

Touro College

Vice President/Chief Information Technology Officer

Reports to: Sr. VP of Operations
Status: Full Time
FLSA: Exempt
Location: Manhattan

JOB SUMMARY:

The VP/CITO is the senior executive responsible with overall responsibility for the vision, leadership, and implementation of the information technology (IT) strategy. Reporting to the Senior Vice President for Operations, the CITO will oversee the delivery of all technology services supporting administrative, academic and research functions across the Touro College and University System in the United States and internationally. The CITO will strategically guide an organization of approximately 150 staff and oversee an annual budget of approximately \$12 million.

While many IT services are centralized, the CITO will oversee, in collaboration with site leadership, the management of decentralized IT support organizations embedded in several schools and colleges. With the New York Medical College for the near term, the CITO will have a collaborative relationship. The scope of this position includes the Office of Information Technology, Academic Computing, On-line Educational Services, Library Services and Information Security. The individual will ensure that Touro's technological, human, and relevant financial resources are appropriately structured to deliver services to all constituencies in an efficient and effective manner across the organization.

A key priority will be to continue to enhance the service orientation of the organization and to fulfill its mission to provide products and services that faculty, students, and administrative departments depend upon for their various information technology needs. Furthermore, he/she will bring a deep understanding of future technology trends and be able to craft a long-term vision for the University, ensuring that students, faculty and staff have the necessary tools for success.

JOB RESPONSIBILITIES:

- Provide strategic leadership and operational management of the College's information technology operations, facilities and services
- Assist the institution's leadership in understanding the complexities of information resources, service delivery, technologies, and the information demands of the University community as well as the opportunities presented by new and existing technologies

- Coordinate in a formal manner with the senior leadership of University and each campus to optimize the use of technology and ensure that efforts and resources are in line with the institution's goals
- Identify emerging technologies to be assimilated, integrated and introduced within the organization
- Develop and present a multi-year IT strategy
- Form alliances and relationships with key campus constituents and/or planning groups to make sure that all Information Technology needs are identified and prioritized
- Develop, implement, and oversee a standard approach to planning, budgeting, evaluating, controlling, selecting and prioritizing IT projects
- Develop, implement, and oversee a standard approach to IT project development/implementation that includes testing, user training, and ongoing progress communications to all relevant stakeholders
- Oversee the design, implementation, and continuous improvement of the University's information technology infrastructure, including the array of systems, servers, storage technologies, and other peripheral equipment
- Develop, document, and implement a business continuity and comprehensive disaster recovery program with well-written documentation and instructions; conduct on-going assessments of the College's ability to restore all information systems in the event of a disaster
- Develop and maintain a comprehensive information security program that is consistent with recognized standards

Candidate Profile

Touro is seeking candidates with a strong customer service philosophy and who possess a record of professional experience that demonstrates progressive responsibilities and significant senior-level management experience in a complex IT environment. He/She will ideally possess an in-depth understanding of a university academic and learning environment, the roles and relationships of faculty, staff, and students, and the diverse needs for technical support. Candidates must be proven leaders demonstrating at least fifteen years of experience managing complex organizations including accountability for strategic planning, consensus building, organizational leadership, and technical performance.

Qualified candidates will possess an understanding of and appreciation for a university academic environment, the roles and relationships of faculty, staff, and students, and the diverse needs for technical support. Candidates will have

demonstrated success at managing and leading change in a complex, collaborative organization.

Equally significant qualifications include strong integrity, a high level of energy, excellent oral and written communication skills, and exceptional interpersonal relationship and team-building skills. Candidates will also have significant technical competence, having progressed through roles of increasing responsibility managing technology organizations as well as the ability to conceive, articulate, and implement high-level strategies. Providing transparent and cost-efficient operational leadership is critical for this person to be successful, as is the ability to use technology to translate client/institutional needs into workable business solutions.

A Master's degree is required and Doctorate or equivalent experience is strongly preferred. Although a technical degree is not required, our client seeks a technology leader of the highest caliber, which should be reflected in the appropriate combination of education and experience.

Please send a cover letter and Resume to recruit.hr@touro.edu.

Touro College and University System is committed to the principles of equal employment opportunity. Our practices and employment decisions regarding employment, hiring, assignment, promotion, compensation, and other terms and conditions of employment are not to be based on an employee's race, color, sex, age, religion, national origin, disability, ancestry, military discharge status, sexual orientation, marital status, genetic predisposition, housing status, or any other protected status, in accordance with applicable law. Our policies are in conformance with Title IX, 1972 Education Amendments