

TOURO COLLEGE
DIVISION OF GRADUATE STUDIES
SCHOOL OF EDUCATION
BROOKLYN • LONG ISLAND • QUEENS • MANHATTAN • STATEN ISLAND

**Deputy Chair of the Literacy Program
Touro College- Graduate School of Education
Bay Shore, New York**

Touro College Graduate School of Education is accepting applications for a full-time position as **Deputy Chair of the Literacy program in Bay Shore.**

Responsibilities include the following:

- Teach one course per semester
- Recruit, register and advise students
- Host faculty meetings on an as needed basis/minimum one per academic year.
- Conduct and arrange peer reviews
- Participate at open houses and special events for student recruitment
- Monitor academic affairs
- Schedule and staff courses
- Conduct in-person outreach with Long Island School District Superintendents and/or Principals for expanding program enrollment

Doctoral Degree preferred but candidates with a strong background in Literacy and supervisory experience will be considered. Please send letters of interest, CV with references to:

Touro College, Graduate School of Education Literacy Program

Attn: Elaine Nikolakakos, Chair

43 West 23rd Street

New York, NY 10010

Or email: enikolakakos@touro.edu

Review of applications will begin immediately.

Touro College is an equal opportunity employer.