision immediately following the removal.

Administrative Leave

Touro retains the authority to place a non-student employee respondent on administrative leave during the Title IX Grievance Process.

4.6 DETERMINATION OF TITLE IX RESPONSE

Definition of Sexual Harassment

If a complaint is to be addressed under Title IX, the alleged misconduct must first meet the definition of Covered Sexual Harassment, as defined under Title IX, which includes any conduct on the basis of sex that satisfies one or more of the following:

- An employee conditioning educational benefits on participation in unwelcome sexual conduct (i.e., quid pro quo);
- Unwelcome conduct that a reasonable person would determine is so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the educational institution's education program or activity;
- Sexual assault (as defined in the Clery Act), which includes any sexual act directed against another person, without the consent of the victim including instances where the victim is incapable of giving consent;
- Dating violence (as defined in the Violence Against Women Act (VAWA) amendments to the Clery Act), which includes any violence committed by a person: (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and (B) where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) The length of the relationship; (ii) The type of relationship; (iii) The frequency of interaction between the persons involved in the relationship.

- Domestic violence (as defined in the VAWA amendments to the Clery Act), which includes any felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under applicable state and local domestic or family violence laws or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State or local jurisdiction.
- Stalking (as defined in the VAWA amendments to the Clery Act), meaning engaging in a course of conduct directed at a specific person that would cause a reasonable person to-- (A) fear for their safety or the safety of others; or (B) suffer substantial emotional distress.

Note that conduct that does not meet one or more of these criteria may still be prohibited under the Touro Code of Conduct or other relevant policy.

If the alleged misconduct meets the Title IX definition of Sexual Harassment provided above, the Title IX grievance process below then applies to the conduct of members of the Touro community, including students, employees, and third parties, who are located in the United States, and occurred in:

- Any on-campus premises
- Any off-campus premises that Touro has substantial control over. This includes buildings or property owned or controlled by a recognized student organization.
- Activity occurring within computer and internet networks, digital platforms, and computer hardware or software owned or operated by, or used in the operations of Touro's programs and activities over which Touro has substantial control.

For Avoidance of doubt, the Title IX process will apply when all of the following elements are met, in the reasonable determination of the Responsible Administrator:

1. The conduct is alleged to have occurred on or after August 14, 2020;
2. The conduct is alleged to have occurred in the United States;
3. The conduct is alleged to have occurred in Touro's education program or activity; and
4. The alleged conduct, if true, would constitute covered sexual harassment as defined in this policy.

If the alleged misconduct meets these requirements, then the Title IX grievance process applies and the Potential Complainant may file a Formal Complaint or their prior Complaint submission will become a Formal Complaint.

If the alleged misconduct does not meet these Title IX requirements, it requires a mandatory dismissal under Title IX, but it may be addressed by the broader Touro Sexual Misconduct Policy or another applicable Touro policy. In the event of a dismissal, the Responsible Administrator will provide written reasoning for the dismissal determination to the Potential Complainant with information on how to appeal, if desired.

4.7 DISMISSAL OF COMPLAINTS

Under Title IX, there are instances when complaints are dismissed. These dismissals fall into two categories: (1) mandatory dismissals and (2) discretionary dismissals.

Mandatory Dismissal

A mandatory dismissal occurs in the event that the conduct:

- (1). is alleged to have occurred before August 14, 2020;
- (2). does not meet the Title IX definition of Sexual Harassment;
- (3). did not occur in Touro's education program or activity; or
- (4). did not occur against a person in the United States.

If any of these three situations are present, then Touro must dismiss the complaint under Title IX. Touro will provide notice of dismissal to the Parties, including information on how to appeal the dismissal. At the same time, if applicable, the alleged conduct may be addressed under another Touro policy.

Discretionary Dismissal

A discretionary dismissal may occur in a few situations:

- (1). the Complainant wishes to withdraw or does not submit the formal complaint,
- (2). the Respondent is no longer enrolled at or employed by Touro, or
- (3). the specific circumstances prevent Touro from gathering sufficient evidence to investigate or make a determination toward the allegations; or
- (4). Does not follow the process or protocols established in this Title IX Grievance policy.

In these events, Touro may choose to dismiss the complaint. Touro will provide notice of the dismissal to the parties currently involved and information on how to appeal the dismissal.

4.8 FORMAL COMPLAINT

Filing a Formal Complaint

If the alleged misconduct meets the Title IX requirements, the Responsible Administrator cedes responsibility of the Title IX complaint process to the Title IX Coordinator.³ The Title IX Coordinator will then advise the Potential Complainant on the process to proceed with a Formal Complaint.

For the purposes of this Title IX Grievance Policy, "Formal Complaint" means a document – including an electronic submission - filed by a Complainant with a signature or other indication that the complainant is the person filing the formal complaint, or signed by the Title IX Coordinator, alleging sexual harassment against a respondent about conduct within Touro's education program or activity and requesting initiation of the procedures consistent with the Title IX Grievance Policy to investigate the allegation of sexual harassment.

The timeframe for the Title IX Grievance Process begins with the filing of a Formal Complaint. The Grievance Process will be concluded within a reasonably prompt manner, provided that the Process may be extended in situations that, include but are not limited to, the absence of a party, a party's Process Support Person, or a witness; concurrent law enforcement activity; or the need for language assistance or accommodation of disabilities.

To file a Formal Complaint, a Complainant must provide the Title IX Coordinator a written, signed complaint describing the facts alleged. Complainants are only able to file a Formal Complaint under this Policy if they are currently participating in, or attempting to participate in, the education programs or activities of Touro, including as an employee. For complainants who do not meet this criteria, the College will utilize existing policy in the Code of Conduct, Sexual Misconduct Policy or any other relevant policy.

If a Potential Complainant chooses not to file a Formal Complaint and the matter is determined to fall under Title IX, the Title IX Coordinator may, in their sole discretion, choose to file a Formal Complaint on the individual's behalf. The Title IX Coordinator must determine that failure to file the Formal Complaint would be clearly unreasonable and not in the best interests of the Touro community. Touro will inform the complainant of this decision in writing, and the complainant need not participate in the process further but will receive all notices issued under this Policy and Process.

Nothing in this Title IX Grievance Policy or the Code of Conduct, Sexual Misconduct Policy or any other Touro policy prevents a complainant from seeking the assistance of state or local law enforcement alongside the appropriate on-campus process.

Notice of Formal Complaint

If a Potential Complainant chooses to file a Formal Complaint in a Title IX matter, their status will be adjusted to Complainant. Touro will provide, to a party whose participation is invited or expected, written notice of the date, time, location, participants, and purpose of all hearings, investigative interviews, or other meetings with a party, with sufficient time for the party to prepare to participate. The notice of the Formal Complaint will be sent promptly to all relevant parties, as soon as practicable, after the institution receives a Formal Complaint of the allegations if there are no extenuating circumstances, which includes:

- the identities of the parties involved in the alleged incident, if known;
- the alleged conduct constituting Sexual Harassment;
- the date and location of the alleged incident, if known;

³The Responsible Administrator role shall no longer be used once a determination of the appropriate process has been made. If the Title IX Coordinator was previously serving as the Responsible Administrator, the individual shall continue with the process.

- the prospective grievance process and next steps;
- a statement that the Respondent is presumed not responsible for the alleged conduct until a determination regarding responsibility is made at conclusion of the grievance process;
- a statement informing both parties that they may choose a Process Support Person, who will be their advisor, who may be, but is not required to be an attorney;
- any measures taken by Touro that affects both parties;
- a notice informing parties of any provisions of other Touro policies that prohibit knowingly making false statements, or knowingly submitting false information; and
- a notice of Touro's retaliation policy.

The parties will be notified by their institutional email accounts if they are a student or employee, and by other reasonable means if they are neither.

After notice of the Formal Complaint has been received by both parties, and Touro has provided sufficient time for the parties to review the Notice of Allegations and prepare a response before any initial interview, the Title IX Coordinator, or their designee, will initiate the Title IX informal review process or investigation process.

4.9 INFORMAL RESOLUTION PROCESS

At any time after a Formal Complaint is filed, the Title IX Coordinator or their designee may, in their discretion, choose to offer and facilitate an Informal Resolution process, so long as both Parties give voluntary, informed, written consent to attempt Informal Resolution. Touro may not require the Parties to participate in an Informal Resolution process or require as a condition of enrollment or continuing enrollment, or employment or continuing employment, or enjoyment of any other right, waiver of the right to a formal Investigation and adjudication of Formal Complaints of Title IX Prohibited Conduct. Any person who facilitates an Informal Resolution will be experienced and trained in dispute resolution and trained on this Title IX Procedure.

Withdrawing from an Informal Resolution Process

At any time prior to agreeing to an Informal Resolution, any Party has the right to withdraw from the Informal Resolution process and resume the process with respect to the Formal Complaint.

Matters Not Eligible for Informal Resolution

- No Informal Resolution process will be offered before a Formal Complaint is filed.
- No Informal Resolution process will be offered to resolve Formal Complaints involving a student as Complainant and a staff or faculty member as Respondent.

4.10 INVESTIGATION

General Rules of Investigations

The Title IX Coordinator and/or an investigator designated by the Title IX Coordinator will perform an investigation under a reasonably prompt timeframe of the conduct alleged to constitute Covered Sexual Harassment under Title IX after issuing the Notice of Allegations.

Touro cannot access, consider, or disclose medical records without a waiver from the party (or parent, if applicable) to whom the records belong or of whom the records include information. Touro will provide an equal opportunity for the parties to present witnesses, including fact and expert witnesses, and other inculpatory and exculpatory evidence, (i.e. evidence that tends to prove and disprove the allegations) as described below.

Process

As a first step in the investigation process, a Title IX Investigator will be designated to conduct a prompt, thorough, and impartial investigation into the alleged conduct identified in the Formal Complaint.

The Title IX Investigator will, at a minimum, interview both the Complainant and the Respondent who will each have an equal opportunity to:

-
- speak about the complaint;
 - to submit any inculpatory or exculpatory evidence or information; and
 - to identify witnesses who may have information directly related to the alleged conduct.

The Title IX Investigator may also interview any relevant witnesses and interested parties, and re-interview the Complainant or Respondent, if appropriate.

Both parties may also have a Process Support Person of their choice present with them during any phase of the investigation.⁴ Touro may, at its discretion, establish restrictions on a Process Support Person's participation. The restrictions must apply equally to both parties including, but not limited to, barring a Process Support Person's participation during the interview process.

Relevant Evidence and Questions

"Relevant" evidence and questions refer to any questions and evidence that tends to make an allegation of sexual harassment more or less likely to be true.

"Relevant" evidence and questions do not include the following types of evidence and questions, which are deemed "irrelevant" at all stages of the Title IX Grievance Process:

- Evidence and questions about the complainant's sexual predisposition or prior sexual behavior unless:
 - They are offered to prove that someone other than the respondent committed the conduct alleged by the complainant, or
 - They concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.
- Evidence and questions that constitute, or seek disclosure of, information protected under a legally-recognized privilege (e.g., attorney-client privilege).
- Any party's medical, psychological, and similar records unless the party has given voluntary, written consent.

Investigation – Review of Information

Upon completion of the investigation, but prior to completing the investigative report, the Title IX Investigator will provide both the Complainant and Respondent evidence and information gathered directly related to the alleged misconduct in the Formal Complaint. The evidence and information will be provided in a manner equally accessible to both parties.

Both parties will then be given a ten (10) business day review period to examine the evidence and information. At the conclusion of the ten (10) business day review period, each party has the right to submit a written response to the Title IX Investigator commenting on the evidence and information that can be considered before completing the draft investigative report.

Inspection and Review of Evidence

Prior to the completion of the investigation, the parties will have an equal opportunity to inspect and review the relevant evidence obtained through the investigation. The purpose of the inspection and review process is to allow each party the equal opportunity to meaningfully respond to the evidence prior to conclusion of the investigation.

Evidence that will be available for inspection and review by the parties will be any evidence that is directly related to the allegations raised in the Formal Complaint. It will include any:

1. Evidence that is relevant, even if that evidence does not end up being relied upon by the institution in making a determination regarding responsibility;
2. inculpatory or exculpatory evidence (i.e. evidence that tends to prove or disprove the allegations) that is directly related to the allegations, whether obtained from a party or other source.

All parties must submit any evidence they would like the investigator to consider prior to when the parties' time to inspect and review evidence begins.

Investigation – Investigative Report

⁴Touro is not obligated to provide a Process Support Person to either party at the investigation stage of the Title IX process

After both parties have had an opportunity to review directly related evidence and information, the Title IX Investigator will then draft an investigative report that compiles and fairly summarizes all of the relevant evidence.

The Investigative Report is not intended to catalog all evidence obtained by the investigator, but only to provide a fair summary of that evidence.

Only relevant evidence (including both inculpatory and exculpatory – i.e. tending to prove and disprove the allegations - relevant evidence) will be referenced in the Investigative Report.

The investigator may redact irrelevant information from the Investigative Report when that information is contained in documents or evidence that is/are otherwise relevant.

Both the Complainant and Respondent will then be given a ten (10) business day review period to examine the draft of the investigative report. At the conclusion of the ten (10) business day review period, each party has the right to submit a written response to the Title IX Investigator to comment on the investigative report.

The Title IX Investigator will prepare the final investigative report for the adjudication phase of the grievance process.

Confidentiality/Destruction of Evidence, Information and Documents

Each Party is responsible to keep private (by not disseminating beyond Support Persons) documents, materials, and information received from Touro during this process. Failure to comply will be considered a violation of Touro policy and may incur separate sanctions. Additionally, The responsibility to destroy, when so directed by Touro, evidentiary materials and/or writings submitted by the other Party as party of the process.⁵

4.11 DECORUM AND PERMISSIVE CONDUCT OF PROCESS SUPPORT PERSON

Both the Complainant and Respondent have the right to choose a Process Support Person. The Process Support Person will be the advisor of choice for such Party.

Touro has a long-standing practice of requiring students to participate in the process directly and not through an advocate or representative. Students participating as Complainant or Respondent in this process may be accompanied by a Process Support Person of choice to any meeting or hearing to which they are required or are eligible to attend.

While all parties involved in the Title IX grievance process may have a Process Support Person present (including at investigative interviews and scheduled live hearings) and, aside from questioning parties or witnesses during the live hearing, a Process Support Person may not actively participate at any other point in the process. Any Process Support Person who violates these expectations may not be permitted to participate further in the process. All questioning by the parties must be conducted through a Process Support Person.

Touro will not intentionally schedule meetings or hearings on dates where the Process Support Person of choice for all parties are not available, provided that the Process Support Person act reasonably in providing available dates and work collegially to find dates and times that meet all schedules.

Only one Process Support Person will be allowed to accompany a Party to meetings with Investigators or at the Hearing (including meetings that occur using technology, such as Zoom).

Each Party may elect to identify an attorney to serve as a Process Support Person. An attorney acting in this role has no different role in the process and serves in the same capacity as a non-attorney.

If a Party arrives at the Hearing without a Process Support Person, Touro will designate a Process Support Person to conduct the oral cross-examination on behalf of the Party. The oral cross-examination questions will be provided to the Process Support Person by the Party they are designated to assist. Touro is not obligated to provide a Process Support Person to either party at the investigation stage of the Title IX process. Additionally, any Process Support Person provided by Touro is solely provided for the purpose of asking questions requested by the party during the cross-examination stage of the Hearing. A Process Support Person provided by Touro does not represent either party in any legal, strategic or other advisory capacity and, as such, are not responsible for any outcomes or consequences related to their involvement. Under no circumstances, is any attorney-client, fiduciary or other duty-bound relationship formed by the Touro's provision of a Process Support Person during the Hearing.

⁵A Party or Witness may not distribute materials obtained through the process and may not engage in Retaliatory or Intimidating conduct aimed at any other participants in the process. Touro will investigate allegations of a person engaging in any of these prohibited acts. Touro recognizes, however, that it cannot otherwise prevent individuals from speaking openly about their experience and the Title IX process.

4.12 ADJUDICATION/HEARINGS

General Rules of Hearings

Touro will not issue a disciplinary sanction arising from an allegation of covered sexual harassment without holding a live hearing unless otherwise resolved through an informal resolution process.

The live hearing may be conducted with all parties physically present in the same geographic location, or, at Touro's sole discretion, any or all parties, witnesses, and other participants may appear at the live hearing virtually through Zoom or other appropriate video conferencing tools available at the time. This technology will enable participants simultaneously to see and hear each other. At its discretion, Touro may delay or adjourn a hearing based on technological errors not within a party's control.

All proceedings will be recorded through either recording and/or transcript. The choice of medium is at Touro's sole discretion.

Prior to obtaining access to any evidence, the parties and their Process Support Person must sign an agreement not to disseminate any of the testimony heard or evidence obtained in the hearing or use such testimony or evidence for any purpose unrelated to the Title IX Grievance Process. Once signed, this Agreement may not be withdrawn. Failure to sign or adhere to this agreement may result in a negative inference against the party and the immediate withdrawal of that Process Support Person from the Title IX grievance process.

Notice of Hearing

Upon completion of the investigation, and after the investigative report is complete, the Complainant and Respondent will be notified in writing of:

- the date, time, and location of the live hearing;
- the applicable grievance process;
- that both Parties can have a Process Support Person of their choice;
- that they may inspect and review evidence obtained in the investigation;
- the allegations and conduct that potentially constitute Sexual Harassment;
- the identities of the Parties involved (if known); and
- the date and location of the alleged offense (if known).

Depending on the circumstances and, at the sole discretion of Touro, the hearing may be conducted in-person or virtually, but will always be conducted in real-time. Permission to postpone a hearing may be granted provided that the request to postpone is reasonable.

Prior to the scheduled hearing, a trained Decision-maker will be appointed to be the fact-finder of responsibility for the alleged conduct. The Title IX Investigator will provide the Decision-maker with the finalized investigative report for review prior to the hearing.

While the Complainant, Respondent and witnesses are expected to be present and fully participate in the hearing (including being subject to questioning by a Process Support Person), it is the right of any and all parties to choose not to participate in the hearing of the alleged conduct. In the event that any party chooses not to participate fully in the hearing process, their statements (including those made in the investigation stage) may not be considered in the Decision-maker's determination of responsibility.

If the hearing is held in-person (not virtually), by request of either the Complainant or Respondent, questioning by a Process Support Person can be conducted in separate rooms with technology available that enables the other party to see and hear the questioning in real-time. The entire hearing will be recorded, either by electronic means or transcription. The recording will be made available, upon request, for inspection and review to both Parties. This recording will be kept on file by Touro in accordance with applicable rules and regulations.

Continuances or Granting Extensions

Touro may determine that multiple sessions or a continuance (i.e. a pause on the continuation of the hearing until a later date or time) is needed to complete a hearing. If so, Touro will notify all participants and endeavor to accommodate all participants' schedules and complete the hearing as promptly as practicable

Before the Hearing

Prior to the Hearing, each party will be required to submit any questions, that have not already been addressed in the investigation, that they wish to ask at the oral-cross examination to the Title IX Coordinator no later than twenty-four (24) hours before the Hearing is scheduled to begin.

The Title IX Coordinator will provide the questions to the Decision-maker, who will determine the relevancy of each of the questions. If deemed relevant, the question is permissible to be asked during the hearing. If the Decision-maker determines that a question is not relevant, they will provide a brief reasoning for that decision and the question will not be permitted to be asked during the Hearing. Parties may appeal the relevance determinations at the beginning of the Hearing. The Decision-Maker will endeavor to provide their relevancy determinations at least one hour prior to the Hearing, but no later than the commencement of the Hearing.

Understanding Relevance:

For these adjudications, the basic test for relevance is whether the question posed is probative to the question of responsibility. This includes a Process Support Person asking questions that addresses the credibility of the party. However, there are some topics that are presumptively never relevant unless an exception applies or a party has waived a privilege. These topics include questions and evidence:

- about the Complainant's sexual predisposition or prior sexual behavior, unless offered to prove that someone other than the Respondent committed the alleged conduct;
- that concern specific incidents of the Complainant's prior sexual behavior with respect to the Respondent, unless offered to prove consent;
- that would traditionally be protected by a legally recognized privilege (e.g., attorney-client privilege), unless the party has waived the privilege;
- in reference to a party's psychological or medical records unless the party has given voluntary, written consent.

Participants in the Live Hearing

Live hearings are not public, and the only individuals permitted to participate in the hearing are as follows:

Complainant and Respondent (The Parties)

- The parties cannot waive the right to a live hearing.
- The institution may still proceed with the live hearing in the absence of a party, and may reach a determination of responsibility in their absence, including through any evidence gathered that does not constitute a "statement" by that party.
- Touro will not threaten, coerce, intimidate or discriminate against the party in an attempt to secure the party's participation.
- If a party does not submit to cross-examination, the Decision-Maker cannot rely on any prior statements made by that party in reaching a determination regarding responsibility, but may reach a determination regarding responsibility based on evidence that does not constitute a "statement" by that party.
- The decision-maker cannot draw an inference about the determination regarding responsibility based solely on a party's absence from the live hearing or refusal to answer cross examination or other questions.

The Decision-maker

- The hearing body will consist of a single Decision-Maker.
- The Decision-Maker will also not have served as the Title IX Coordinator, Title IX investigator, or Process Support Person to any party in the case, nor may the Decision-Maker serve on the appeals body in the case.
- The Decision-Maker will not have a conflict of interest or bias in favor of or against complainants or respondents generally, or in favor or against the parties to the particular case.
- The Decision-Maker will be trained on topics including how to serve impartially, issues of relevance, including how to apply the rape shield protections provided for complainants, and any technology to be used at the hearing.
- The parties will have an opportunity to raise any objections regarding a Decision-Maker's actual or perceived conflicts of interest or bias at the commencement of the live hearing.

Process Support Person

- Both the Complainant and Respondent have the right to choose a Process Support Person. The Process Support Person will be the advisor of choice for such Party at the Hearing and may be, but does not have to be, an attorney. An attorney acting in this role has no different role in the process and serves in the same capacity as a non-attorney.
- The Process Support Person of choice may accompany the parties to any meeting or hearing they are permitted to attend, but may not speak for the party, except for the purpose of cross-examination.
- The parties themselves are not permitted to conduct cross-examination; it must be conducted by the Process Support Person. As a result, if a party does not select a Process Support Person, the institution will select a Process Support Person to serve in this role for the limited purpose of conducting the cross-examination at no fee or charge to the party.
- The Process Support Person is not prohibited from having a conflict of interest or bias in favor of or against complainants or respondents generally, or in favor or against the parties to the particular case.
- The Process Support Person is not prohibited from being a witness in the matter.
- If a party does not attend the live hearing, the party's Process Support Person may appear and conduct cross-examination on their behalf.
- If neither a party nor their Process Support Person appear at the hearing, Touro will provide a Process Support Person to appear on behalf of the non-appearing party.
- Process Support Personnel shall be subject to Touro's Rules of Decorum, and may be removed upon violation of those Rules.

Witnesses

- Witnesses cannot be compelled to participate in the live hearing, and have the right not to participate in the hearing free from retaliation.
- If a witness does not submit to cross-examination, as described below, the decision-maker cannot rely on any statements made by that witness in reaching a determination regarding responsibility, including any statement relayed by the absent witness to a witness or party who testifies at the live hearing.

Hearing Process

1. The hearing will begin with any appeals by the Parties to the Pre-Hearing relevancy determinations by the Decision-maker.
2. The Decision-maker will then open the hearing by establishing the rules and expectations. The Decision-maker will then read the charges.
3. The Title IX Investigator will then provide a statement summarizing the investigation findings as recorded in the investigative report.
4. Either party (Complainant or Respondent) that has provided a statement that is included in the investigative report may subsequently request to provide a brief statement of additional clarification of no more than five (5) minutes in duration.
5. Upon conclusion of any clarification statement, the Decision-Maker will ask questions of the Parties and Witnesses.
6. Parties will be given the opportunity for live cross-examination after the Decision-Maker conducts its initial round of questioning; During the Parties' cross-examination, Decision-Maker will have the authority to pause cross-examination at any time for the purposes of asking their own follow up questions; and at any time necessary in order to enforce the established rules of decorum. The Complainant, then followed by the Respondent, may have their Process Support Person ask any approved, relevant questions that have not already been addressed in the investigation or hearing. Should a Party or the Party's Process Support Person choose not to cross-examine a Party or Witness, the Party shall affirmatively waive cross-examination through a written or oral statement to the Decision-Maker. A Party's waiver of cross-examination does not eliminate the ability of the Decision-Maker to use statements made by the Party.
7. Each Party will have an opportunity to submit additional questions for review by the Decision-Maker after the initial Oral Cross-Examination has concluded. Should such questions be approved, the Complainant, followed by the Respondent, may have their Process Support Person ask any additional approved, relevant questions. There will only be one round of additional questions allowed.
8. There shall be no Oral Direct Examination at any point in the hearing process. The only time it is may be allowed is if a Party identifies, and provides sufficient justification for, an "Expert Witness" prior to the Hearing. If an "Expert Witness" is identified by one party, the other party will have an opportunity to Cross-Examine that "Expert Witness", if they so choose.

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9. Upon completion of questioning, any Party must raise any procedural, substantive, bias, conflict or other perceived irregularity to the Decision-Maker's attention for review and consideration. Failure to do so will forever waive such complaint.
 10. Thereafter the Decision-maker will conclude the hearing.

Live Cross-Examination Procedure

Each party's Process Support Person will conduct live cross-examination of the other party or parties and witnesses. During this live-cross examination the Process Support Person will ask the other party or parties and witnesses relevant questions and follow-up questions, including those challenging credibility directly, orally, and in real time.

Cross-examination questions that are duplicative of those already asked, including by the Decision-Maker, may be deemed irrelevant if they have been asked and answered.

Newly-discovered Evidence

As a general rule, no new evidence or witnesses may be submitted during the live hearing.

If a party identifies new evidence or witnesses that were not reasonably available prior to the live hearing and could affect the outcome of the matter, the party may request that such evidence or witnesses be considered at the live hearing.

The Decision-Maker will consider this request and make a determination regarding (1) whether such evidence or witness testimony was actually unavailable by reasonable effort prior to the hearing, and (2) whether such evidence or witness testimony could affect the outcome of the matter. The party offering the newly-discovered evidence or witness has the burden of establishing these questions by the preponderance of the evidence.

If the Decision-Maker answers in the affirmative to both questions, then the parties will be granted a reasonable pause in the hearing, or at the Decision-Maker's sole discretion an adjournment, to review the evidence or prepare for questioning of the witness.

4.13 DETERMINATION OF RESPONSIBILITY

Standard of Proof

Touro uses the preponderance of the evidence standard for investigations and determinations regarding responsibility of formal complaints covered under this Policy. This means that the investigation and hearing determines whether it is more likely than not that a violation of the Policy occurred.

General Considerations for Evaluating Testimony and Evidence

While the opportunity for cross-examination is required in all Title IX hearings, determinations regarding responsibility may be based in part, or entirely, on documentary, audiovisual, and digital evidence, as warranted in the reasoned judgment of the Decision-maker.

Decision-Makers shall not draw inferences regarding a party or witness' credibility based on the party or witness' status as a complainant, respondent, or witness, nor shall it base its judgments in stereotypes about how a party or witness would or should act under the circumstances.

Generally, credibility judgments rest on the demeanor of the party or witness, the plausibility of their testimony, the consistency of their testimony, and its reliability in light of corroborating or conflicting testimony or evidence.

Still, credibility judgments should not rest on whether a party or witness' testimony is non-linear or incomplete, or if the party or witness is displaying stress or anxiety.

It is well within the Decision-Maker's purview to make credibility determinations and the Decision-Maker will afford the highest weight relative to other testimony to first-hand testimony by parties and witnesses regarding their own memory of specific facts that occurred. Both inculpatory and exculpatory (i.e. tending to prove and disprove the allegations) evidence will be weighed in equal fashion.

Except where specifically barred by the Title IX Final Rule, a witness' testimony regarding third-party knowledge of the facts at issue will be allowed, but will generally be accorded lower weight than testimony regarding direct knowledge of specific facts that occurred.

The Final Rule requires that Touro allow parties to call "expert witnesses" for direct and cross examination. Touro does not provide for expert witnesses in other proceedings. While the expert witness will be allowed to testify and be crossed as required by the Final Rule, the Decision-maker will be instructed to afford lower weight to non-factual testimony of the expert relative to fact witnesses, and any expert testimony that is not directed to the specific facts that occurred in the case will be afforded lower weight relative to

fact witnesses, regardless of whether the expert witness testimony is the subject of cross examination and regardless of whether all parties present experts as witnesses.

The Final Rule requires that Touro allows parties to call character witnesses to testify. Touro does not provide for character witnesses in other proceedings. While the character witnesses will be allowed to testify and be crossed as required by the Final Rule, the Decision-Maker will be instructed to afford very low weight to any non-factual character testimony of any witness.

The Final Rule requires that Touro admit and allow testimony regarding polygraph tests (“lie detector tests”) and other procedures that are outside of standard use in academic and non-academic conduct processes. While the processes and testimony about them will be allowed to testify and be crossed as required by the Final Rule, the Decision-Maker will be instructed to afford lower weight to such processes relative to the testimony of fact witnesses.

Where a party or witness’ conduct or statements demonstrate that the party or witness is engaging in retaliatory conduct, including but not limited to witness tampering and intimidation, the Decision-Maker may draw an adverse inference as to that party or witness’ credibility.

Components of the Determination of Responsibility

Upon reviewing the investigative report and considering the statements and questions made by the Parties at the Hearing, within a reasonable time thereafter, the Decision-maker will make a determination of responsibility under the Preponderance of the Evidence standard. The Decision-maker will provide a written determination of whether the respondent is found to be responsible or not responsible. This written determination will be provided to both the Complainant and the Respondent simultaneously. The Decision-Maker’s written determination will also include the following information:

- identification of the allegations potentially constituting Sexual Harassment;
- a description of the procedural steps taken from receipt of the formal complaint through the making of the determination;
- the findings of fact used to make the determination;
- conclusions regarding the application of Touro’s Code of Conduct to the facts;
- a statement, and rationale for, the result of each allegation, including a determination regarding responsibility, any disciplinary sanctions, recommendation of or referral for disciplinary sanctions to be imposed on the Respondent, and whether remedies designed to restore or preserve equal access to Touro’s education program or activity will be provided to the Complainant; and
- information on the procedures and permissible bases for parties to appeal the determination.

While both the Complainant and Respondent will be made aware of the determination of responsibility and the specifics of sanctions imposed on the Respondent (if any), any remedies provided to the Complainant will only be specified in the event that the remedy implicates and affects **both** parties. Further, the Title IX Coordinator has the responsibility to ensure the effective implementation of any remedies set forth in the written determination.

The decision is considered served and delivered on the date it is transmitted electronically to the Complainant and Respondent at their Touro provided email address. The time to appeal shall run from and including the date of such transmission.

4.14 APPEALS

The Complainant and Respondent will both be provided with at least one level of appeal. The Complainant and Respondent are eligible to file an appeal to the final determination based on:

- a procedural irregularity that affected the outcome of the matter;
- new evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made that could affect the outcome of the matter;
- the Title IX Coordinator, Investigator, or Decision-maker had a conflict of interest or bias for or against Complainants or Respondents generally, or the individual Complainant or Respondent that affected the outcome of the matter; or
- the sanction imposed is disproportionate to the violation.

The Complainant and Respondent may also appeal the mandatory or discretionary dismissal of a complaint based on the first three points listed above.

The request for an appeal must include the grounds for which the request is based and be submitted in writing to the Title IX Coordinator within seven (7) business days following the date of the written determination. The appeal should also state the remedy sought by the appealing party. Upon receipt of the appeal, the other party will receive notification of the appeal and be provided opportunity to respond in writing. Written responses to the other party's appeal must be submitted within three (3) business days following the delivery of notice of the appeal.

In order to ensure a neutral and unbiased review, a party's request for appeal will be sent to an Appeals Panel comprised of individuals with no connection to the initial determination, which serves as a separate Decision-maker. An appeal decision will be rendered within twenty (20) business days after the receipt of the formal appeal request. The appeal decision will be provided in writing to both parties.

Finality

The determination regarding responsibility becomes final either on the date that the institution provides the parties with the written determination of the result of the appeal, if an appeal is filed consistent with the procedures and timeline outlined in "Appeals" above, or if an appeal is not filed, the date on which the opportunity to appeal expires.

5.0 RETALIATION

Touro will keep the identity of any individual who has made a report or complaint of sex discrimination confidential, including the identity of any individual who has made a report or filed a Formal Complaint of sexual harassment under this Title IX Grievance Policy, any Complainant, any individual who has been reported to be the perpetrator of sex discrimination, any Respondent, and any witness, except as permitted by the FERPA statute, 20 U.S.C. 1232g, or FERPA regulations, 34 CFR part 99, or as required by law, or to carry out the purposes of 34 CFR part 106, including the conduct of any investigation, hearing, or judicial proceeding under this Title IX Grievance Policy.

No person may intimidate, threaten, coerce, or discriminate against any individual for the purpose of interfering with any right or privilege secured by Title IX of the Education Amendments of 1972 or its implementing regulations.

No person may intimidate, threaten, coerce, or discriminate against any individual because the individual has made a report or complaint, testified, assisted, or participated or refused to participate in any manner in an investigation, proceeding or hearing under this Title IX Grievance Policy.

Any intimidation, threats, coercion, or discrimination, for the purpose of interfering with any right or privilege secured by Title IX or its implementing regulations constitutes retaliation. This includes any charges filed against an individual for code of conduct violations that do not involve sex discrimination or sexual harassment, but that arise from the same facts or circumstances as a report or complaint of sex discrimination or a report or Formal Complaint of sexual harassment.

Complaints alleging retaliation may be filed with the Office of Institutional Compliance at Compliance@touro.edu.

6.0 PRIVACY AND CONFIDENTIALITY

References made to *confidentiality* refer to the ability of identified confidential resources (e.g. priests/clergy) to not report crimes and violations to law enforcement or college officials without permission, except for extreme circumstances, such as a health and/or safety emergency or child abuse. References made to *confidentiality* or *privacy* mean Touro offices and employees who cannot guarantee confidentiality but will maintain privacy to the greatest extent possible, and information disclosed will be relayed only as necessary to investigate and/or seek a resolution and to notify the Title IX Coordinator or designee, who is responsible for tracking patterns and spotting systemic issues. Touro will endeavor to limit the disclosure as much as practicable, even if the Title IX Coordinator determines that the request for *confidentiality* or *privacy* cannot be honored.

Please note that Touro does not have any personnel that can be deemed or considered "Confidential Reporters" and, as such, all information provided to Touro may be disclosed to the Title IX Coordinator or other relevant administrator with Authority.

7.0 DISABILITY ACCOMMODATIONS

This Policy does not alter any institutional obligations under federal disability laws including the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Parties may request reasonable accommodations for disclosed disabilities to the Title IX Coordinator at any point before or during the Title IX Grievance Process that do not fundamentally alter the Process. The Title IX Coordinator will not affirmatively provide disability accommodations that have not been specifically requested by the

Parties, even where the Parties may be receiving accommodations in other institutional programs and activities.

8.0 NON-DISCRIMINATION IN APPLICATION

The requirements and protections of this policy apply equally regardless of sex, sexual orientation, gender identity, gender expression, or other protected classes covered by federal or state law. All requirements and protections are equitably provided to individuals regardless of such status or status as a Complainant, Respondent, or Witness. Individuals who wish to file a complaint about Touro's policy or process may contact the Department of Education's Office for Civil Rights using contact information available at <https://ocrcas.ed.gov/contact-ocr>.

9.0 SPECIFIC INCORPORATIONS

Touro's Title IX Policy sits within the larger Touro Sexual Misconduct Policy. As such, this embedded policy specifically incorporates certain sections that impact the Title IX process. Those specific sections are:

- Section 4 – Definitions
- Section 6 – Sanctions for Violations
- Section 9 - Assistance for Victims: Rights & Options
- Section 10 – Victim Assistance
- Section 11 – External Reporting
- Section 14 – Resources for Sexual Harassment Victims

In the case of any inconsistency between this Title IX policy and the Sexual Misconduct policy, the language found in the policy related to the identified (Title IX or Sexual Misconduct) conduct shall control.

10.0 TRAINING

Section 106.45(b) of the 2020 Final Title IX Rules require the sharing of "All materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process. A recipient must make these training materials publicly available on its website, or if the recipient does not maintain a website the recipient must make these materials available upon request for inspection by members of the public." Accordingly, the following links to trainings are provided below.

Thompson Coburn – Title IX Training Series

Module 1 –Fundamentals of the Law:

<http://content.thompsoncoburn.com/video/Module-1-Fundamentals-of-the-Law.mp4>

Module 2 – Formal Complaints:

<http://content.thompsoncoburn.com/video/Module-2-Formal-Complaints.mp4>

Module 3 –Investigations & Informal Resolutions: <http://content.thompsoncoburn.com/video/Module-3-Investigations-and-Informal-Resolutions.mp4>

Module 4 – Hearings:

<http://content.thompsoncoburn.com/video/Module-4-Hearings.mp4>

Module 5 - Determinations:

<http://content.thompsoncoburn.com/video/Module-5-Determinations.mp4>

FOR TOURO COLLEGE NEW YORK ONLY:

STUDENT CONDUCT INSTITUTE – CAMPUS TITLE IX TRAINING



This website includes all training materials created by the Student Conduct Institute for member institutions to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process in Title IX compliance and practices.

10.0 IMPLEMENTATION

This policy shall be implemented by the Office of the Title IX Coordinator.

TOURO COLLEGE AND UNIVERSITY SYSTEM
SEXUAL MISCONDUCT POLICY FOR NEW YORK CAMPUSES



**TOURO COLLEGE &
UNIVERSITY SYSTEM**

5.0 POLICY

The Touro College and University System (“Touro”) pledges its efforts to ensure an environment in which the dignity and worth of all members of the community are respected. It is the policy of Touro that sexual intimidation of students and employees is unacceptable behavior and will not be tolerated. Touro will not tolerate unwelcome sexual advances, requests for sexual favors, and any other verbal or physical conduct of a sexual nature constituting sexual harassment or sexual assault (i.e. rape, fondling, incest or statutory rape).

All supervisors and managers who receive a complaint or information about suspected sexual misconduct, observe behavior that could be considered to be sexual misconduct or for any reason suspect that sexual misconduct is occurring, are required to report such suspected sexual harassment to the Office of Institutional Compliance. In addition to being subject to discipline if they engage in sexual misconduct conduct themselves, supervisors and managers will be subject to discipline for failing to report suspected sexual misconduct. Touro will also not tolerate any supervisory and/or managerial personnel who knowingly allow such behavior to continue.

In general, it is a sex crime to engage in any sexual contact with a person who does not affirmatively consent, or to engage in sexual intercourse, deviant sexual intercourse, or sexual abuse if it is accomplished by forcible compulsion. New York State Law also defines these acts as crimes if any of them are engaged in with a person who is incapable of consent either because of the person’s age or because the person is mentally defective, mentally incapacitated, or physically helpless. Therefore, sexual abuse, sodomy, and rape are sex crimes and violators will be prosecuted in accordance with New York Penal Law.

Touro subscribes to all federal, state and institutional laws and regulations to ensure the goal that it maintains a safe environment for all community members. This policy is meant to work in harmony with other applicable Touro policies and procedures that address sexual and discriminatory misconduct when relevant. In the event that conduct falls within the scope of the Title IX Grievance Policy, under the Education Amendments of 1972, then Touro’s Title IX Grievance policy will serve as the operating process for addressing the violation.

6.0 PURPOSE

All divisions of Touro seek to foster a collegial atmosphere where students are nurtured and educated through close faculty student relationships, student camaraderie, and individualized attention. Discrimination or harassment of any kind, including sexual assault (i.e. rape, fondling, incest or statutory rape), domestic violence, dating violence, and stalking, is anathema to Touro’s mission, history, and identity. Touro will resolve any identified discrimination, harassment or sexual assault in a timely and effective manner. Compliance with Touro’s policies and procedures is a necessary step in achieving a safe environment in our educational community. The policies set forth were developed to promote a safe educational environment in compliance with Title IX and Title VII of the Civil Rights Act of 1964, the Violence Against Women Act (VAWA), New York State Law (including Article 129A and 129B), and a high-quality campus life. Those believing that they have been harassed or discriminated against on the basis of their sex, including sexual harassment, should immediately contact the Office of Institutional Compliance. When Touro has notice of the occurrence, Touro is compelled to take immediate and effective corrective action reasonably calculated to stop the harassment, prevent its recurrence, and as appropriate, remedy its effects.

7.0 SCOPE

This policy applies to all members of Touro located in New York (including Touro College and New York Medical College) including students, faculty, and administrators as well as third-parties (including, but not limited to, vendors, invitees, etc.). This policy applies to events that occur on-campus, off-campus, and on study abroad. Information and/or training regarding this policy are available to students, faculty, and staff. In addition, information about this policy will be available on Touro’s website.

8.0 DEFINITIONS

- **Accused**
 - Accused means a person accused of a violation who has not yet entered an institution's judicial or conduct process.
- **Advisor**
 - Any individual who provides the accuser or accused support, guidance, or advice.
- **Awareness Programs**
 - Awareness program means community-wide or audience- specific programming, initiatives, and strategies that increase audience knowledge and share information and resources to prevent violence, promote safety, and reduce perpetration.
- **Code of Conduct**
 - Code of conduct means the written policies adopted by an institution governing student behavior, rights, and responsibilities while such student is matriculated in the institution.
- **Confidentiality**
 - Confidentiality may be offered by an individual who is not required by law to report known incidents of sexual assault or other crimes to institution officials, in a manner consistent with state and federal law, including but not limited to 20 U.S.C. 1092(f) and 20 U.S.C. 1681(a). Licensed mental health counselors, medical providers and pastoral counselors are examples of institution employees who may offer confidentiality.
- **Institution**
 - Institution means any college or university chartered by the regents or incorporated by special act of the legislature that maintains a campus in New York.
- **Ongoing Prevention and Awareness Campaigns**
 - Ongoing prevention and awareness campaigns means programming, initiatives, and strategies that are sustained over time and focus on increasing understanding of topics relevant to and skills for addressing dating violence, domestic violence, sexual assault, and stalking, using a range of strategies with audience throughout the institution and including information on definitions of different crimes, options for bystander intervention, and risk reduction.
- **Primary Prevention Programs**
 - Primary prevention programs means programming, initiatives, and strategies informed by research or assessed for value, effectiveness, or outcome that are intended to stop dating violence, domestic violence, sexual assault, and stalking before they occur through the promotion of positive and healthy behaviors that foster healthy, mutually respectful relationships and sexuality, encourage safe bystander intervention, and seek to change behavior and social norms in healthy and safe directions.
- **Privacy**
 - Privacy may be offered by an individual when such individual is unable to offer confidentiality under the law but shall still not disclose information learned from a reporting individual or bystander to a crime or incident more than necessary to comply with this and other applicable laws, including informing appropriate institution officials. Institutions may substitute another relevant term having the same meaning, as appropriate to the policies of the institution.
- **Reporting Individual**
 - Reporting individual encompasses the terms victim, survivor, complainant, claimant, witness with victim status, and any other term used by an institution to reference an individual who brings forth a report of a violation.
- **Respondent**
 - Respondent means a person accused of a violation who has entered an institution's judicial or conduct process.
- **Risk Reduction**
 - Risk reduction means options designed to decrease perpetration and bystander inaction and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence.
- **Bystander**
 - Bystander means a person who observes a crime, impending crime, conflict, potentially violent or violent behavior, or conduct that is in violation of rules of an institution.

- **Campus**

- Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and
- Any building or property that is within or reasonably contiguous to the area identified in paragraph (i) of this definition, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor).

- **Campus Security**

- A campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department under paragraph (i) of this definition, such as an individual who is responsible for monitoring entrance into institutional property.
- Any individual or organization specified in an institution's statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.
- An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor as defined below, the official is not considered a campus security authority when acting as a pastoral or professional counselor.

- **Consent (with regards to sexual activity)**

- Affirmative consent is a knowing, voluntary, and mutual decision among all participants to engage in sexual activity. Consent can be given by words or actions, as long as those words or actions create clear permission regarding willingness to engage in the sexual activity. Silence or lack of resistance, in and of itself, does not demonstrate consent. The definition of consent does not vary based upon a participant's sex, sexual orientation, gender identity, or gender expression.
 - Consent to any sexual act or prior consensual sexual activity between or with any party does not necessarily constitute consent to any other sexual act.
 - Consent is required regardless of whether the person initiating the act is under the influence of drugs and/or alcohol.
 - Consent may be initially given but withdrawn at any time.
 - Consent cannot be given when a person is incapacitated, which occurs when an individual lacks the ability to knowingly choose to participate in sexual activity. Incapacitation may be caused by the lack of consciousness or being asleep, being involuntarily restrained, or if an individual otherwise cannot consent. Depending on the degree of intoxication, someone who is under the influence of alcohol, drugs, or other intoxicants may be incapacitated and therefore unable to consent.
 - Consent cannot be given when it is the result of any coercion, intimidation, force, or threat of harm.
 - When consent is withdrawn or can no longer be given, sexual activity must stop.

- **Dating Violence**

- Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- The existence of a social relationship is based on the "reporting party's statement" with consideration of
 - the length of the relationship,
 - the type of relationship, and
 - the frequency of the interaction between the persons involved.
- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of abuse, and does not include acts covered by the definition of domestic violence.

- **Discrimination and Harassment**

- Touro's policies, prohibit discrimination based on sex, including sexual harassment. The prohibition against discrimination extends to employment and third-parties. Sexual harassment is unwelcome conduct of a sexual nature and can include sexual advances, request for sexual favors, and other verbal, non-verbal, or physical conduct. Environmental harassment (sometimes referred to as hostile environment) is sexually harassing conduct that is sufficiently severe, persistent or pervasive to limit an individual's ability to participate in or receive benefits, services, or opportunities at Touro. This can include persistent comments or jokes about an individual's, sex; verbal behavior, including insults, remarks, epithets, or derogatory statements; nonverbal behavior, including graffiti, inappropriate physical advances short of physical violence such as repeated and unwanted touching; and assault, including physical violence or the threat of physical violence.

-
- Title VII, and its implementing regulations, prohibit Discrimination “because of sex” or “on the basis of sex.” The terms “because of sex” or “on the basis of sex” include, but are not limited to, because of or on the basis of pregnancy, childbirth, or related medical conditions; and women affected by pregnancy, childbirth, or related medical conditions shall be treated the same for all employment-related purposes, including receipt of benefits under fringe benefit programs.
 - **Domestic Violence**
 - Domestic violence is a felony or misdemeanor crime of violence committed by any of the following individuals:
 - A current or former spouse or intimate partner of the victim; or
 - A person with whom the victim shares a child in common; or
 - A person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; or
 - A person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
 - Any other person against an adult or youth victim who is protected under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
 - **Pastoral counselor**
 - A person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling, and is functioning within the scope of that recognition as a pastoral counselor.
 - **Professional counselor**
 - A person whose official responsibilities include providing mental health counseling to members of the institution’s community and who is functioning within the scope of the counselor’s license or certification.
 - **Proceeding**
 - All activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, fact-finding investigations, formal or informal meetings, and hearings.
 - Does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.
 - **Result**
 - Any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution.
 - The result must include any sanctions imposed by the institution and the rationale for the result and the sanctions.
 - **Sexual Activity**
 - Sexual activity has the same meaning as “sexual act” and “sexual contact” as provided in 18 U.S.C. 2246(2) and 18 U.S.C. 2246(3).
 - **Sexual Misconduct**
 - Unwelcome sexual advances, requests for sexual favors, and, other visual, verbal or physical conduct of a sexual nature, when:
 - An individual’s submission to or rejection of the conduct is made, either explicitly or implicitly, a term or condition of employment or of status in a course, program, or activity, or is used as a basis for employment or academic decision; or
 - The conduct has the purpose or effect of unreasonably interfering with an individual’s work performance, academic performance, or educational experience, or of creating an intimidating, hostile, humiliating, or offensive working, educational, or living environment.
 - **Sexual Offense**
 - Unwelcome sexual advances, requests for sexual favors, and any other verbal or physical conduct of a sexual nature constituting sexual harassment.
 - **Sexual Assault**
 - Any nonconsensual sexual act proscribed by Federal, tribal, or State law, including when the victim lacks capacity to consent, and including rape, fondling, incest or statutory rape as acted in the FBI’s Uniform Crime Reporting program.
 - **Rape**
 - Is the perpetuation of an act of sexual intercourse with a person against his or her will and consent, or when such person is incapable of giving consent because of his or her youth or his or her temporary or permanent mental or physical incapacity.

- Is the penetration of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person without the consent of a person, or when such person is incapable of giving consent.
- Acquaintance rape is rape that involves people who know or are familiar with each other.

- **Stalking**

- Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.
- A course of conduct is two or more acts, including, but limited to:
 - Acts in which the 'stalker' directly, indirectly, or through third parties by any action, method, device, or means,
 - Follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
- Substantial emotional distress is a significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
- A reasonable person is one under similar circumstances and with similar identities to the victim.

- **Jurisdictional Definitions of Domestic Violence, Dating Violence, Sexual Assault and Stalking**

- Domestic Violence: The State of New York does not have a definition of domestic violence. However, assault, menacing, strangulation & related offenses, NY Family Court Act 842, and Penal Law 130.90 provide protections to victims of domestic and dating violence.
- Assault: A person is guilty of assault in the first degree when:
 - 1. With intent to cause serious physical injury to another person, he causes such injury to such person or to a third person by means of a deadly weapon or a dangerous instrument; or
 - 2. With intent to disfigure another person seriously and permanently, or to destroy, amputate or disable permanently a member or organ of his body, he causes such injury to such person or to a third person; or
 - 3. Under circumstances evincing a depraved indifference to human life, he recklessly engages in conduct which creates a grave risk of death to another person, and thereby causes serious physical injury to another person; or
 - 4. In the course of and in furtherance of the commission or attempted commission of a felony or of immediate flight therefrom, he, or another participant if there be any, causes serious physical injury to a person other than one of the participants.
 - Assault in the first degree is a class B felony.
- Menacing: A person is guilty of menacing in the first degree when he or she commits the crime of menacing in the second degree and has been previously convicted of the crime of menacing in the second degree or the crime of menacing a police officer or peace officer within the preceding ten years.
 - Menacing in the first degree is a class E felony.
- Strangulation & Related Offense:
 - A person is guilty of criminal obstruction of breathing or blood circulation when, with intent to impede the normal breathing or circulation of the blood of another person, he or she:
 - ◆ applies pressure on the throat or neck of such person; or
 - ◆ blocks the nose or mouth of such person.
 - Criminal obstruction of breathing or blood circulation is a class A misdemeanor.
- Facilitating a Sex Offense with a Controlled Substance (Penal Law 130.90):
 - A person is guilty of facilitating a sex offense with a controlled substance when he or she:
 - ◆ knowingly and unlawfully possesses a controlled substance or any preparation, compound, mixture or substance that requires a prescription to obtain and administers such substance or preparation, compound, mixture or substance that requires a prescription to obtain to another person without such person's consent and with intent to commit against such person conduct constituting a felony defined in this article; and
 - ◆ commits or attempts to commit such conduct constituting a felony defined in this article.
 - Facilitating a sex offense with a controlled substance is a class D felony
- Dating Violence: The State of New York does not have a definition of dating violence. See above for definitions pertaining to dating violence.

- Sexual Assault: The State of New York defines sexual assault as follows: The following definitions are applicable to this article:
 - 1. “Sexual intercourse” has its ordinary meaning and occurs upon any penetration, however slight.
 - 2.
 - ♦ (a) “Oral sexual conduct” means conduct between persons consisting of contact between the mouth and the penis, the mouth and the anus, or the mouth and the vulva or vagina.
 - ♦ (b) “Anal sexual conduct” means conduct between persons consisting of contact between the penis and anus.
 - 3. “Sexual contact” means any touching of the sexual or other intimate parts of a person 1 for the purpose of gratifying sexual desire of either party. It includes the touching of the actor by the victim, as well as the touching of the victim by the actor, whether directly or through clothing, as well as the emission of ejaculate by the actor upon any part of the victim, clothed or unclothed.
 - 4. For the purposes of this article 2 “married” means 3 the existence of the relationship 4 between the actor and the 5 victim as spouses which is recognized by law at the time the actor commits an offense proscribed by this article 6 against the 7 victim.
 - 5. “Mentally 1 disabled” means that a person suffers from a mental disease or defect which renders him or her incapable of appraising the nature of his or her conduct.
 - 6. “Mentally incapacitated” means that a person is rendered temporarily incapable of appraising or controlling his conduct owing to the influence of a narcotic or intoxicating substance administered to him without his consent, or to any other act committed upon him without his consent.
 - 7. “Physically helpless” means that a person is unconscious or for any other reason is physically unable to communicate unwillingness to an act.
 - 8. “Forcible compulsion” means to compel by either:
 - ♦ use of physical force; or
 - ♦ a threat, express or implied, which places a person in fear of immediate death or physical injury to himself, herself or another person, or in fear that he, she or another person will immediately be kidnapped.
 - 9. “Foreign object” means any instrument or article which, when inserted in the vagina, urethra, penis, rectum or anus, is capable of causing physical injury.
 - 10. “Sexual conduct” means sexual intercourse, 1 oral sexual conduct, anal sexual conduct, aggravated sexual contact, or sexual contact.
 - 11. “Aggravated sexual contact” means inserting, other than for a valid medical purpose, a foreign object in the vagina, urethra, penis 1 , rectum or anus of a child, thereby causing physical injury to such child.
 - 12. “Health care provider” means any person who is, or is required to be, licensed or registered or holds himself or herself out to be licensed or registered, or provides services as if he or she were licensed or registered in the profession of medicine, chiropractic, dentistry or podiatry under any of the following: article one hundred thirty-one, one hundred thirty-two, one hundred thirty-three, or one hundred forty-one of the education law.
 - 13. “Mental health care provider” 1 shall mean a licensed physician, licensed psychologist, registered professional nurse, licensed clinical social worker or a licensed master social worker under the supervision of a physician, psychologist or licensed clinical social worker.
- Stalking: The State of New York defines stalking as follows: A person is guilty of stalking in the first degree when he or she commits the crime of stalking in the third degree as defined in subdivision three of section 120.50 or stalking in the second degree as defined in section 120.55 of this article and, in the course and furtherance thereof, he or she:
 - 1. intentionally or recklessly causes physical injury to 1 the victim of such crime; or
 - 2. commits a class A misdemeanor defined in article 1 one hundred thirty of this chapter, or a class E felony defined in 2 section 130.25, 130.40 or 130.85 of this chapter, or a class D felony 3 defined in section 130.30 or 130.45 of this chapter.
 - Stalking in the first degree is a class D felony.

- **Preponderance of the Evidence**

- Just enough evidence to make it more likely than not that the fact the claimant seeks to prove is true.

- **Retaliation**

- Retaliation is any kind of reprisal, adverse action, or negative action taken against an individual because he or she has:
 - complained about alleged discrimination or harassment as defined above,
 - opposed alleged discrimination or harassment as defined above,
 - participated as a party or witness in an investigation relating to such allegations, or
 - participated as a party or witness in a proceeding regarding such allegations. Retaliation can occur contemporaneously during the complaint process or subsequent to it, once the retaliator is aware of the recipient's participation in the process.
- Retaliation does not exist in the absence of an adverse action. An individual is protected from retaliation even when the complaint at issue is ultimately found to lack merit, as long as the complaint was made in good faith.
- Touro does not allow, nor tolerate any conduct by any Touro community member that may be regarded as retaliatory. Retaliation against any individual, whether said person submitted a complaint through the method described below, or for any other reason will not be tolerated.
- New York State legislation requires that every institution ensures that at the first instance of disclosure by a reporting individual to an institution representative, the following information be presented: "You have the right to make a report to university police or campus security, local law enforcement, and/or state police or choose not to report; to report the incident to your institution; to be protected by the institution from retaliation for reporting that incident; and to receive assistance and resources from you institution."

Touro College:

Compliance Officer
50 W. 47th Street 14th Floor
New York, NY 10036
Phone: 646-565-6000 x55667
Email: compliance@touro.edu

New York Medical College

Compliance Officer
40 Sunshine Cottage Rd
Valhalla, NY 10595
Phone: 914-594-4567
Email: compliance@touro.edu

- **Unlawful employment practices under Title VII:** It shall be an unlawful employment practice for an employer--
 - to fail or refuse to hire or to discharge any individual, or otherwise to discriminate against any individual with respect to his or her compensation, terms, conditions, or privileges of employment, because of such individual's sex; or
 - to limit, segregate, or classify his employees or applicants for employment in any way which would deprive or tend to deprive any individual of employment opportunities or otherwise adversely affect his or her status as an employee, because of such individual's sex.
 - to print or publish or cause to be printed or published any notice or advertisement relating to employment by such an employer, indicating any preference, limitation, specification, or discrimination, based on sex, except that such a notice or advertisement may indicate a preference, limitation, specification, or discrimination based on sex when sex is a bona fide occupational qualification for employment.
 - to willfully not post and keep posted in conspicuous places upon its premises where notices to employees, applicants for employment, and members are customarily posted a notice to be prepared or approved by the EEOC setting forth excerpts from or, summaries of, the pertinent provisions of Title VII and information pertinent to the filing of a complaint.

9.0 PROCEDURES

Duty to Report Violations

Any member of the Touro community including students, faculty, employees, and third-parties have a duty to report violations of this policy where individuals know, or should know, of accusations or actions which violate Touro Policy and will notify a Touro Compliance Officer of such violations promptly.

If you believe that you have been subjected to sexual harassment you may complete the attached complaint form found at the end of this policy, which is also available on TouroOne. Your complaint will then be investigated pursuant to the procedures outlined in this policy.

Formal Investigation and Resolution of Discrimination, Harassment, Sexual Assault or Retaliation Complaints

Duty to Cooperate and Facilitate

All members of Touro are required to cooperate fully with any investigations of harassment. A faculty member, staff member, or student who has relevant information and refuses to cooperate with an ongoing investigation will be subject to disciplinary action for, among other things, violations of the Touro College Code of Conduct and/or insubordination. Likewise, all Touro employees are required to ensure that complaints about harassment are directed to the appropriate administrative office for evaluation and investigation.

Right to Prompt, Fair, and Impartial Proceeding and Complaint Process

Touro is committed to conducting an inquiry that is thorough, prompt and impartial. Accused and accuser will have the opportunity to object to Touro participants as bias.

Victims have the option to notify proper law enforcement authorities, including on-campus security and local police, or to decline to notify such authorities. Complaints concerning sexual harassment and/or sexual discrimination should be sent to the Office of Institutional Compliance at 50 W. 47th Street, 14th Floor New York, New York 10036 at compliance@touro.edu and 646-565-6000 x55330. Complaints should be filed as soon as possible after the date of the alleged misconduct, and a written complaint is preferable.

A written or verbal complaint, which should be submitted within the later of the following two dates: (a) thirty (30) days after the alleged misconduct; or, (b) the end of the semester in which the alleged incident occurred. A complaint should include the following information:

- Complainant's full name, home address, email, telephone number, and Touro Student/Employee ID number.
- Name of the person against whom the complaint was made, including job title or student status, if known.
- The protected status that is the basis for the alleged discrimination, harassment, or retaliation based on the complainant's gender.
- A clear statement of the facts that constitute the alleged discrimination, harassment, or retaliation, including dates on which the acts were committed and any information to identify witnesses.
- Complainant should include the term and year of his/her most recent active employment, academic, or student status within the university.
- A student who is seeking admission to Touro should include the term and year in which he/she sought admission to the university.
- The full name, address, and telephone number of complainant's advisor or supervisor, if any.
- The specific harm that resulted from the alleged act and the remedy sought.
- The complainant's signature and the date on which the complaint was submitted.

The accused will receive notice of the complaint, although the accused will be considered innocent until proven guilty of a violation. While prompt reporting is expected, complaints older than 30 days will be processed. However, if more than 365 days have elapsed since the day of the complaint, the complaint may not be processed.

Every effort is made to conduct a thorough and speedy investigation. Several factors may impact Touro's ability to conduct a prompt investigation, including, but not limited to: the Complainant's accessibility or unresponsiveness, witness availability or unresponsiveness, the number of witnesses, the timing of the investigation (i.e. if an investigation is being conducted at a time when students are taking final exams or on recess), etc. The process allows for extension with good cause shown. The burden to develop facts surrounding the investigation and/or prove that an incident lacked consent is on the institution, not the reporting individual. A reporting individual may withdraw a complaint or report from the institution at any time. Such individual will not be penalized for withdrawing such complaint. Please note that the institution may, consistent with other provisions of this law as well as federal law, still have obligations to investigate and/or take actions even if the complaint has been withdrawn.

Availability of Counseling

Touro College will offer its internal counseling services to any complainant who has begun the complaint process. It is ultimately the complainant's decision of whether or not to accept the counseling service offered by Touro College.

Accommodations and Protective Measures Available for Victims

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, Touro College will provide written notification to the students and employees involved about accommodations available to them, including academic, living, transportation and working situations. The written notification will include information regarding the accommodation options, available assistance in requesting accommodations, and how to request accommodations and protective measures (i.e., the notification will include the name and contact information for the individual or office that should be contacted to request the accommodations).

At the victim's request, and to the extent of the victim's cooperation and consent, College offices will work cooperatively to assist the victim in obtaining accommodations. If reasonably available, a victim may be offered changes to academic, living, working or transportation situations regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Examples of options for a potential change to the academic situation may be to transfer to a different section of a class, withdraw and take a class at another time if there is no option for moving to a different section, etc. Potential changes to living situations may include moving to a different room or residence hall. Possible changes to work situations may include changing working hours. Possible changes in transportation may include having the student or employee park in a different location, assisting the student or employee with a safety escort, etc.

Certain remedial measures may be taken to protect both parties during the pendency of the investigation, including changes to academic, living, transportation, and working situations or other protective measures. Touro may make such accommodations or provide such protective measures if the victim requests them and if they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement.

To request changes to academic, living, transportation and/or working situations or protective measures, a victim should contact the Director of Security Lydia Perez at 646-565-6134 or Office of Institutional Compliance at 646-565-6000 x55330. If the victim wishes to receive assistance in requesting these accommodations, she or he should contact the Director of Security Lydia Perez at 646-565-600 x55134 or the Office of Institutional Compliance at 646-565-6000 x55330.

Notice and Timely Access and Preservation of Evidence

The proceeding will be consistent with Touro College's policies and transparent to both the accuser and the accused. Both accuser and accused will receive timely notice of meetings at which their presence is requested. Either party may request that others be present. If allowed, other individuals will not be allowed to participate or interfere in such meeting. Both accuser and accused will receive timely and equal access to information that will be used during formal and informal disciplinary meetings or hearings (if any). Investigation interviews are not deemed disciplinary in nature. Touro College will endeavor to protect the privacy of the participating parties and/or witnesses.

It is very important that the victim preserve any proof or evidence of any criminal offense. Such incidents will be reviewed and investigated in an expedient and professional manner.

Intake Interview

After receipt of a complaint, the Compliance Officer or his/her designee will meet with the complainant as soon as possible, usually within one week, but not later than thirty (30) days after receipt. The complainant must make himself/herself available to meet.

The meeting will be an intake interview where the Compliance Officer or his/her designee will inform the complainant about the investigation procedure and timeline. The complainant will have an opportunity to provide or present evidence and witnesses on their behalf. The complainant may sign a formal complaint form at that time (under the above guidelines) if he/she has not already done so. A complaint will proceed even in the absence of a signed written complaint.

Complaints about Students, Faculty, Other Employees or Third Parties

The College's disciplinary process includes a prompt, fair, and impartial investigation and resolution process from the initial investigation to the final result. Upon receipt of a complaint, the Compliance Officer or his/her designee shall investigate the circumstances of the complaint. This investigation will include documented interviews of the complainant, the person against whom the complaint is written, and witnesses with relevant knowledge, if any. Further, the investigation will include a review of relevant documents and any other evidence. Touro will use the preponderance of the evidence standard in the investigation and disciplinary action, as VAWA requires.

Investigation of Complaints

The Compliance Officer or his/her designee shall have thirty (30) days from the intake interview to complete the investigation of the event in question. Usually, the resolution of domestic violence, dating violence, sexual assault and stalking complaints are completed within 60 days of the report. However, each proceeding allows for extensions of timeframes for good cause with written notice to the accuser and the accused of the delay and the reason for the delay. College officials involved in the investigation or adjudication of domestic violence, dating violence, sexual assault and stalking complaints are trained annually on the issues related to domestic violence, dating violence, sexual assault, and stalking as well as how to conduct an investigation and hearing process that protects the safety of the victim and promotes accountability. Such thirty (30) days may be extended in the event that one of the following occurs:

- Availability or unavailability of a witness or relevant/material documents;
- Reluctance of a witness and/or any necessary party;
- Delay or other uncooperative actions of any necessary party;
- Numerosity of witnesses;
- Holidays and vacation periods;
- Any other unforeseeable events/circumstances.

Both the complainant and respondent will have the same opportunities to have others present during any disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice. Touro will not limit the choice of advisor or presence for either the accuser or the accused in any meeting or institutional disciplinary proceeding, but Touro may establish restrictions regarding the extent to which the advisor may participate in the proceedings, as long as the restrictions apply equally to both parties.

During any such investigation, the complainant and the accused will each reserve the right to exclude their own prior sexual history with any persons other than the party involved in the hearing during the judicial or conduct investigation process. Both will also reserve the right to exclude any mental health diagnosis and treatment during the institutional disciplinary stage which determines responsibility. Past findings of domestic violence, dating violence, stalking, or sexual assault may be admissible in the stage that determines sanction.

Generally speaking an investigation will take approximately 60 calendar days following receipt of the complaint. This may not be practicable in every investigation and may vary depending on the complexity of the investigation and the severity and extent of the harassment. The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the accuser or the accused.

Notice of Determination and Further Action

The Compliance Officer or his/her designee shall report the findings of the investigation to a designated, impartial Fact Finder. The Fact Finder shall endeavor to issue a determination within fifteen day after receipt of the investigation file to determine and detail: (a) whether there is probable cause to believe discrimination occurred with respect to each allegation in the complaint, (b) a description of actions taken, if any, to prevent similar problems from occurring in the future, and (c) the proposed resolution of the complaint. Both parties will be informed of the outcome reached and sanctions imposed as a result of such investigation and determination.

Both the complainant, the party who filed the complaint or the alleged target of the sexual harassment or sexual assault, and the respondent, the accused, shall be informed of the fact finder's decision, including the outcome reached and sanctions imposed, in writing simultaneously within ten days of the conclusion of the fact finder's deliberation. They will both be notified simultaneously and in writing of the outcome of the proceeding and appeal procedures. Questions concerning these actions should be addressed to the Office of Institutional Compliance. Notification to the appropriate law enforcement officials and other assistance to the student or staff member in notifying law enforcement officials will be provided, if requested.

Touro will provide the victim a written explanation of her/his rights and options with respect to the report when the victim reports to Touro about the misconduct.

Notification to Victims of Crimes of Violence

The College will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Appeals

The complainant and respondent alike will be provided with at least one level of appeals.

Both the complainant and the respondent are eligible to file an appeal to the determination based on (i) a procedural error occurred, (ii) new information exists that would substantially change the outcome of the finding, or (iii) the sanction is disproportionate with the violation.

The request for an appeal, including the grounds upon which the request is based, should be submitted in writing to the Office of Institutional Compliance within seven (7) business days following the date on the outcome letter. The Appeal should state the remedy sought by the appealing party. Each party may respond in writing to any appeal submitted by the other party. Written responses to the other party's appeal must be submitted within three (3) business days following delivery of the notice of the written appeal. Written requests for appeal submitted by one party will be shared with the other party.

Appeals will be conducted in an impartial manner by trained College officials without conflict of interest or bias for or against either party. A party with a concern about a conflict of interest or bias should contact the Office of Institutional Compliance. The Appeals Panel can determine whether a change in the decision is warranted. If applicable, both the accuser and accused will have an opportunity to be present or have others present during any disciplinary proceedings. If a change in this decision is necessary, the Appeals Panel will review the appeal and rationale and make a final decision. Both parties will be informed of the outcome reached and sanctions imposed as a result of such proceedings.

Appeals will not be reviewed or considered beyond the Appeals Panel. Appeals decisions will be rendered within twenty (20) business days after the receipt of the formal request for appeal. The appeal decision will be provided in writing to both parties and the appeal decision is final. However, information obtained during the course of the conduct or judicial process will be protected from public release until the appeals process is final, unless otherwise required by law.

Touro has a grade appeal process, which is not circumvented by this policy. This procedure is not a substitute for a grade appeal. A grade appeal may be suspended until a determination has been made by the fact finder.

Touro will provide the victim a written explanation of her/his rights and options with respect to the report when the victim reports to Touro about the misconduct.

10.0 SANCTIONS FOR VIOLATIONS

Student violators may be subject to the following sanctions and remedial measures on a case-by-case basis:

- **Warning:** A written reprimand putting the student on notice that he/she has violated the Code of Conduct. A copy of this warning is placed in the student's folder.
- **No-Contact Order:** A student may be ordered to temporarily not intentionally contact a victim through any medium.
- **Probation:** A student may be placed on disciplinary probation for a definite period of time. While on probation, students may not hold office in Student Government Organizations, Clubs or Societies or represent the college in any capacity. Further violations while on probationary status will result in suspension or expulsion from the college.
- **Restitution:** A student may be required to pay restitution to the college or to fellow students for damages and losses resulting from his/her actions.
- **Suspension:** At any time during a student's enrollment at the college he/she may be suspended and barred from attending classes for a definite period, not to exceed two years. A student who is suspended is entitled to a written clarification with specific reasons for and description of the sanction. A student may not be automatically re-enrolled at the end of his/her suspension. He/she must apply to the Student Affairs Committee for re-enrollment.
- **Expulsion:** Touro may terminate a student's status at the college at any time.

Faculty and staff (part-time and full-time) who violate the policy will be subject to disciplinary sanctions on a case-by-case basis as follows:

- **Censure:** A written reprimand, outlining the violation(s) of college policies, may be placed in the personnel file of individual violators.
- **Probation:** Faculty and/or staff may be placed on probation for a definite period of time up to a maximum of one year. In such instances, individuals may be required to enroll in a therapeutic counseling or treatment program.

- **Suspension:** Faculty and/or staff may be suspended from employment without pay for a period of time ranging from seven days to a maximum of one year.
- **Termination of Employment:** Faculty and/or staff may be dismissed from employment upon written notice by the Dean of Faculties (for faculty members) or the Vice President for Administration (all other employees).
- **Legal Action:** Faculty and/or staff may be turned over to law enforcement authorities for criminal prosecution and legal action.

In both cases for students, faculty and staff, the existence of a progressive system of disciplinary sanctions measures does not preclude Touro College from levying a heavy sanction, without first resorting to a lesser sanction. By way of illustration and not exclusion, Touro College may expel a student or terminate a staff member for a violation of policy without first issuing a warning or putting that student or employee on probation.

College-Initiated Protective Measures

In addition to those protective measures previously described, the Title IX Coordinator or their designee will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible.

When the accused or respondent is a student, to have the institution issue a “no contact order” consistent with institution policies and procedures, whereby continued intentional contact with the reporting individual would be a violation of institution policy subject to additional conduct charges; if the accused or respondent and a reporting individual observe each other in a public place, it shall be the responsibility of the accused or respondent to leave the area immediately and without directly contacting the reporting individual. Both the accused or respondent and the reporting individual shall, upon request and consistent with institution policies and procedures, be afforded a prompt review, reasonable under the circumstances, of the need for and terms of a no contact order, including potential modification, and shall be allowed to submit evidence in support of his or her request. Institutions may establish an appropriate schedule for the accused and respondents to access applicable institution buildings and property at a time when such buildings and property are not being accessed by the reporting individual.

Other examples of interim protective measures include, but are not limited to: a College order of no contact, residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Touro College. Violations of the Compliance Officer’s directives and/or protective measures will constitute related violations that may lead to additional disciplinary action including interim suspension pending the outcome of a judicial or conduct process consistent with Touro policy. Both the accused or respondent and the reporting individual shall, upon request and consistent with the institution’s policies and procedures, be afforded a prompt review, reasonable under the circumstances, of the need for and terms of an interim suspension, including potential modification, and shall be allowed to submit evidence in support of the request.

Every institution shall ensure that individuals are provided the following protections and accommodations:

- To receive a copy of the order of protection or equivalent when received by an institution and have an opportunity to meet or speak with an institution representative, or other appropriate individual, who can explain the order and answer questions about it, including information from the order about the accused’s responsibility to stay away from the protected person or persons;
- When the accused is not a student but is a member of the institution’s community and presents a continuing threat to the health and safety of the community, to subject the accused to interim measures in accordance with applicable collective bargaining agreements, employee handbooks, and rules and policies of the institution.

Policy For Transcript Notations

For crimes of violence, including, but not limited to sexual violence, defined as crimes that meet the reporting requirements pursuant to the federal Clery Act established in 20 U.S.C. 1092(f)(1)(F)(i)(I)-(VIII), Touro shall make a notation on the transcript of students found responsible after a conduct process that they were “suspended after a finding of responsibility for a code of conduct violation” or “expelled after a finding of responsibility for a code of conduct violation.” For the respondent who withdraws from the institution while such conduct charges are pending, and declines to complete the disciplinary process, institutions shall make a notation on the transcript of such students that they “withdrew with conduct charges pending.” Touro will allow for appeals seeking removal of a transcript notation for a suspension, provided that such notation shall not be removed prior to one year after conclusion of the suspension, while notations for expulsion shall not be removed. If a finding of responsibility is vacated for any reason, any such transcript notation shall be removed. (Section 6444(6) NYS Education Law Article 129-B)

11.0 CONFIDENTIALITY

Touro has independent obligations to report or investigate potential misconduct, even if a complainant does not wish to initiate an official process. Therefore, absolute confidentiality cannot be promised with respect to a complaint of discrimination, harassment, sexual harassment, sexual assault (i.e. rape, fondling, incest or statutory rape) or retaliation received either through Touro's compliance hotline or otherwise. The phone number for the Touro hotline is 646-565-6000 x55330.

Touro wishes, however, to create an environment in which legitimate complaints are encouraged, while also protecting the privacy of all involved in an investigation. Complaints about violations of these policies will therefore be handled in strict confidence, with facts made available only to those who need to know in order for Touro to promptly and thoroughly investigate and resolve the matter. Touro employees will explain to the reporting individual whether he or she is authorized to offer the reporting individual privacy. Even Touro offices and employees who cannot guarantee confidentiality will maintain your privacy to the greatest extent possible. The information you provide to a non-confidential resource will be relayed only as necessary for the Compliance Officer to investigate and/or seek a resolution.

Reporting individuals may request confidentiality and choose not to consent to an investigation by Touro, and the Compliance Officer must weigh the request against the institution's obligation to provide a safe, non-discriminatory environment for all members of its community. If Touro determines that an investigation is required, it must notify the reporting individuals and take immediate action as necessary to protect and assist them. Touro should seek consent from reporting individuals prior to investigating, and declining consent will be honored unless Touro determines in good faith that failure to investigate does not adequately mitigate a potential risk of harm to members of the community. If an individual discloses information through a public awareness event, Touro is not obligated to begin an investigation based on such information.

Declining to consent to an investigation shall be honored unless the institution determines in good faith that failure to investigate does not adequately mitigate a potential risk of harm to the reporting individual or other members of the community. Honoring such a request may limit the institution's ability to meaningfully investigate and pursue conduct action against an accused individual. Factors used to determine whether to honor such a request include, but are not limited to:

- Whether the accused has a history of violent behavior or is a repeat offender;
- Whether the incident represents escalation in unlawful conduct on behalf of the accused from previously noted behavior;
- The increased risk that the accused will commit additional acts of violence;
- Whether the accused used a weapon or force;
- Whether the reporting individual is a minor; and
- Whether the institution possesses other means to obtain evidence such as security footage, and whether available information reveals a pattern of perpetration at a given location or by a particular group

Touro will complete publicly available record-keeping for purpose of Clery Act reporting and disclosure. These reports will not include identifying information about the victim or accused and shall maintain confidentiality of any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of Touro to provide the accommodations or protective measures.

The College does not publish the name of crime victims or other identifiable information in the Daily Crime Log or in the annual crime statistics that are disclosed in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Furthermore, if a Timely Warning Notice is issued on the basis of a report of domestic violence, dating violence, sexual assault or stalking, the name of the victim and other personally identifiable information about the victim will be withheld.

By only sharing personally identifiable information with individuals on a need-to-know basis, without the inclusion of identifying information about the victim (to the extent possible), the institution will maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of Touro to provide the accommodations or protective measures.

12.0 RETALIATION

Retaliation is any kind of reprisal, adverse action, or negative action taken against an individual because he or she has:

- Complained about alleged discrimination, harassment or sexual assault as defined above,
- Participated as a party or witness in an investigation relating to such allegations, or

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- Participated as a party or witness in a proceeding regarding such allegations.

Retaliation can occur contemporaneously during the complaint process or subsequent to it, once the retaliator is aware of the recipient's participation in the process. Retaliation does not exist in the absence of an adverse action. An individual is protected from retaliation even when the complaint at issue is ultimately found to lack merit, as long as the complaint was made in good faith.

Touro does not allow, nor tolerate any conduct by any Touro member that may be regarded as retaliatory. Retaliation against any individual, whether said person submitted a complaint, will not be tolerated.

Upon the first instance of disclosure by a reporting individual to a Touro representative, the individual will be informed:

“You have the right to make a report to university police or campus security, local law enforcement, and/or state police or choose not to report; to report the incident to your institution; to be protected by the institution from retaliation for reporting that incident; and to receive assistance and resources from your institution.”

Reporting individuals or bystanders who report an incident of sexual assault in good faith will receive amnesty for drug and alcohol use. The following is Touro's Alcohol and/or Drug Amnesty Policy:

“The health and safety of every student at the Touro is of utmost importance. Touro recognizes that students who have been drinking and/or using drugs (whether such use is voluntary or involuntary) at the time that violence, including but not limited to domestic violence, dating violence, stalking, or sexual assault occurs may be hesitant to report such incidents due to fear of potential consequences for their own conduct. Touro strongly encourages students to report domestic violence, dating violence, stalking, or sexual assault to institution officials. A bystander acting in good faith or a reporting individual acting in good faith that discloses any incident of domestic violence, dating violence, stalking, or sexual assault to Touro officials or law enforcement will not be subject to Touro's code of conduct action for violations of alcohol and/or drug use policies occurring at or near the time of the commission of the domestic violence, dating violence, stalking, or sexual assault.”

Employees, faculty and students who violate Touro's policies may be subject to disciplinary action. Individuals, who retaliate against someone who files a complaint, or against a witness, representative, or advocate for a complainant, will be subject to further disciplinary action.

13.0 ASSISTANCE FOR VICTIMS: RIGHTS & OPTIONS

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the College will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. Such written information will include:

- the procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- information about how the institution will protect the confidentiality of victims and other necessary parties;
- a statement that the institution will provide written notification to students and employees about victim services within the institution and in the community;
- a statement regarding the institution's provisions about options for, available assistance in, and how to request accommodations and protective measures; and
- an explanation of the procedures for institutional disciplinary action

Rights of Victims and the Institution's Responsibilities for Orders of Protection, “No Contact” Orders, Restraining Orders, or Similar Lawful Orders Issued by a Criminal, Civil, or Tribal Court or by the Institution

Touro College complies with New York law in recognizing orders of protection. Any person who obtains an order of protection from New York or any reciprocal state should provide a copy to Campus Security and the Office of Institutional Compliance. A complainant may then meet with Campus Security to discuss the order, its consequences, and/or develop a Safety Action Plan, which is a plan for campus police and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, providing a temporary cellphone, changing classroom location or allowing a student to complete assignments from home, etc.) The College cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s). However, the individual may receive assistance from police or campus security, or have them call the appropriate agency in order to effect an arrest when an individual violates an order of protection.

The College may issue an institutional no contact order if deemed appropriate or at the request of the victim or accused. If the College receives a report that such an institutional no contact order has been violated, the College will initiate disciplinary proceedings appropriate to the status of the accused (student, employee, etc.) and will impose sanctions if the accused is found responsible for violating the no contact order.

It is very important that the victim preserve any proof or evidence of the criminal offense. Such incidents will be reviewed and investigated in an expedient and professional manner. The employee or student can also file a grievance as per Touro's grievance policy described in the Administrative Handbook.

The federal laws require that both accuser and accused have the opportunity to object to Touro Participants as impartial.

Every institution shall ensure that every student be afforded the following rights:

- Throughout proceedings involving such an accusation of sexual assault, domestic violence, dating violence, stalking, or sexual activity that may otherwise violate the institution's code of conduct, the right:
 - To a prompt response to any complaint and to have the complaint investigated and adjudicated in an impartial, timely, and thorough manner by individuals who receive annual training in conducting investigations of sexual violence, the effects of trauma, impartiality, the rights of the respondent, including the right to a presumption that the respondent is "not responsible" until a finding of responsibility is made pursuant to the provisions of this article and the institution's policies and procedures, and other issues including, but not limited to domestic violence, dating violence, stalking or sexual assault.
 - To make an impact statement during the point of the proceeding where the decision maker is deliberating on appropriate sanctions.
 - To simultaneous (among the parties) written or electronic notification of the outcome of a judicial or conduct process, including the sanction or sanctions.

Procedures the College Will Follow When a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking is Reported

The College has procedures in place that serve to be sensitive to victims who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The College will make such accommodations, if the victim requests them and if they are reasonable available, regardless of whether the victim chooses to report the crime to the Campus Security department or local law enforcement. Students and employees should contact Lydia Perez at 646-565-6000 x55134 or the Office of Institutional Compliance at 646-565-6000 x55330

The following Student Bill of Rights is a summary of many of the procedures listed above in Section 5. Under this Bill of Rights all students have the right to:

1. Make a report to local law enforcement and/or state police;
2. Have disclosures of domestic violence, dating violence, stalking, and sexual assault treated seriously;
3. Make a decision about whether or not to disclose a crime or violation and participate in the judicial or conduct process and/or criminal justice process free from pressure by the institution;
4. Participate in a process that is fair, impartial, and provides adequate notice and a meaningful opportunity to be heard;
5. Be treated with dignity and to receive from the institution courteous, fair, and respectful health care and counseling services, where available;
6. Be free from any suggestion that the reporting individual is at fault when these crimes and violations are committed, or should have acted in a different manner to avoid such crimes or violations;
7. Describe the incident to as few institution representatives as practicable and not be required to unnecessarily repeat a description of the incident;
8. Be protected from retaliation by the institution, any student, the accused and/or the respondent, and/or their friends, family and acquaintances within the jurisdiction of the institution;
9. Access to at least one level of appeal of a determination;

10. Be accompanied by an advisor of choice who may assist and advise a reporting individual, accused, or respondent throughout the judicial or conduct process including during all meetings and hearings related to such process; and
11. Exercise civil rights and practice of religion without interference by the investigative, criminal justice, or judicial or conduct process of the institution.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the College, the College will follow the procedures above in Section 5.

14.0 VICTIM ASSISTANCE

In cases of rape and/or sexual violence, there are many sources of support available to victims.

ON CAMPUS

- Emergency Assistance
- Employee on staff is available to work with the Touro community to meet immediate need.
- Accompaniment
- Security is available to provide support and escort around campus, and in certain instances to assist the individual in getting home.
- Other available community resources may be provided based on client's individual needs.

OFF CAMPUS

NEW YORK

<https://ovs.ny.gov/>

www.svfreencyc.org

- (212) 229-0345
- www.avp.org
- (212) 714-1141

NATIONAL

www.womenslaw.org

- (707) 784-6844
- www.rainn.org
- (800) 656-HOPE (4673)

ISRAEL

- www.1202.org.il/English/
- +972-2- 623 2451

24 HOUR HOTLINES

- Nycagainstrape.org for all city hotlines, emergency rooms with trained rape crisis counselors and examiners, and referrals for on-going support.
- NYC Gay & Lesbian Antiviolence Project: (212) 714-1141
- DAYONE – Not 24 hours but free legal assistance for teens under 23
- RAINN – Rape, Abuse, and Incest National Network: 1-800 656-HOPE
- Safe Horizon: (212) 577-7777
- Victims Services Agency: (212) 577-7777

- Sexual Assault Victim's Counseling Program: (212) 227-3000
- Victim Assistance Services, Westchester County: (914) 345- 9111
- Coalition Against Domestic Violence Nassau County Hotline: (516) 542-0404
- Victim Information Bureau of Suffolk Hotline: (631) 360-3606
- Orange County, New York (Middletown) Helpline: (800) 832-1200

SEXUAL ASSAULT SERVICES AT MEDICAL CENTERS

- Bellevue Hospital, Rape Crisis Coordinator: (212) 562-3435
- Beth Israel Medical Center, Victim Services Director: (212) 420-4516
- Long Island College Hospital, Rape Crisis Director: (718) 780-1459
- Mt. Sinai Medical Center, Rape Crisis Director: (212) 423-2140
- North Central Bronx Hospital, Rape Crisis Coordinator: (718) 519-4912
- National Domestic Violence Hotline: 1-800-621-HOPE
- St. Luke's Roosevelt Hospital: (212) 523-4728

NYPD Special Victims Division: (646) 610-8718 is committed to providing a safe learning and working environment, and in compliance with federal law has adopted policies and procedures to prevent and respond to incidents of sexual violence including sexual assault, domestic violence, dating violence and stalking. These guidelines apply to all students, faculty, staff, contractors, and visitors.

Information on New York state criminal statutes can be found at:

<http://codes.lp.findlaw.com/nycode/PEN/THREE/H/130>

Please see the Touro College and University Systems Sexual Violence Policy in the Appendix for more information.

15.0 EXTERNAL REPORTING

Touro will conduct a campus climate assessment every other year to ascertain general awareness and knowledge of the provisions of this policy, including student experience with and knowledge of reporting and college adjudicatory processes, which shall be developed using standard and commonly recognized research methods. The aggregate results of these campus climate assessments shall be posted on Touro's website with no identifying information about respondents. Touro will also annually submit to the New York State Education Department aggregate data and information about reports of domestic violence, dating violence, stalking, and sexual assault. The assessment shall include questions covering, but not be limited to, the following:

- The Title IX Coordinator's role;
- Campus policies and procedures addressing sexual assault;
- How and where to report domestic violence, dating violence, stalking or sexual assault as a victim, survivor or witness;
- The availability of resources on and off campus, such as counseling, health and academic assistance;
- The prevalence of victimization and perpetration of domestic violence, dating violence, stalking, or sexual assault on and off campus during a set time period;
- Bystander attitudes and behavior;
- Whether reporting individuals disclosed to the institution and/or law enforcement, experiences with reporting and institution processes, and reasons why they did or did not report;
- The general awareness of the difference, if any, between the institution's policies and the penal law; and
- General awareness of the definition of affirmative consent

Every institution shall take steps to ensure that answers to such assessments remain anonymous and that an individual is identified. Institutions shall publish results of the surveys on their website provided that no personally identifiable information or information which can reasonably lead a reader to identify an individual shall be shared.

Information discovered or produced as a result of complying with this section shall not be subject to discovery or admitted into evidence in any federal or state court proceeding or considered for other purposes in any action for damages brought by a private party against an institution, unless, in the discretion of the court, any such information is deemed to be material to the underlying claim or defense.

Members of Touro are always subject to local, state, and federal laws, and nothing in these procedures is intended to limit or postpone the right of an individual to file a complaint or charge with appropriate federal, state, or local departments or agencies.

It is the rights of victims and the responsibilities of all members of the community to comply with protective orders issued by a criminal, civil or tribal court or by Touro.

U.S. Department of Education Office for Civil Rights

Among other options, individuals may contact the Office for Civil Rights of the U.S. Department of Education for inquiries concerning the application of Title IX as well as the implementation of its regulations. The Office for Civil Rights can be contacted using the following information:

U.S. Department of Education Office for Civil Rights

32 Old Slip, 26th Floor
New York, New York 10005
Phone (646) 428-3800
Fax (646) 428-3843
Email: OCR.NewYork@ed.gov

New York State Division of Human Rights (DHR)

The Human Rights Law (HRL), codified as N.Y. Executive Law, art. 15, § 290 et seq., applies to employers in New York State with regard to sexual harassment, and protects employees, paid or unpaid interns and non-employees regardless of immigration status. A complaint alleging violation of the Human Rights Law may be filed either with DHR or in New York State Supreme Court.

Complaints with DHR may be filed any time within one year of the harassment. If an individual did not file at DHR, they can sue directly in state court under the HRL, within three years of the alleged discrimination. An individual may not file with DHR if they have already filed a HRL complaint in state court.

Complaining internally to Touro does not extend your time to file with DHR or in court. The one year or three years is counted from date of the most recent incident of harassment. You do not need an attorney to file a complaint with DHR, and there is no cost to file with DHR.

DHR will investigate your complaint and determine whether there is probable cause to believe that discrimination has occurred. Probable cause cases are forwarded to a public hearing before an administrative law judge. If discrimination is found after a hearing, DHR has the power to award relief, which varies but may include requiring your employer to take action to stop the harassment, or redress the damage caused, including paying monetary damages, attorney's fees and civil fines.

NYS Division of Human Rights

One Fordham Plaza, Fourth Floor,
Bronx, New York 10458
Phone (718) 741-8400
Website www.dhr.ny.gov

Contact DHR at (888) 392-3644 or visit hr.ny.gov/complaint for more information about filing a complaint. The website has a complaint form that can be downloaded, filled out, notarized and mailed to DHR. The website also contains contact information for DHR's regional offices across New York State.

United States Equal Employment Opportunity Commission (EEOC)

The EEOC enforces federal anti-discrimination laws, including Title VII of the 1964 federal Civil Rights Act (codified as 42 U.S.C. § 2000e et seq.). An individual can file a complaint with the EEOC anytime within 180 days after the alleged harassment occurred

and notice of such charge (including the date, place and circumstances of the alleged harassment) shall be served upon the person against whom such charge is made within ten days thereafter, except in a case where the complainant has initially instituted proceedings with a State or local agency with authority to grant or seek relief or institute criminal proceedings, such charge shall be filed by or on behalf of the complainant within 300 days from the harassment. There is no cost to file a complaint with the EEOC. The EEOC will investigate the complaint, and determine whether there is reasonable cause to believe that discrimination has occurred, at which point the EEOC will issue a Right to Sue letter permitting the individual to file a complaint in federal court.

The EEOC does not hold hearings or award relief, but may take other action including pursuing cases in federal court on behalf of complaining parties. Federal courts may award remedies if discrimination is found to have occurred.

If an employee believes that he/she has been discriminated against at work, he/she can file a "Charge of Discrimination." The EEOC has district, area, and field offices where complaints can be filed.

EEOC

Phone 1-800-669-4000 (1-800-669-6820 (TTY))

Website www.eeoc.gov

Email info@eeoc.gov

If an individual filed an administrative complaint with DHR, DHR will file the complaint with the EEOC to preserve the right to proceed in federal court.

Local Protections

Many localities enforce laws protecting individuals from sexual harassment and discrimination. An individual should contact the county, city or town in which they live to find out if such a law exists. For example, employees who work in New York City may file complaints of sexual harassment with the New York City Commission on Human Rights.

Law Enforcement Bureau of the NYC Commission on Human Rights

40 Rector Street, 10th Floor,

New York, New York;

Phone 311 or (212)306-7450;

Website www.nyc.gov/html/cchr/html/home/home.shtml

Contact the Local Police Department

If the harassment involves physical touching, coerced physical confinement or coerced sex acts, the conduct may constitute a crime. Contact the local police department.

16.0 POLICY ON MONITORING CRIMINAL ACTIVITY

Touro College monitors and records criminal activity by students at non-campus locations of student organizations officially recognized by Touro, including student organizations with non-campus housing facilities through local police agencies. Touro has a memorandum of understanding with the New York Police Department and the Suffolk County Police Department that they are to provide Touro with any information regarding issues that may affect Touro College.

Touro shall ensure that reporting individuals have the following:

- Information regarding institutional crime reporting including, but not limited to: reports of certain crimes occurring in specific geographic locations that shall be included in Touro's annual security report pursuant to the Clery Act, 20 U.S.C. 1092(f), in an anonymized manner that identifies neither the specifics of the crime nor the identity of the reporting individual; that the institution is obligated to issue timely warnings of crimes enumerated in the Clery Act occurring within relevant geography that represent a serious or continuing threat to students and employees, except in those circumstances where issuing such a warning may compromise current law enforcement efforts or when the warning itself could potentially identify the reporting individual; that a reporting individual shall not be identified in a timely warning; that the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g, allows institutions to share information with parents when i. there is a health or safety emergency, or ii. when the student is a dependent on either parent's prior year federal income tax return; and that generally, the institution shall not share information about a report of domestic violence, dating violence, stalking, or sexual assault with parents without the permission of the reporting individual.

17.0 PROGRAMS

All new students, including transfers, student leaders, student athletes, and officers of student organizations, will attend a program about the provision of this policy and how to prevent, and best protect themselves and others against sexual assault, domestic violence, dating violence, and stalking prior to receiving recognition or registration, and Touro shall require that each student-athlete complete training on domestic violence, dating violence, stalking, or sexual assault prevention prior to participating in intercollegiate athletic competition. On at least an annual basis, the Office of the Dean of Students or the Vice-President of Division of Graduate Studies at each of the College's campuses/sites will provide a formal educational program to increase awareness of sexual offenses, including rape, acquaintance rape, dating violence, domestic violence, sexual assault, stalking and other forcible and nonforcible sexual offenses. Students should receive training on the following topics:

- Touro prohibits sexual and interpersonal violence and will offer resources to any victims and survivors of such violence while taking administrative and conduct action regarding any accused individual within the jurisdiction;
- Policies apply equally to all students regardless of sexual orientation, gender identity, or gender expression;
- The role of the Title IX Coordinator, university police or campus security, and other relevant offices that address domestic violence, dating violence, stalking, and sexual assault prevention and response;
- Awareness of violence, its impact on victims and survivors and their friends and family, and its long-term impact

Touro engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that:

- Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and
- Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

The programs will include discussion of what constitutes these offenses, penalties for these offenses, definition of consent, prevention and awareness programs and ongoing prevention and awareness campaigns, risk reduction for students and faculty, safe and positive options for bystander intervention and security measures to protect against the occurrence of these offenses. Touro will advertise the date, time and content of these educational programs on posters displayed in those areas regularly used by students and employees of Touro.

Touro shall use multiple methods to educate students about violence prevention and shall share information on domestic violence, dating violence, stalking and sexual assault prevention with parents of enrolling students.

Presentations will be made by guest speakers and appropriate members of Touro's faculty and staff. The training programs' topics are as follows:

- Protect Your Possessions and Identity
 - Most property is lost due to people being inattentive. We will instruct them that opportunist will take advantage of an easy grab. Not to leave items lying around, locking up your room, proper techniques to protect your property while walking around. To be aware of your surroundings and whose around you, i.e. ATM usage. We will also discuss Online/telephone scams to protect ones identity. Never giving out ones information to strangers or bogus request from online scams and or telephone solicitation. Offered as follows:
 - Campus Security Lecture
 - DVR for Site Training
 - NYPD Lecture
 - Online Video (Portal)
 - Operation ID
- Everyday Safety
 - We will elaborate that you should be aware of your surroundings and that you could be safer while out enjoying the scenes. We provide tips on safety while in elevators, subway, buses, and in dorms etc. Offered as follows:
 - Campus Security Lecture
 - DVR for Site Training

-
- NYPD Lecture
 - Online Video (Portal)
 - Common-Sense Defense
 - We may not all be fighters or large individuals, but there are tactics that could be used to allow you to survive a dangerous interaction. These methods will be shown and instructed. We focus on the art of verbal communication. Offered as follows:
 - Campus Security Lecture
 - DVR for Site Training
 - NYPD Lecture
 - Online Video (Portal)
 - Forming Healthy Relationships
 - We discuss methods on how to read another's actions and determine if this is a good or bad relationship. We offer tips on healthy relationships and how do deal with an unhealthy relationship. Offered as follows:
 - Campus Security Lecture
 - DVR for Site Training
 - Online Video (Portal)
 - We have the capability of inviting agencies such as RAINN, NYPD Domestic Violence Officer
 - Dating Violence/Domestic Violence
 - We discuss warning signs, tips, available agencies to assist our community and reporting of such incidents. Offered as follows:
 - Campus Security Lecture
 - DVR for site training
 - Online Video (Portal)
 - We have the capability of inviting agencies such as RAINN, NYPD Domestic Violence Officer
 - Controlling Behavior
 - Controlling Behavior
 - We discuss the signs that a person maybe displaying in a controlling situation. We discuss the psychological issues that arise in these relationships and how you can defend yourself or others from this behavior. Offered as follows:
 - Campus Security Lecture
 - DVR for Site Training
 - Online Video (Portal)
 - We have the capability of inviting agencies such as RAINN, NYPD Domestic Violence Officer
 - Racism, Classism, Religious, and Sexual orientation and Gender Identity (Discrimination)
 - We discuss discrimination and how it affects us. We will identify the trends that are presently being observed and how to combat them. We will instruct those on how to report incidents involving discriminations occurring here at Touro. Offered as follows:
 - Campus Security Lecture
 - DVR for Site Training
 - NYPD Lecture
 - Online Video (Portal)
 - Sexual Misconduct/Assault
 - Sexual Misconduct/Assault
 - We discuss our Policy, Protocol, Procedure and Prevention. We will identify what is Sexual Misconduct/Assault and how to report if an incident should occur. How to attend to those who have been victimized and how these incidents will be investigated. Present what resources there are for those who have been victimized. We also offer tips on how to prevent these incidents and what to do if you become a victim or know someone who is a victim. We discuss buddy system and we encourage our students to contact us if they are in a situation that they can't handle. Offered as follows:

-
- Campus Security Lecture
 - DVR for Site Training
 - NYPD Lecture
 - Online Video (Portal)
 - We have the capability of inviting agencies such as RAINN, NYPD Domestic Violence Officer
 - Stalking
 - Familiarize those with what stalking actually is and how it could affect their daily lives. With the Internet and Social Media, those who seek knowledge about others are easily obtained. We will discuss ways of protecting oneself from this intrusion. We also discuss on what to do if you are a victim of Stalking. Offered as follows:
 - Campus Security Lecture
 - DVR for Site Training
 - NYPD Lecture
 - Online Video (Portal)
 - Bystander Intervention
 - The goal of Bystander Intervention is to block bad behavior before it goes too far. We will educate our Touro community of their role and how they can prevent this behavior. We offer tips on what they can do to prevent any of the behaviors identified.
 - Tips for a Bystander
 - Be honest and direct talk about the consequences of their actions.
 - Don't let resentment prevent you from stepping in.
 - Don't turn a blind eye.
 - Don't wait for someone else to act.
 - Give the person an out "Call their cell phone, distract the other person.
 - If it doesn't feel safe to say something you can call the police or any other person of authority.
 - If the person is your friend, communicate by either asking the person "Are you okay", "Is he bothering you".
 - If you are attending a social gathering with a friend remember the same principles applied in every scenario be mindful of your friend make sure you come and go together and if you don't leave together that your friend is able to make decisions on her/himself.
 - If you see someone at risk, get involved.
 - Solicit help from other bystanders.
 - Offered as follows:
 - Campus Security Lecture
 - DVR for Site Training
 - NYPD Lecture
 - Online Video (Portal)
 - Active Shooter Awareness
 - We train our College community on what to do in the event of an active shooter, how to report these types of incidents and what behaviors we need to report. Offered as follows:
 - Campus Security Lecture
 - Consultant Lectures
 - DVR for Site Training
 - NYPD Lecture
 - Online Video (Portal)

- Suspicious Package/Mail Awareness
 - We train our people on how to identify/detect suspicious packages, particularly to Mail Room Staff. Offered as follows:
 - Campus Security Literature
 - NYPD Lecture
 - Postal Inspector also available for Lecture and review of our mailrooms.
- Faculty Orientation
 - We utilize the time allotted to inform new employees of Security measures and policies in place. i.e., the need and use of ID badges, Panic alarms, aware of their surroundings work place violence policies, Emergency Contact numbers. Offered as follows:
 - Campus Security Literature
 - Portal on line training
- Student Orientation
 - During these Orientations we process the students into using/wearing their ID badges. We also go through Clery Compliance requirements including but not limited to VAWA, alcohol/drug usages, self-safety awareness, property and identification protection. Offered as follows:
 - Campus Security Literature
 - DVDs available
 - NYPD lectures
- Resident Assistants Orientation
 - We emphasize their role as Resident Assistants. We instruct them as to their responsibilities as guardians of the students and facilitate emergencies as they arise. They are processed as “College Security Authority” (CSAs). Offered as follows:
 - Campus Security Lectures/Literature
 - CSA Online required training
 - DVDs available
 - Portal General Training
- Work Place Violence
 - We are looking into material and training aids. Possible resources:
 - Consultant training
 - DVDs
 - Literature
 - NYPD Lecture
- Risk reduction
 - Touro have Officers at 95% of our campuses/sites, in addition to CCTV and access control measures. When any incidents/ crimes have been reported to Touro, Security staff would work with the person(s) involved to assure that all their needs (i.e. escort to mode of transportation, weekly calls to follow-up, referrals to agencies, etc.).

18.0 RESOURCES FOR SEXUAL HARASSMENT VICTIMS

Touro will provide resources for sexual harassment victims, regardless of whether the victims choose to report the crime to campus police or local law enforcement. Touro will provide written notification to victims about options for, and available assistance in, changing academic, living, transportation, and working situations. These resources include but are not limited to:

- Crisis Intervention Counseling
 - In-person or telephone services which support clients and their families in their effort to cope with the trauma of victimization and provide assistance in the recovery process.
- Emergency Assistance
 - Counselors will work with clients to determine and meet immediate needs for mental health counseling, medical care, etc.

-
- Accompaniment
 - Security is available to provide support and escort around campus, and in certain instances to assist the individual in getting home.
 - Others
 - Victims will have access to a sexual assault forensic examination with a nurse.
 - Available community resources will be provided based on client's individual needs.

19.0 REGISTERED SEXUAL OFFENDERS

Touro makes available to the public over the Internet information about certain sex offenders required to register under Megan's Law.

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteers services or is a student. The sex offender registry for New York can be found at the following address:

www.criminaljustice.state.ny.us/

20.0 IMPLEMENTATION

This policy shall be implemented by the Department of Human Resources and the Office of Campus Security.

21.0 SOURCE DOCUMENTS

- 34 CFR 106.8 and 106.9
- 34 CFR 668.46
- Revised Sexual Harassment Guidance: Harassment of Students By School Employees, Other Students, or Third Parties, dated January 19, 2001
- "Dear Colleague Letter" from the Assistant Secretary, U.S. Department of Education, Office of Civil Rights, dated April 4, 2011.
- "Dear Colleague Letter" from the Assistant Secretary, U.S. Department of Education, Office of Civil Rights, dated July 14, 2014.
- Touro College Title IX Policy

22.0 APPROVAL

This policy has been approved by the Human Resources Department, the Officer of Campus Security and the Office of Institutional Compliance.

The Office of Civil Rights (Region II) reviewed portions of this policy on October 28, 2013.

23.0 COMPLAINT FORM

If you wish to file a complaint, please use the Title IX and Sexual Misconduct Policy Complaint Form located on the TouroOne Portal.



TOURO COLLEGE & UNIVERSITY SYSTEM

Office of Institutional Compliance

TITLE IX AND SEXUAL MISCONDUCT COMPLAINT FORM

In order to address concerns of sexual harassment or sexual misconduct concerning Touro's purview under the institution's Title IX and Sexual Misconduct Policy, complainants must complete this form and provide necessary information where known. Upon review of the information, the Office of Institutional Compliance will determine what response, if any, can be performed and the appropriate path toward addressing the information provided in the complaint.

Should it be determined that the information contained herein falls under the criteria for the Title IX grievance process, this form will be used as a Formal Complaint as defined by the Title IX regulations and Touro policy. A formal complaint is a document filed by a Complainant or signed by the Title IX Coordinator alleging Sexual Harassment against a Respondent and requesting that the educational institution investigate the allegation of Sexual Harassment.

This form may be submitted via email, online or in-person to the Office of Institutional Compliance. Upon receipt, a representative from the Office of Institutional Compliance will contact and schedule an in-take interview with the complainant. In addition, a complainant may complete this form in-person, if desired. Once this form has been completed and signed by the complainant, and then signed by a designated representative of the Office of Institutional Compliance, it becomes a formal complaint recognized by Touro.

The information provided on this form will be kept confidential to the extent necessary and possible under applicable institutional and federal regulations. Further, Touro implements a strict retaliation policy that prohibits retaliation of any kind against those coming forward with a complaint of alleged sexual harassment or sexual misconduct. For additional and detailed information on Touro's policies on confidentiality and retaliation, please see the Title IX and Sexual Misconduct Policy that is available on the TouroOne Portal and the website.

Once completed, please submit to: Compliance@touro.edu

Name of the Person Filing a Complaint (Complainant): _____

School ID Number: _____

Affiliation with Touro /Division*:

Student Faculty Staff Contractor Other: _____

Division/School of Touro: _____

Email: _____

Phone: _____

Address: _____

Date of Occurrence/Incident*: _____

FOR THE INTERNAL USE OF THE OFFICE OF INSTITUTIONAL COMPLIANCE ONLY

Does the alleged misconduct meet the definition of Sexual Harassment as provided under Title IX?

YES / NO

Did the alleged misconduct occur in the United States?

YES / NO

Did the alleged misconduct occur within an employment or education program where Touro exhibits substantial control?

YES / NO

List any supportive measures provided to the Complainant during the initial assessment. If no supportive measures were provided, note such and provide reasoning:

If the alleged misconduct is not within the scope of Title IX, will the alleged misconduct be addressed under another policy administered by Touro? If yes, provide which policy. If no, provide reasoning for not addressing.

Internal File Number: _____

Office of Institutional Compliance Representative:

Name: _____ **Date** _____

APPENDIX B – TOURO COLLEGE AND UNIVERSITY SYSTEMS POLICY MANUAL POLICIES CONCERNING DRUGS AND ALCOHOL



TOURO COLLEGE DRUG AND CONTROLLED SUBSTANCES POLICY

1.0 POLICY

The United States Department of Education has issued regulations implementing the provisions of The Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 105-224; Sec. 120 Drug and Alcohol Abuse Prevention; codified as 20 USC 1011i). In compliance with Federal Law and New York State Law, this policy includes information to ensure that all members of the Touro Community are aware of the dangers of substance abuse and to outline the sanctions for violating this policy.

Students, faculty and staff who distribute or use illegal drugs or illicitly use drugs which would otherwise be legal, including alcohol, while on Touro campuses, locations and facilities, or as part of any Touro activities, are violating Federal Laws, New York State Laws, and the policies and procedures of Touro. Violations of federal and state laws may lead to prosecution and criminal sanctions, including, but not limited to, fines and/or imprisonment.

Touro is committed to educating and informing students, faculty and staff about the dangers and effects of substance abuse. Touro recognizes that drug addiction and alcoholism are illnesses that may not be easily resolved and may require professional assistance and treatment.

Touro may provide confidential counseling and referral services to students, faculty and staff with drug and/or alcohol problems. These services are available through the Office of the Dean of Students, the Vice-President of the Division of Graduate Studies, and/or Human Resources. All inquiries and requests for assistance will be handled with confidentiality.

2.0 PURPOSE

Touro seeks to safeguard the health and well-being of all members of Touro: students, faculty and staff. All members of Touro are accountable to know the law and to understand the policies and procedures of Touro.

3.0 PUBLIC EDUCATION STATEMENT ON ILLICIT DRUG AND ALCOHOL USE

In order to better educate students, faculty and staff, Touro wishes to provide all members of Touro with an education of the effects of substance abuse. The mind-altering substances to be discussed here are: marijuana, cocaine, heroin (and their derivatives); amphetamines (uppers); barbiturates (downers); hallucinogens; and alcohol. Many individuals take such drugs to escape from their problems; but doing so only creates more problems.

What are some of the health problems associated with drugs?

- The most obvious problems are death or severe organ damage (such as heart attack, respiratory arrest, damage to the liver and lungs, and stroke).
- The less obvious, though much more prevalent, problems of the mind and body are as follows:
 - **Marijuana:** Can cause short-term effects such as slow reflexes; increase in forgetfulness; alters judgment of space and distance; aggravate pre-existing heart and/or mental health problems; long-term health effects include permanent damage to lungs, reproductive organs and brain function; Can interfere with physical, psychological, social development of young users.
 - **Cocaine (Crack):** Can cause short-term effects such as impaired judgment; increased breathing, heart rate, heart palpitations; anxiety, restlessness, hostility, paranoia, confusion; long-term effects may include damage to respiratory and immune systems; malnutrition, seizures and loss of brain function; highly addictive.

- **Hallucinogens** (PCP, LSD, ecstasy, DXM): Can cause extreme distortions of what's seen and heard; induces sudden changes in behavior, loss of concentration and memory; increases risk of birth defects in user's children; overdose can cause psychosis, convulsions, coma and death. Frequent and long-term use can cause permanent loss of mental function.
- **Inhalants** (nitrous oxide, amyl nitrite, butyl nitrite, chlorohydrocarbons, hydrocarbons): Can cause short-term effects such as nausea, dizziness, fatigue, slurred speech, hallucinations or delusions; may lead to rapid and irregular heart rhythms, heart failure and death; long-term use may result in loss of feeling, hearing and vision; can result in permanent damage to the brain, heart, lungs, liver and kidneys.
- **Opiates/Narcotics** (heroin, morphine, opium, codeine, oxycodone, china white): Can cause physical and psychological dependence; overdose can cause coma, convulsions, respiratory arrest and death; long term use leads to malnutrition, infection and hepatitis; sharing needles is a leading cause of the spread of HIV and hepatitis; highly addictive, tolerance increases rapidly.
- **Sedatives:** Can cause reduced reaction time and confusion; overdose can cause coma, respiratory arrest, convulsions and death; withdrawal can be dangerous; in combination with other controlled substances can quickly cause coma and death; long-term use can produce physical and psychological dependence; tolerance can increase rapidly.
- **Tobacco** (cigarettes, cigars, chewing tobacco): Can cause diseases of the cardiovascular system, in particular smoking being a major risk factor for a myocardial infarction (heart attack), diseases of the respiratory tract such as Chronic Obstructive Pulmonary Disease (COPD) and emphysema, and cancer, particularly lung cancer and cancers of the larynx and mouth; nicotine is highly addictive.
- **Alcohol:** Can cause short-term effects such as loss of concentration and judgment; slowed reflexes; disorientation leading to higher risk of accidents and problem behavior; long-term effects include risk of liver and heart damage, malnutrition, cancer and other illnesses; can be highly addictive to some persons.

4.0 REGULATIONS ON ALCOHOL USE/ABUSE

Warning! AIDS: Users of needles who take any drugs run a high risk of contracting AIDS and hepatitis.

Warning! Addiction: This is the common denominator for all mind-altering substances. With its insidious onset, addiction often goes undetected until the user's life is in chaos. Addiction pervades one's life, overpowering one's ability to reason and to relate to others. Addiction ruins the user's life and the lives of those around him/her.

The following regulations apply to students, faculty and staff of Touro:

- The consumption of alcoholic beverages by individuals under the age of 21 is illegal.
- All persons are prohibited from consuming alcoholic beverages on the premises of Touro (unless at an event specifically sanctioned by Touro Administration in writing), or entering or remaining on Touro premises in an impaired state.
- Any student, who falsely represents himself/herself at a sanctioned Touro event as being of age to consume alcohol, may be subject to disciplinary action as outlined in the Code of Conduct.
- Any faculty and/or staff member of Touro who provides alcohol to a minor on Touro premises shall be subject to full penalty under the laws of their respective state.
- Forcing any student or faculty member to consume alcohol and/or drugs for the purpose of initiation into or affiliation with any Touro sanctioned organization is not permitted.
- Alcoholism, while it may be a disability, does not excuse any faculty and/or staff member of Touro from violating a legitimate Touro policy or neglecting their responsibilities to Touro. Individuals whose work performance is impaired as a result of the use/abuse of alcohol may be required to participate in an appropriate evaluation/treatment program and may, in certain circumstances, lead to sanctions against that individual. If you are an alcoholic, you may self identify to the Dean of Students or Human Resources, as the case may be, and request confidential counseling and/or referral services to help with your problems. All inquiries and requests for assistance will be handled with strict confidentiality.

- Touro observes the culpability laws for serving drinks to the mentally-impaired and to individuals who are already inebriated. Some signs that may indicate if a person is inebriated may be the smell of alcohol on their clothes, impairment to speech, mood changes, slowed reflexes, or impairment of coordination.
- NOTE: Mothers who drink alcohol during pregnancy may give birth to infants with irreversible physical abnormalities and mental retardation. Research shows that children of alcoholic parents are at greater risk.

5.0 DISCIPLINARY STANDARDS FOR POSSESSING, USING, DISTRIBUTING AND/OR SELLING DRUGS & CONTROLLED SUBSTANCES

5.1 FOR STUDENTS:

It is the policy of Touro, as stated in the Code of Conduct, that the unlawful use, possession, distribution, or manufacture of drugs or controlled substances on Touro property is strictly prohibited. Individuals who possess use, distribute or manufacture drugs or controlled substances are subject to disciplinary action, including but not limited to expulsion, as well as possible criminal prosecution. Students found in violation of these policies may be subject to disciplinary proceedings in accordance with the procedures outlined in the “Adjudication of College Code of Conduct Violations” section of respective school catalogs and student handbooks. Student violators may be subject to the following sanctions and remedial measures:

Touro uses the following definitions for the above sanctions:

- ♦ **Possession:** Illegal holding or controlling of alcohol, drugs, or associated paraphernalia.

NATURE OF VIOLATION	RESPONSES FOR FIRST TIME VIOLATIONS MAY INCLUDE, BUT ARE NOT LIMITED TO:	RESPONSES FOR REPEAT VIOLATIONS MAY INCLUDE, BUT ARE NOT LIMITED TO:
Possession or use of alcohol or other drugs in violation of University policy or federal, state, or local law	<ul style="list-style-type: none"> • Warnings • Disciplinary Probation • Counseling and treatment • Service to the college community 	<ul style="list-style-type: none"> • Disciplinary Probation • Mandatory referral for counseling and treatment • Suspension from dormitory (if dormitory student) • Parental Notification • College-Level disciplinary action
Possession or use of alcohol or other drugs in violation of Touro policy or federal, state, or local law in a manner involving aggravated circumstances (e.g. actual/potential harm to self or others, disruption of the Touro community, repeated offenses)	<ul style="list-style-type: none"> • Warnings • Disciplinary Probation • Mandatory counseling and treatment • College-Level disciplinary action 	<ul style="list-style-type: none"> • Disciplinary Probation • Mandatory counseling and treatment • Service to the college community • College-Level disciplinary action
Distribution or intent to distribute a controlled substance in violation of Touro policy or federal, state, or local law	<ul style="list-style-type: none"> • Legal action • College-level disciplinary actions 	<ul style="list-style-type: none"> • Legal action • College-level disciplinary action

- ♦ **Use:** Illegal personal use of alcohol or drugs.
- ♦ **Abuse:** Repeated illegal use of alcohol or drugs, or use accompanied by other behavior, including but not limited to:
 - Disorderly, disruptive, or aggressive behavior that interferes with the well-being, safety, security, health, or welfare of the community and/or the regular operations of Touro
 - Engaging in or threatening to engage in any behavior that endangers the health, safety, or well-being of oneself, another person, or property
 - Physical violence (actual or threatened) against any individual or group of persons
- ♦ **Distribution:** Illegal sale, exchange, or giving of alcohol or other drugs to one or more persons. Factors to consider when determining Touro’s response include, but are not limited to:

- Health and wellness of the responsible student
 - Touro's interests
 - Impact on the Touro community
 - Type, quantity, and packaging of the substance
 - Number of persons to which the substance was distributed
 - Amount of revenue associated with the distribution
 - Existence of any other aggravating or extenuating circumstances
- ◆ **Warning:** A written reprimand putting the student on notice that he/she has violated the Code of Conduct and indicating that further misconduct may result in a more severe disciplinary action. A copy of this warning is placed in the student's folder.
 - ◆ **Probation:** A student may be placed on disciplinary probation for a definite period of time. While on probation, students may not hold office in Student Government Organizations, Clubs or Societies or represent Touro in any capacity. Further violations while on probationary status will result in suspension or expulsion from Touro.
 - ◆ **Counseling and Treatment:** A student's continued enrollment at Touro may be conditioned on his/her participation in counseling or treatment at outside counseling and treatment agencies. A student's failure to participate in such a program after being advised that his/her enrollment is conditional upon it, may result in other disciplinary sanctions.
 - ◆ **Legal Action:** The Student Affairs Committee may recommend that students be turned over to law enforcement authorities for legal action. The final decision on referring student cases to the authorities is made by the Office of the President.

College-Level Sanctions:

- ◆ **Service to College Community:** Student must complete a designated number of hours of service to the Touro community. Service hours cannot interfere with the individual's course schedule.
- ◆ **Disciplinary Probation:** Exclusion from participation in specified privileges or University programs and activities as set forth in the notice of disciplinary probation for a designated period of time.
- ◆ **Restitution:** A student may be required to pay restitution to Touro or to fellow students for damages and losses resulting from his/her actions.
- ◆ **Suspension:** At any time during a student's enrollment at Touro he/she may be suspended and barred from attending classes for a definite period, not to exceed two years. Notification of the suspension will appear on the student's academic transcript and will remain until the end of the suspension period. A notification of the suspension will remain in the student's file. A student may not be automatically enrolled at the end of his suspension He/she must apply to the office of the Dean for re-enrollment.
- ◆ **Expulsion:** This is termination of the student's enrolled status at the college. A student who is expelled from the college is not permitted to complete his courses and may not re-register for a future semester. Notification of the expulsion will appear on the student's academic transcript.

5.2 FOR FACULTY AND STAFF MEMBERS:

Each faculty and staff member of Touro is expected to abide by Touro's policies for maintaining a drug-free workplace. The policy statement on drug abuse pertaining to students also applies to faculty and staff. Furthermore, all faculty and staff are required to notify the Dean of Faculties or the Director of Human Resources of any criminal conviction relating to his or her own drug activity within five (5) days of such conviction. Faculty and staff (part-time or full-time) who violate Touro policies on drugs and controlled substances may be subject to disciplinary sanctions, or other sanctions, as follows (sanctions need not be progressive):

- ◆ **Censure:** A written reprimand, outlining the violation(s) of Touro's policies, may be placed in the personnel file of individual violators.
- ◆ **Probation:** Faculty and/or staff may be placed on probation for a definite period of time up to a maximum of one year.

In such instances, individuals may be required to enroll in a therapeutic counseling or treatment program.

- ♦ **Suspension:** Faculty and/or staff may be suspended from employment without pay for a period of time ranging from seven days to a maximum of one year.
- ♦ **Termination of Employment:** Faculty and/or staff may be dismissed from employment upon written notice by the Dean of Faculties, the Vice President of the Division of Graduate Studies or the Vice President for Administration.
- ♦ **Legal Action:** Faculty and/or staff may be turned over to law enforcement authorities for criminal prosecution and legal action.

In both cases for students and faculty and staff, the existence of a tiered system of disciplinary sanctions measures does not preclude Touro from levying a heavy sanction, without first resorting to a lesser sanction. By way of illustration and not exclusion, Touro may expel a student or terminate a staff member for a violation of policy without first issuing a warning or putting that student or employee on probation.

6.0 CRIMINAL SANCTIONS FOR ALCOHOL MISUSE

Persons giving or selling alcohol to someone under 21 years of age are committing a Class A misdemeanor punishable in New York State by up to a year in jail or a \$1,000 fine. If you are under the age of 21, you are prohibited from possessing alcoholic beverages with the intent to consume them. Each violation is punishable by a fine not to exceed a \$50 fine and/or completion of an alcohol awareness program. You can be fined up to \$100 and/or required to perform community service not to exceed 30 hours for your first violation of being under 21 and presenting falsified proof when purchasing or attempting to purchase alcoholic beverages. For your second violation you may be fined between \$50 and \$350 and/or be required to complete community service not to exceed 60 hours. You can have your driver's license suspended for 3 months if you are under 21 and use a driver's license to try to purchase alcohol illegally upon your first violation. After your second violation your driver's license may be suspended for 6 months. For a third violation your driver's license may be suspended for 1 year or until the violator reaches the age of 21, whichever is greater.

7.0 SUBSTANCE ABUSE SELF-IDENTIFICATION AND AMNESTY

Touro recognizes that, sometimes, there may be health or safety emergencies related to the use of drugs or alcohol in which the potential for disciplinary action by Touro may deter students who want to seek assistance for themselves or for another member of the Touro community. In such instances, the health and safety of the at-risk student will be Touro's top priority. Therefore, should a student, or another individual on behalf of that student, voluntarily come forward seeking assistance in a situation involving the over-consumption or abuse of drugs and/or alcohol, Touro's student conduct response to the over-consumption/abuse will be, first and foremost, focused on medical treatment, counseling, and/or educational interventions. However, Touro reserves the right to address any associated acts that compromises the well-being of its community and its members, such as harassment or distribution of illegal substances, violence, damage, harm to self or others, on a case-by-case basis as deemed appropriate and necessary.

Reporting a Personal Concern: Students who have concerns about their use of alcohol and/or other drugs, or students who are concerned of such use by a friend, are encouraged to seek assistance through one of Touro's support services. Confidentiality in these circumstances may be protected in compliance with Touro policy and applicable law (e.g. FERPA, HIPPA, etc.).

8.0 SUBSTANCE ABUSE COUNSELING

Many different mutual and self-help programs are available near Touro campuses. Although most programs are abstinence-based and follow the 12-step approach, there are also programs that support moderation and a goal and/or do not use 12 steps. Some of the programs listed below may have a religious affiliation, others may merely use spirituality as part of the program. Meeting times and locations are available upon contacting the corresponding phone numbers or websites. Each meeting is somewhat different from any other, even within the same program, both in terms of structure and participants. Many people find it helpful to explore different options.

United States

- National Drug & Alcohol Treatment Referral Service:
 - Phone: 800-662-4357
- NY State Addiction Hotline:
 - Phone: 800-522-5353
- Alcoholism Council of New York:
 - Phone: 800-567-6237
- The Addiction Institute of New York:
 - Phone: 212-523-6491
- Greenwich House:
 - Phone: 212-691-2900
- Center for Motivation and Change:
 - Phone: 212-683-3339
- Alcoholics Anonymous:
 - Phone: 212-870-3400
 - Website: www.aa.org
- Marijuana Anonymous:
 - Phone: 800-766-6779
 - Website: www.marijuana-anonymous.org
- Children of Alcoholics Foundation:
 - Phone: 646-505-2061
 - Website: www.coaf.org
- Cocaine Anonymous:
 - Phone: 310-559-5833
 - Website: www.ca.org
- Narcotics Anonymous:
 - Phone: 212-929-6262 (Manhattan, NY)
 - 631-689-6262 (Long Island Area, NY)
 - Website: www.na.org
- Al-Anon:
 - Phone: 212-941-0094 (New York City, NY)
 - Website: www.al-anon.alateen.org

Germany

- Alcoholics Anonymous:
 - Phone: (49) 87-31325730
 - (49) 30-7875188 (English line)

- Cocaine Anonymous:
 - Phone: (49) 1525-101-8808
 - German Website: <http://www.ca.org/phones.html#germany>
- Narcotics Anonymous:
 - Phone: (001) 818-773-9999
- Al-Anon:
 - Phone: 49-201-77-3007
 - Email: zdb@al-anon.de (Berlin, German)
- National Addiction and Drug Hotline:
 - Phone: (001) 818-773-9999
 - Website: http://www.na-berlin.de/eng_index.html
- Drug Emergency Services:
 - Phone: (030) 192-37

Israel

- Narcotics Anonymous:
 - Phone: 972-50-5947837
 - Website: <http://www.naisrael.org.il/>
- Retorno International Recovery Group:
 - Phone: 718-210-9755
 - 972-52-436-9888
 - Email: Soshana@retorno.org
 - Website: www.retorno.org
- Malkishua Drug Rehabilitation Center:
 - Phone: 972-46488222
 - Email: malikishua@malikishua.org.il
 - Website: <http://www.malkishua.org.il>
 - <http://www.malkishua.org.il/eng/> (English version)

Russia

- Alcoholics Anonymous:
 - Phone: (+7)499-185-4000
- Al-Anon:
 - Phone: (+7)903-174-7571
 - Email: Rus.al-anon@mail.ru
- Cocaine Anonymous:
 - Phone: (+7) 981-687-4907
 - Website: www.ca.org/phones.html#RUSSIA
- Narcotics Anonymous:
 - Phone: (+7) 495-505-3396

-
- Email: Sekretar@rko-na.ru
 - Website: www.rko-na.ru

9.0 IMPLEMENTATION

This policy shall be implemented by the Department of Human Resources and the Dean of Students or the Vice President of the Division of Graduate Studies.

10.0 APPROVAL

This policy has been approved by the Department of Human Resources and the Office of Institutional Compliance.

APPENDIX C – TOURO COLLEGE BIENNIAL REPORT

BIENNIAL REVIEW OF TOURO COLLEGE ALCOHOL AND DRUG PROGRAMS: 2019 – 2020

OVERVIEW

The Drug Free Schools and Communities Act requires, as a condition of receiving any federal funding or other financial assistance, that an institution of higher education certify it has adopted and implemented a program to prevent the unlawful possession, use or distribution of illicit drugs and alcohol for students and employees on school premises and as a part of its activities. Touro College (“Touro” or “College”) is in compliance with the Drug Free Schools and Communities Act and continues to conduct a biennial review on the effectiveness of its alcohol and other drug programs and services.

Touro provides comprehensive alcohol and other drug prevention initiatives, programs and services that focus on policy, environmental management, education, intervention, prevention, research and assessment. In addition, in accordance with federal law, the Office of Campus Security and the Office of Institutional Compliance annually provide every employee and student with an “Annual Crime Statistics and Fire Safety Report” email notification that includes the following (as required by 34 CFR 86.100):

- Standards of conduct that prohibit the unlawful possession, use or distribution of illicit drugs and alcohol on school property or part of school activities.
- A description of the applicable legal sanctions under federal, state or local law for the unlawful possession or distribution of illicit drugs and alcohol.
- A description of the health risks associated with the use of illicit drugs and abuse of alcohol.
- A description of counseling and treatment programs available to students and staff.
- A clear statement and description of the disciplinary sanctions Touro will impose on students and employees.

This Annual Crime Statistics and Fire Safety Report is available year-round to students, staff and employees at:

<https://www.touro.edu/departments/campus-security/>

It is the goal of Touro to produce a Biennial Review that would be used to document the progress made by Touro and also provide insight into how Touro’s Alcohol and Drug policy and programs (“ADP”) could be improved. The 2019 Touro Biennial Review meets two objectives:

1. Determines the effectiveness of the ADP programs at Touro and outlines any changes that the institution has made (if necessary)
2. Analyzes the disciplinary sanctions imposed by the institution and ensures that they are consistently enforced.

A hard copy of this Biennial report is also maintained on file with Director of Campus Security that can be provided to the U.S. Department of Education, as requested.

POLICY

Touro is committed to educating and informing students, faculty and staff about the dangers and effects of substance abuse. Touro recognizes that drug addiction and alcoholism are illnesses that may not be easily resolved and may require professional assistance and treatment. As such, Touro provides its ADP to all students and employees. This policy is reviewed and updated annually.

The entire ADP is included in the Annual Security and Fire Safety Report. It is available year-round to students, staff and employees at:

<https://www.touro.edu/departments/campus-security/>

In addition to the Annual Security and Fire Safety Report notification described above, students and employees may be made aware of Touro’s drug and alcohol policies during New Student/New Employee orientation, as well as during other activities and events throughout the year. During New Student/New Employee Orientation program students and employees are educated about campus drug and alcohol policies.

The student presentation includes, but is not limited to:

- Possession of alcoholic beverages, illegal narcotics or improper use of prescription drugs is strictly prohibited on Touro campuses and at any College function (on or off campus).
- Alcoholic beverages or illegal narcotics may not be sold on the campuses of Touro for any purpose.

- Alcoholic beverages may not be served to Touro students as part of College-sponsored events or non-official activities connected with the College- except for sacramental purposes.

The employee presentation, created by the Office of Institutional Compliance, includes, but is not limited to:

- Notice that Touro is a Drug-Free and Smoke-Free workplace;
- Prohibition on the use of substances that impair a person’s ability to perform his or her job responsibilities;
- Notification that the sale, manufacture, possession or use of illegal drugs on the College property and campuses is strictly prohibited

EDUCATION, INTERVENTION & PREVENTION

Touro provides many different avenues for students and employees to receive education and counseling about alcohol and other drug issues. In addition to campus resources such as Advisors for students and the Employee Assistance Program (EAP) for Employees, Touro also provides students and employees with information about and referrals to the following support, education and/or treatment community resources: Alcoholics Anonymous, AI-Anon/ACOA (Adult Children of Alcoholics), Marijuana Anonymous, Narcotics Anonymous and other local and regional treatment providers. Campus and community members also work together to implement environmental risk management strategies to reduce the harmful consequences of drug and alcohol use.

POLICY ENFORCEMENT

As seen in the chart below, Touro has steadily had little to no drug or alcohol related violations over the past few years. Based on this data, Touro has determined that its current Drug and Alcohol policy and programs are inherently effective. In adherence with Touro’s disciplinary sanctions students have either been suspended from their housing facility, suspended from Touro for one year, placed on disciplinary probation and have been required to take a counseling and treatment program, or have been expelled. That being said, Touro reviews its policies and sanctions on an annual basis to determine whether industry standards and best practices are being adhered to.

	2019	2020
On Campus		
Liquor Law Violations	0	0
Arrests	0	0
Disciplinary Actions	0	0
Drug-related violation	0	0
Arrests	0	0
Disciplinary Action	0	0
Public Property		
Liquor Law Violations	0	0
Arrests	0	0
Disciplinary Actions	0	0
Drug-related violation	0	0
Arrests	0	0
Disciplinary Action	0	0

RECOMMENDATION

Touro has encountered minimal violations related to drugs or alcohol and the disciplinary sanctions for violations of campus drug and alcohol policies are sparse. As such, the sole recommendation based on the data above is to increase the number, frequency and methods of delivery for training opportunities for students, faculty and staff. While Touro participates in numerous training modules and events which are intended to educate the college community, increasing the number and frequencies of these programs while offering them in mediums which the students can gain access to easier will inherently foster a safer and more compliant atmosphere.

APPENDIX D – TOURO COLLEGE AND UNIVERSITY SYSTEM FIRE SAFETY POLICY

TOURO COLLEGE FIRE SAFETY POLICY

OBJECTIVE

This policy outlines Touro College's protocols for fire safety, including fire prevention, fire incidents, and fire drills. The purpose of this policy is to promote the safety of the College community, prevent damage to College property and to comply with federal, state and city regulations. Every member of the College community is responsible for preventing and properly handling common fire hazards, and for familiarity with proper emergency procedures and telephone numbers.

RESPONSIBILITY

The departments of Emergency Preparedness and Facilities are responsible for the development, implementation and maintenance of this policy as it relates to fire and life safety. The Director of Emergency Preparedness is responsible for the development of programs and training, while the Director of Facilities is responsible for implementation and maintenance of this policy as it relates to fire system service, maintenance and testing.

GOVERNANCE

All students, faculty, staff and visitors to Touro College and its environs are governed by this policy.

POLICY

It is Touro College policy to endeavor to protect all persons on its premises from the hazards of fire. Specifically, the College endeavors to ensure that:

1. Adequate means of egress in case of fire exist for all persons on College premises.
2. All means of egress are maintained properly, kept free from obstruction and available for safe and effective use at all times.
3. All fire detection and annunciation equipment required to warn building occupants in the event of fire is properly installed and maintained.
4. Fire suppression equipment for containing or fighting fire is present and maintained in proper working order.
5. Emergency response, management, notification and investigative management procedures are followed in responding to and in the aftermath of a fire.
6. Appropriate fire safety training is developed and implemented to provide students, faculty and staff with a working knowledge of fire and life safety practices and evacuation policy and procedures.

RESPONSIBILITIES

MANAGEMENT

Management determines Touro College's fire prevention and protection policies. Management will provide adequate controls to provide a safe workplace and learning environment, and will provide adequate resources and training to its employees and students to encourage fire prevention and the safest possible response in the event of a fire emergency.

PLAN ADMINISTRATOR

The Department of Emergency Preparedness, in conjunction with the Department of Facilities, shall administer the Fire Safety and Prevention Plan for Touro College. Specifically, the Department of Emergency Preparedness shall:

- develop and implement all fire related training material for students, faculty and staff
- develop and implement emergency response protocols and procedures
- develop and disseminate fire evacuation protocols
- develop and disseminate policy and procedures for fire related activities

The Department of Facilities shall maintain all records pertaining to the plan, and in addition:

- conduct required fire drills in all academic and residence hall buildings

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- inspect and report all fire and life safety deficiencies in college buildings
 - act as liaison with the New York City Fire Department (FDNY) and all other agencies involved with fire and life safety issues
 - maintain a repository for all fire and life safety data and statistics of Touro buildings

FIRE SAFETY GROUP

The Fire Safety Group consists of the Emergency Coordinators (EC), Emergency Evacuation Coordinators (EEC), and Searchers designated at every college location. The EC is usually the Facilities Manager at each location; however, the Dean or Site Director can assume the responsibilities of EC when the Facilities Manager is absent, provided he/she has taken emergency response training. The EC's duties include:

- being familiar with the Emergency Action Plan (EAP) and Building Emergency Plan (BEP)
- ensure EECs are familiar with and adhere to the procedures in the EAP
- ensure there are an adequate number of EECs on floors that are owned/operated by Touro College
- determine when it is necessary to activate the EAP
- coordinate with other key building personnel during emergencies (Facilities, Campus Security, local emergency responders)
- relay information to the EECs pertaining to evacuation, relocation, or shelter-in-place procedures
- notify local emergency personnel of missing building occupants
- maintain a list of individuals with limited mobility and their locations within the building
- notify EECs when it is safe to re-occupy a building after an evacuation

EECs and Searchers are employee volunteers responsible for coordinating evacuation of the floor of the building that they normally occupy. Their duties include:

- participation in review sessions of emergency evacuation plans coordinated by the Department of Emergency Preparedness
- ensure all floor occupants are familiar with emergency procedures
- conduct a weekly fire safety inspection of the floor and report violations to the Department of Facilities and the Department of Emergency Preparedness
- maintain a list of floor occupants, particularly those persons who may require assistance during an evacuation
- wear the designated identification (orange vests, armbands, etc.) during drills and evacuations
- verbally encourage occupants to evacuate the floor while moving toward the designated exit. ECs and EECs are not expected to unnecessarily delay their own exit from the building or to jeopardize their own safety at any time
- ensure that all windows and doors are closed enroute to the exit
- escort persons requiring assistance to the pre-designated safe area and notify Campus Security personnel or local emergency responders of their location
- remain outside of the building until the EC provides the “all clear” signal to return to the building

DEANS, DIRECTORS AND SUPERVISORS

Deans, directors and supervisors are responsible for ensuring that their employees receive appropriate fire safety training, and for notifying the Department of Facilities or the Department of Emergency Preparedness when changes in operation increase the risk of fire. Deans, directors and supervisors are also responsible for enforcing Touro College fire prevention and protection policies and as such, must be familiar with the fire alarm locations, fire exits and drill procedures.

FACULTY

Faculty members have a very important role in fire safety and evacuation, as they are responsible for the students under their supervision at the time the alarm sounds. All faculty members must become familiar with the fire alarm locations and fire exits, and ensure that during fire drills and actual emergency evacuations classes that are in progress will evacuate. Additionally, faculty must:

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- direct students to the nearest fire exit away from the emergency
 - instruct students to leave promptly and orderly
 - ensure that disabled students are given necessary assistance in evacuating the classroom and if necessary, moved to the nearest smoke free stairway
 - ensure that all students have left the classroom before leaving themselves
 - close, but not lock, the classroom door when leaving
 - prohibit students from using elevators
 - follow the instructions of EECs and Campus Security

STAFF AND STUDENTS

Staff and students are responsible for becoming familiar with the fire alarm locations and fire exits on their floor, and ensure that during fire drills and actual emergency evacuations they follow the instructions of the EECs. Additionally, staff and students must:

- complete any fire safety training required by the college
- conduct operations safely to limit the risk of fire
- report potential fire hazards to the dean of their program (students) or their supervisors (employees)
- follow fire emergency procedures

CANDLE USE AND OPEN FLAME POLICY

The use of candles, incense or similar items with open flames is prohibited in all Touro College buildings. However, some exceptions may be made for students celebrating religious festivals in which candles play a significant role.

USE OF CANDLES FOR RELIGIOUS CEREMONIES

To obtain permission for candle use for religious ceremonies, a written statement from the requestor's religious or spiritual leader must be submitted identifying the religious celebration and the nature of the use of the candles. Requests must be submitted at least 72 hours in advance of the requested date to the Department of Facilities. Approval will be granted for (a) specific date(s) and location only, and copies of the approval will be submitted to the Department of Emergency Preparedness and Security.

Touro College reserves the right to deny any request for the use of candles or burning of incense and similar items. If permitted, candles must be used in compliance with the following fire safety guidelines.

FIRE SAFETY GUIDELINES FOR THE USE OF CANDLES

1. Candles for decorative lighting purpose are permitted within public spaces for which a Public Assembly Permit and an Open Flame Permit (issued by the fire department) has been issued. Candles are not permitted within any private office space, sleeping areas, or other non-public space.
2. Candles may not be left unattended while burning.
3. Candles must be of the low flame variety and must be placed in a properly fitting candle holder or in a shallow glass container.
4. Cardboard, paper or flammable candleholders are prohibited.
5. Candleholders must be of a design that holds the candle in a vertical position and prevents tipping, and located so as to avoid ignition of combustible materials.
6. Candles must be placed on a non-combustible surface. If a non-combustible surface is not available, candles must be placed in a shallow dish of water on a hard flat surface.
7. Candles shall be doused with water prior to disposal.
8. Incense may only be used in conjunction with a burning utensil approved in advance by the Department of Facilities.
9. All readily combustible materials, such as curtains or drapes, must be secured away from the open flame.

USE OF CANDLES AND STERNO BY FOOD VENDORS

1. Only approved food vendors shall be allowed to utilize candles for decorative lighting purposes, or Sterno heating devices provided they comply with the Candle and Open Flame Policy of Touro College. Vendors shall be provided with a copy of this policy and, upon request, shall provide written certification that their employees are properly trained in the lighting and handling of candles or decorative open flame lighting, and the handling of Sterno as well as knowledge of how to operate a fire extinguisher.
2. Candle and/or Sterno use shall be attended at all times by a member of the catering staff who has been trained in Sterno use and fire safety. A dry chemical extinguisher shall be available within ten (10) feet of the serving tables or tables.
3. Sterno use is permitted in public spaces only (i.e. Public Assembly Space, meeting rooms, etc). It is not permitted in private office space, sleeping areas or other non-public space. Where a Public Assembly Permit has been issued, the space must also have an Open Flame Permit issued by the fire department.
4. Proper tools must be available for the smothering of the flame if needed, i.e. snuffer paddle.
5. All chafing racks and beverage urns using Sterno shall be placed on non-combustible mats, ceramic or metal trays extending at least eight (8) inches beyond the Sterno container in each direction to prevent accidental contact with any combustible materials.
6. Sterno shall be placed under food or beverage tray before lighting. Sterno shall only be lit by means of a butane lighter or long handled match. Chafing racks or beverage urns shall not be moved while Sterno are lit.
7. All table decorations must be flame resistant. Combustible material such as plates, napkins, plastic utensils, cups and similar products shall be separated by a minimum of three (3) feet from Sterno.
8. Sterno must be immediately extinguished when the food tray is empty or no longer used. When the event is over, all Sterno must be extinguished immediately, capped and removed from the facility by catering personnel.
9. The Fire Safety Group of each facility shall be notified of all Sterno usage within their facility.

OFFICE/CLASSROOM FACILITIES

The fire safety procedures below apply to all Touro College buildings and office spaces.

GENERAL

1. The fire alarm systems of Touro College are monitored 24 hours a day. The systems are hard wired, meaning when triggered the alarm rings at the security desk of the residential facility and is simultaneously transmitted to the fire department. Specifically, the systems include smoke detectors, carbon monoxide detectors, sprinklers, fire extinguishers and alarm bells.
2. Smoke detectors are the first line of fire defense. They are triggered by airborne particles and are in place to provide early warning in case of fire. Smoke detectors save lives by allowing for timely evacuation. Carbon monoxide detectors are placed in all residence halls.
3. Sprinklers are the last line of defense. If there is a considerable rise in room temperature, the sprinklers will activate. Sprinklers protect property by suppressing a fire quickly.
4. Any student/employee who intentionally compromises these systems in any way will be terminated, sanctioned and/or arrested and fined.
5. Students/employees agree to adhere to all fire safety policies of Touro College, not be in possession of prohibited items, and be aware of possible sanctions for violations. In addition to sanctions imposed by the College, violators may also be responsible for fines assigned by New York State and the City of New York.
6. Students/employees are responsible for attending and participating in fire safety workshops during the year.
7. All offices and classrooms are subject to periodic fire safety inspections, and employees are expected to cooperate in removing any found violations when requested by Administration*.
8. The College may require personal furniture or furnishings to be removed from any office when the College determines the situation to be a fire, safety, or health hazard. Under no circumstance should furniture restrict free and easy movement within offices and classrooms, or block egress in any way.
9. Once the fire alarm has been activated, all students/employees are to evacuate the premises immediately using the closest, safe stairwell/exit door unless otherwise instructed by building authorities/emergency response personnel. Students/employees will

close all doors along the exit path to contain the spread of flames and smoke, and to activate the fire alarm system as they leave. At no time should the closing of doors or the activation of the alarm delay the exit from the building. Once safely outside, students/employees should contact 911 and Campus Security. Students/employees are required to relocate to the Designated Assembly Area with their Emergency Evacuation Coordinator (EEC). Damage, misuse or theft of fire alarm systems and firefighting equipment is prohibited and in violation of New York City law.

10. Students/employees are prohibited from covering or attaching anything to fire safety equipment including sprinklers, smoke detectors, heat detectors, etc.
11. The City of New York may assign fines for false (negligent) fire alarms, per City ordinance. Employees will be responsible for the cost of the fine if it resulted from negligent fire safety.
12. In compliance with New York State law, smoking inside all buildings and residences, or within 25 feet of an entrance, is strictly prohibited. This includes fire escapes and balconies in Touro residential facilities.

FIRE INCIDENT PROTOCOLS

FIRE EXIT DRILLS

The purpose of fire exiting drills is to ensure the sufficient and safe utilization of available exiting facilities. Proper drills familiarize building occupants to exit in an orderly fashion, which helps prevent panic in the event of an actual emergency. New York State education law and Fire Department policy mandate fire drills in all educational facilities and residence halls. Drills are conducted unannounced and all building occupants are required to participate. Students, faculty and staff are expected to follow all directives and to take each drill seriously.

FAILURE TO EVACUATE IS A SERIOUS VIOLATION OF TOURO'S CODE OF CONDUCT AND WILL SUBJECT THE EMPLOYEE OR STUDENT TO DISCIPLINARY ACTION INCLUDING, BUT NOT LIMITED TO, SUSPENSION, EXPULSION OR TERMINATION

The following procedures are intended to guide you in the event of a fire or other emergency. However there could be times when building occupants will need to make a decision on the safest course for them to take, such as in the event a primary exit is blocked. In that case building occupants should remember the acronym **R*E*D**. Take the time to "**R**ead" to the new situation; "**E**valuate" their options and then "**D**ecide" on the best course to take.

EVACUATION PROCEDURES

All Touro College buildings shall be immediately and totally evacuated whenever the fire alarm is sounding. The fire alarm will be sounded for all building evacuations, including those not related to fire.

IF YOU SMELL SMOKE

There are many reasons why you may smell smoke in your building, and the smell of smoke is not always indicative of fire in the vicinity. If you smell smoke, it is important to first contact your floor fire warden and advise them of your location and the location you smell the smoke. The fire warden will investigate the situation and advise you of the next steps you should take.

IF YOU SEE SMOKE OR FIRE

The sighting of smoke is indicative of a hazardous condition. If you see smoke or fire you do not need to contact your fire warden for confirmation. Pull the fire alarm or dial the Emergency Hotline number 1-88-TOURO911 and report the fire, then evacuate immediately. It is important to learn the locations of the two exits nearest to your room. Do not assume your usual exit is closest or safest

EVACUATING IN AN EMERGENCY

When an alarm sounds, follow these fire evacuation procedures:

1. Leave the building immediately upon activation of the fire alarm. Under normal conditions, you are expected to evacuate from any facility in less than 3 minutes.
2. If possible, bring your keys and ID card and dress for the weather (i.e. shoes and a coat).
3. When you leave your room/office, close the door. Leave the lights on and the doors unlocked. Shut off all machinery and equipment in your area.
4. Before entering another room or stairwell, check for heat by placing the back of your hand near the door. If the door is hot, DO NOT OPEN; use another exit. If the door is not hot, open it slowly. Stand behind the door and to one side; be prepared to close it quickly if fire is present.

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5. If smoke is present, crawl low to the floor or stay in your room (if you cannot leave your room, see number nine below).
 6. Only use stairways; **NEVER USE THE ELEVATORS.**
 7. On your way to the safest exit, if possible, inform others who may not have responded to the alarm to evacuate. Once outside, go to the building's Designated Assembly Area. If you are a student/employee with a disability, leave your classroom/office and report to the nearest stairwell. Remain in the stairwell until fire responders arrive and safely complete the evacuation.
 8. When outside, stay away from the building at least 500 feet and out of the way of emergency personnel and vehicles. Do not re-enter the building until instructed to do so by your fire warden.

If you cannot leave your room/office due to a disability or any other reason:

- block all openings with wet towels or any type of clothing;
- call the **Touro Emergency Hotline at 1-88-TOURO911** and advise the dispatcher of your location;
- stay close to a window holding a wet towel or any type of clothing to your face;
- do not open the windows except to alert rescue personnel by hanging a white sheet or cloth out in the wind.

EVACUATION FOR STUDENTS/EMPLOYEES WITH DISABILITIES

Prior to an emergency evacuation of any kind, students or employees with limited mobility should choose a “buddy” to accompany and remain with them until fire responders arrive. If an alarm is activated, the following procedures should be followed at all times:

1. A student/employee should contact the **Touro Emergency Hotline number at 1-88-TOURO911**, and advise his/her location.
2. Accompanied by a partner, if possible the student/employee should wait in the stairwell until the main flow of people have passed.
3. The EEC for each floor is responsible for communicating the location of the disabled persons of their floor to the fire department responders on the scene or to the Facilities Manager.
4. The fire department will arrive to help complete the evacuation.
5. Blind but mobile persons should first be moved out of the rush of traffic and then promptly assisted to the nearest exit. The individual should be asked if they anticipate needing assistance and plans made prior to a drill or crisis.
6. Hearing impaired but mobile persons, who may be unaware of the need to evacuate, should be calmly advised and guided to the nearest safe exit.
7. Temporarily immobilized persons, including people wearing casts and/or using canes or crutches, should be assisted depending on their ability to go up and down stairs and to maneuver through doorways. Proceed into the fire stairwell and wait on the landing until additional help can be summoned.

Permanently immobilized persons who have either limited or no use of their legs and must rely on crutches, wheelchairs or walkers for transport, should proceed into the stairwell and wait on the landing until additional help can be summoned.

IF YOU CANNOT LEAVE YOUR OFFICE/CLASSROOM DUE TO SMOKE OR HEAT:

- block all openings with wet towels or any type of clothing;
- call the **Touro Emergency Hotline at 1-88-TOURO911** and advise the dispatcher of your location;
- stay close to a window holding a wet towel or any type of clothing to your face;
- do not open the windows except to alert rescue personnel by hanging a white sheet or cloth out in the wind.

POLICY FOR EVACUATION DURING EXAMS

It is the policy of Touro College to refrain from scheduling fire drills when exams are being administered. However, in the event the fire alarm sounds (drill or otherwise), it is imperative for the safety and security of Touro College faculty, staff and students that everyone evacuate the building in an orderly manner as quickly as possible, as per the instructions of the Emergency Evacuation Coordinators (EECs).

If a class is taking an exam when the fire alarm sounds, campus deans may choose between two options:

1. Deans may choose to invalidate all exams interrupted by fire alarms because of exam security, and require that an entirely new examination be prepared and administered.

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2. Deans may choose to give instructors leeway in determining whether the exam may proceed after the return to the classroom and the alarm is concluded, whether it should be invalidated, or whether it should be scored as is, but on a prorated basis.

If a dean chooses option two, then follow the procedures below:

Upon hearing the alarm, the faculty member or proctor will ask students to stop work, hand in their exams and answer sheets, and line up at their assigned stairwell. The instructor/proctor will make note of the exam time already elapsed. From that point forward, students will be on an honor system. They will not talk about the exam with fellow students, nor will they use electronic devices to look up exam-related information. Upon exiting the building, students must find the instructor/proctor and wait together until it is safe to re-enter the building.

Depending on the amount of time remaining for the exam, and on the amount of time of evacuation of the building, and on the subsequent availability of the classroom, the instructor/proctor will determine if:

- the exam may resume immediately upon re-entry, to be completed in the time remaining from the originally allocated time;
- the interrupted exam will be disqualified, and a new exam will be administered at a later date;
- the interrupted exam might possibly be scored as is, but on a pro-rated basis.

The instructor/proctor will expeditiously notify the students of the decision. At that point, the students will be released from the honor system.

Any student found exchanging information or procuring information about the exam during the period of evacuation will be considered to be in violation of the Touro College and University System Academic Integrity Policy and will be subject to disciplinary action as described in the policy.

DESIGNATED OFF-CAMPUS GATHERING POINTS

In order to ensure accounting of students and employees, there is a designated assembly point for each Touro location. Upon building evacuation students, faculty and staff are required to accompany their EEC to the Designated Assembly Area and await further instructions.

The complete version of the Touro College Fire Prevention & Safety Policy is available on the TouroOne portal under the student/employee resources tab.

