



TOURO UNIVERSITY

Office of the Registrar

OPTIONAL PRACTICAL TRAINING (OPT) & STEM OPT REPORTING FORM

SEVIS regulations require F-1 students who engage in Optional Practical Training (OPT) to report initial employment, change of employment, address, phone number, email, etc. to the International Student Office (ISO) within 10 days of the change. The ISO will update your SEVIS record with the information provided.

Part A: Personal Information

Last Name: _____ First Name: _____

Touro ID#: _____ SEVIS ID#: _____

Address (including residence number & street name): _____

City: _____ State: _____ Zip Code: _____

Email Address: _____ Tel #: _____

Part B: Type of OPT Reporting

New OPT Employment

Termination of Employment

Name of Employer: _____

Date Employment Ended: _____

Report STEM OPT Participation

Part C: OPT Employment Information (A copy of your job offer letter must be submitted with this form). If you are reporting initial STEM OPT employment, you must also submit Form I-983 (Mentoring & Training Plan). If you are currently on STEM OPT and changing employer, you must also submit a completed Form I-983 from the previous employer in addition to a Form I-983 from your new employer.

Name of Employer: _____ Employment Start Date: _____

Employer's Address: _____

City: _____ State: _____ Zip Code: _____

Employer's EIN: _____ Hours Per Week: _____

Supervisor's Name: _____ Supervisor's Email: _____

Supervisor's Telephone #: _____

Describe how this employment is related to your major area of study:

Signature: _____

Date: _____