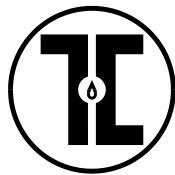


**LANDER INSTITUTE
MOSCOW**



2009-2011
Bulletin

Touro College

www.touro.edu

**Lander Institute, Moscow
Information Bulletin 2009-2011**

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ACCREDITATION

Touro College is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104, Tel. (267) 284-5000. The Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Commission on Recognition of Postsecondary Accreditation.

This accreditation status covers Touro College and its branch campuses, locations and instructional sites in the New York area, as well as the Lander Institute in Moscow and branch campuses and programs in Berlin, Paris, Jerusalem and Florida.

This bulletin supplement represents the most up-to-date information with regard to the programs described. It will be considered to be in effect until the next publication. This supplement is to be used in conjunction with the Lander Colleges of Arts and Sciences Bulletin or the New York School of Career and Applied Studies Bulletin. The Board of Trustees and faculty of Touro College reserve the right to institute changes in Touro's programs and policies. Since information is updated constantly, the student is advised to seek further clarification from appropriate administrative offices.

The Office of the Dean of Faculties and the Office of the Registrar provide current information concerning course offerings, programs and regulations. Financial information is available from the Office of Financial Aid. Students should also consult the Student Handbook. Bulletins for The Lander Colleges of Arts and Sciences, the New York School of Career and Applied Studies, the Schools of Lifelong Education and Health Sciences, the Jacob D. Fuchsberg Law Center, and the schools of the Graduate Division are available at the offices of their respective deans. Guidebooks may also be available from respective school offices.

POLICY OF NON-DISCRIMINATION

Touro College treats all employees, students, and applicants without unlawful consideration or discrimination as to race, creed, color, national origin, sex, age, disability, marital status, genetic predisposition, sexual orientation or citizen status in all decisions, including but not limited to recruitment, the administration of its educational programs and activities, hiring, compensation, training and apprenticeship, promotion, upgrading, demotion, downgrading, transfer, lay-off, suspension, expulsion and termination, and all other terms and conditions of admission, matriculation, and employment.

MESSAGE FROM THE PRESIDENT

I extend a warm welcome to the students of Lander Institute Moscow. You are all part of a vision that became a reality. In 1991, Touro College became the first American institution of higher education to establish a program of Jewish Studies in Moscow. Today, Lander Institute Moscow continues to provide instruction to the next generation of Jewish leadership through its degree program in Jewish Studies.

During the past few years, there have been many significant changes in Russia, and more specifically, in Moscow. There are new opportunities – economically, socially, politically, and religiously -- for you to explore. With your degree from Lander Institute Moscow, you will be well-equipped to pursue these opportunities confidently and advance your career goals. In fulfilling your professional aspirations, you will explore the rich curriculum in Jewish studies at Lander Institute Moscow consisting of courses in Jewish heritage, Hebrew literature and history.

As the second president in Touro's history, I am deeply committed to the College's mission of providing academic excellence and personal attention for students seeking to maximize their personal and professional growth. Lander Institute Moscow was named after Touro's founder, Rabbi Dr. Bernard Lander, and I will continue to pursue his vision of bringing education to the Jewish people and the general community. Currently, the College has international locations in Moscow, Paris and Berlin, and I look forward to continuing to strengthen our worldwide presence.

Throughout its history, Touro's mission has been to preserve Jewish heritage through education and provide accessible and quality academic opportunities to underserved populations. The mission of Lander Institute Moscow is more specialized than the mission of Touro's programs in New York. Lander Institute Moscow was created to rekindle the Jewish light in the Jews of Russia through the study of the classics of Jewish tradition. It is my hope that the education you receive at Lander Institute Moscow will be the light that illumines not only your own career path but the paths of all you serve professionally in the years ahead.

Dr. Alan Kadish
President

Alan Kadish, M.D., is president and chief executive officer of Touro College and Touro University. As the second president of Touro College, he has overall administrative responsibility for the Touro system, which has grown from a small men's college since its opening in 1971 into the largest Jewish-sponsored educational institution in the United States. The Touro system is currently educating approximately 18,000 students at 31 schools and colleges throughout the world, including Touro University California and Touro University Nevada.

A distinguished scholar, academic and administrator, Dr. Kadish joined Touro in September 2009 as senior provost and chief operating officer from Northwestern University, where he was a prominent cardiologist on the national stage. At

Northwestern, he served on the faculty and as an administrator for the previous 19 years. He has worked as a teacher, research scholar and scientist, and clinician. He held numerous senior-level administrative positions at Northwestern, and also at the University of Michigan, where he had various appointments prior to joining Northwestern. A prolific researcher and writer, he has written extensively in his field, authoring over 300 peer-reviewed papers and contributing to several textbooks.

Dr. Kadish considers it an enormous privilege to succeed Dr. Bernard Lander, who was the founding president of Touro College. An observant Jew, he is deeply committed to Touro's mission of serving in innovative ways the educational needs of both the Jewish and secular communities throughout the country and around the globe. Dr. Kadish is dedicated to delivering quality and accessible education to Touro's large and varied student body, and to ensuring that all students enter the workforce prepared to meet the challenges of an increasingly competitive economic climate.

Dr. Kadish received his M.D. degree from the Albert Einstein College of Medicine at Yeshiva University and his postdoctoral medical training at the Brigham and Women's Hospital, an affiliate of Harvard Medical School; and at the Hospital of the University of Pennsylvania, where he was a fellow in cardiology. He is board certified in internal medicine, cardiovascular disease and cardiac electrophysiology.

Dr. Kadish is fully committed to Touro's mission of enhancing Torah values through education throughout the world. He has been involved in Jewish education and communal affairs for many years, serving on the boards of directors of several educational, philanthropic and religious institutions.

MESSAGE FROM THE VICE PRESIDENT OF UNDERGRADUATE EDUCATION AND DEAN OF FACULTIES

The Touro College program in Moscow, the Lander Institute Moscow, named in honor of the College's founder and first president, Dr. Bernard Lander, grew out of an historic effort on the part of Dr. Lander and Touro College to provide higher educational opportunities in Jewish studies in the former Soviet Union where no such opportunities existed. The Lander Institute Moscow today continues to provide instruction to the next generation of Jewish leadership in Moscow in areas of Jewish scholarship as well as general studies. Students have the unique opportunity to explore a rich curriculum in Jewish studies consisting of classical courses in the Jewish heritage, Hebrew literature and history, together with career-oriented courses in other fields.

Touro College has grown over the years into a multi-campus institution with campuses that span the American continent and, indeed, the globe. The Lander Institute Moscow addresses the College's primary mission to preserve and enrich the Jewish heritage. It serves to strengthen the continuity of a historic Jewish community by providing the education and leadership for the community to create and maintain Jewish schools and institutions necessary for its vitality and continuity. In Fall 2009, Lander Institute Moscow relocated its programs to the facilities of Machon Chamesh, a Moscow-based Jewish institute of higher studies. The collaboration with Machon Chamesh provides enriched educational opportunities for the Moscow-based Jewish community.

We invite you to learn more about the Lander Institute Moscow through this Bulletin. It would be my pleasure to provide other information about Touro College and its programs both nationally and internationally if you so desire.

Yours sincerely,

Stanley Boylan, Ph.D.

MESSAGE FROM THE DEAN OF THE LANDER INSTITUTE

Dear Students,

We are very happy to welcome you to Lander Institute Moscow.

Lander Institute Moscow builds upon the collaboration of the internationally-known institution Touro College and the Moscow Jewish Institute Machon Chamesh.

Lander Institute Moscow is the only educational institution in Russia that prepares certified specialists in Jewish Studies.

Lander Institute Moscow also provides, simultaneously, unique opportunities for students to pursue education in both Touro College and Machon Chamesh. A student may receive both American and Russian degrees after successful completion of examinations and requirements. A wide range of opportunities and perspectives will become available to you.

We will do our best to provide you with comfortable conditions for your studies and personal and professional growth.

We wish you good luck and great results!



Dr. Pavel Rabinovich

CALENDAR FALL 2009-SPRING 2011

FALL 2009

Registration: **Monday, August 24th 2009**

First day of Fall 2009 classes: **Tuesday, Sept. 1st 2009**

Rosh Hashanah Break: **Saturday, Sept. 18th - Sunday, Sept. 20th**

Yom Kippur: **Monday, Sept. 28th 2009**

Late Registration, last day to add/drop courses: **Tuesday, Sept. 29th**

Sukkot Vacation: **October 3-4 and October 10-11**

Last day of Fall 2009 classes: **Wednesday, December 30th 2009**

End-of-Year Vacation: **Thursday, December 31st – Tuesday Jan. 5th, 2010**

Exam Preparations: **Wednesday, Jan. 6 – Friday, Jan. 22nd**

Final Exam Week: **Monday, January 25th - Friday, January 29th**

SPRING 2010

Registration: **Monday, February 8th 2010**

First day of Spring 2010 classes: **Monday, February 15th 2010**

Defender of the Fatherland: **Tuesday February 23, 2010**

International Women's Day: **Monday March 8, 2010**

Pesach Vacation: **March 29th - April 6th**

Victory Day: **May 9, 2010**

Shavu'ot Vacation: **Wednesday, May 19th - Thursday, May 20th**

Last day of Spring 2010 classes: **Tuesday, June 29th, 2010**

Exams Preparations and Exams: **Wednesday, June 30th 2010 – Thursday, July 8th 2010**

SUMMER 2010

Registration: **Monday, June 26th 2010**

First day of Summer 2010 classes **Monday, August 2nd 2010**

Last day of Summer 2010 classes **Monday, August 30th 2010**

Exams **Tuesday 31st of August and Wednesday 1st of September 2010**

FALL 2010

Registration: **Wednesday, September 1st 2010**

First day of Fall 2009 classes: **Monday, Sept. 6th 2010**

Rosh Hashanah Break: **Thursday, Sept. 9th - Friday, Sept. 10th**

Yom Kippur: **Saturday 18th September 2010**

Sukkot Vacation: **September 23rd, 24th, 30th and October 1st**

National Unity Day: **Thursday November 4th**

Last day of Fall 2010 classes **Thursday, Jan. 20th 2010**

New Year Holiday **Friday, December 31st – Wednesday Jan. 5th, 2011**

Exams **Friday, Jan. 21 – Friday, January 28th**

SPRING 2011

Registration: **Tuesday, February 1st 2011**

First day of Spring 2011 classes: **Monday, February 7th 2011**

Defender of the Fatherland: **Wednesday February 23, 2011**

International Women's Day: **Tuesday March 8, 2011**

Pesach Vacation: **Tuesday, April 19th, 20th, 25th and 26th**

Labor Day: **Sunday May 1, 2011**

Victory Day: **Monday May 9, 2011**

Shavu'ot Vacation **Wednesday, June 8th - Thursday, June 9th**

Russia Day **Sunday June 12th 2011**

Last day of Spring 2011 classes **Thursday June 16th, 2011**

Exams **Friday, June 17th 2011 – Monday, June 24th 2011**

THE TOURO COMMUNITY

MISSION STATEMENT

Touro College is an independent institution of higher education under Jewish auspices, established to perpetuate and enrich the Jewish heritage and to support Jewish continuity, as well as to serve the general community in keeping with the historic Jewish commitment to the transmission of knowledge, social justice, and compassionate concern for, and service to, society. As an integral component of this commitment, Touro fosters access for diverse elements of the urban community to educational and professional opportunities in a variety of fields.

The Jewish heritage embraces two fundamental components, the particular and the universal, as reflected in Hillel's dictum, transmitted in Ethics of the Fathers, "If we are not for ourselves, who will be? If we are concerned only with ourselves, what are we?" This seminal teaching shapes the core values of the college, which include a dynamic commitment to quality education regardless of socioeconomic status, the treatment of all students, faculty and staff with integrity and respect, the role of ethics in the professions, and the building of a responsive and responsible society through expanded academic opportunities. Touro is a learner-centered college where personal growth and intellectual inquiry are fostered and where men and women are prepared for productive lives of dignity, value and values.

Touro offers undergraduate and graduate programs in Jewish studies and liberal arts and sciences, serving the diverse components of the Jewish community. In consonance with the universal aspect of its mission, the college provides neighborhood-based programs for underserved members of the community, and offers professional and graduate programs in such areas as education, law, medicine, allied health sciences, social work, and business, as well as mission-driven programs at campuses abroad.

THE GOALS OF THE COLLEGE

- To perpetuate and enrich the Jewish heritage and its continuity through Jewish studies and scholarship and by delivering quality academic programs on the undergraduate, graduate and professional levels.
- To promote academic achievement and ethical and humanistic values through the traditional study of the liberal arts and sciences.
- To further the career interests and aspirations of students with a broad range of academic, pre-professional, graduate and professional programs.
- To promote development of students' communication skills.
- To promote development of students' information literacy, analytical and quantitative competencies necessary to succeed in a technological society.

- To develop and provide educational opportunities by reaching out to underserved student populations within an environment that promotes tolerance and respect for diverse population groups and their cultural heritages.
- To provide a supportive student-centered learning environment consistent with the Touro mission and to promote effective learning, teaching and scholarship.
- To increase access and expand academic reach through the utilization of new technologies including distance-learning modalities.
- To strengthen Jewish identity and to transmit american values and the democratic ethos in communities abroad through quality academic programs.
- To support a culture of assessment and evidence-based decision-making across all units of the institution.

LANDER INSTITUTE MOSCOW

In 1991, through its School of Jewish Studies, Moscow, Touro College became the first American higher education institution to establish a program of Jewish Studies in Moscow. The School, renamed the Touro Institute of Jewish Studies in Moscow in 1997, and, in 2005, the Lander Institute Moscow, was originally established to afford members of the Jewish community a greater awareness of their Jewish heritage, offer them a well-rounded general education, and to provide Jewish secondary schools and organizations with qualified personnel.

One of the key programs in the first years of the Institute's existence was the Teachers' Training Program, which prepared more than a hundred teachers of Hebrew and Jewish tradition to work at Jewish schools, ulpans, and other organizations in the community. Four groups of students participating in the Teachers' Training Program were given a semester of study in Israel after completing courses in Moscow taught by Israeli instructors.

Subsequently, the range of academic programs expanded. Today, the Institute, a branch campus of Touro College, is a Jewish-sponsored, private institution of higher learning offering a variety of courses in Jewish studies, mathematics, computer science, and other disciplines. Students may earn the Bachelor of Arts degree (B.A.) with a major in Jewish Studies and several possible minors. Effective September 2005, the Institute began to offer the Bachelor of Science (B.S.) degree with a major in Computer Science or in Desktop and Web Publishing. These degree programs require the completion of 120 credits of coursework and satisfy the graduation requirements of Touro College.

In Fall 2009, the Lander Institute relocated to the facilities of Machon Chamesh, a leading Jewish institution of higher learning in Moscow. Under an institutional agreement, students of Machon Chamesh may enroll in courses offered by the Lander Institute, and students of the Lander Institute are able to enroll in a limited number of Machon Chamesh offerings.

The Lander Institute campus is equipped with ample classrooms, staff and student facilities, and a modern computer laboratory to support academic work, as well as a kosher dining room. Most importantly, the Institute fosters an atmosphere of warmth and cooperation. This friendly environment enables students to fully realize their potential and fulfill their deep commitment to Jewish tradition and heritage.

The Lander Institute Moscow is named after Dr. Bernard Lander, the founder of Touro College, who passed away in 2010 after serving as the College's president for nearly 40 years. Dr. Lander was a preeminent leader and pioneer in Jewish and general higher education. A Torah scholar and founder of yeshivas, Dr. Lander was the first Commissioner of Human Rights for the City of New York and prepared the first civil rights legislation for the State of New York. His research studies in social behavior and his lectures on Jewish thought have been nationally acclaimed. Dr. Lander, who held a doctorate in sociology from Columbia University, served as professor of sociology for several decades at City University of New York before establishing Touro College in 1971.

Dr. Lander served as consultant to three presidents of the United States and was a member of a seven-member commission that established the historic “War Against Poverty.” He was honored during his career by the Council of New York State College Presidents for his lifetime contribution to higher education.

ADMISSIONS

REQUIREMENTS AND PREPARATORY COURSES

The Institute admits students who demonstrate the competence, motivation, energy and maturity to pursue a degree program while meeting life's complex responsibilities. Three basic factors are considered in evaluating each application.

1. The candidate's secondary school scholastic record and standing (and, in case of a transfer, the student's college performance, as well).
2. The English language and mathematics entrance (placement) exams.
3. An interview with the admissions committee.

For applicants who need assistance in meeting the Institute's requirements, the Institute has a "preparatory course" that offers programs in several areas, including the English language, mathematics, and other disciplines. Students who wish to be admitted to the Institute enroll in a year of English as a Second Language courses before becoming full-time students.

ADMISSION PROCEDURES

When applying for admission, the prospective student is invited to an interview. On passing the interview, he/she is admitted to placement examinations in the English language and mathematics. The documents required for admission are:

- application for admission
- certificate of secondary school graduation
- transcripts from all secondary and/or post-secondary institutions attended
- passport
- birth certificate
- photograph
- medical certificate (in accordance with Russian legislative rules)

Students are reminded that supplementary materials may be requested if the office of Admissions feels it would be to the student's advantage.

Students may be exempt from specific courses based on equivalent courses taken or proven competence in a subject area (see "Earning Outside Credit," pp. 37-39).

REQUIREMENTS FOR THE BACCALAUREATE DEGREE

1. Completion of 120 credits of college-level work, with 60 credits of liberal arts and sciences required for the Bachelor of Science and 90 credits of liberal arts and sciences required for the Bachelor of Arts.
2. Students must document high-school graduation or its equivalent before a college degree can be awarded.
3. Completion of a major (fifty percent of major courses should be completed at the Institute). Each major requires an Advanced Topics (493) or Research Project (494) course.
4. Completion of at least 24 credits of electives

5. Communication Skills in the English language: Introduction to College Writing (GLL 111), College Writing I – II (GLL 121-122). Students with limited background in English may be placed in Developmental English (E007.1-3).
6. Two courses in Humanities, chosen from: Russian Literature, Introduction to Philosophy (PHI 101) and Art of Western Civilizations (COA 101).
7. One course in American Studies: Emergence of the US (HIS 141) or American Jewish History (HIS 271).
8. One course in History: History of Russia (HIS 382) or The Holocaust (HIS 262).
9. One course in mathematics, one in natural science, and one in Computer Science.
10. Students who have previous academic experience will be permitted to transfer no more than 45 credits from any one institution. Applications for transfer of major courses are accepted at the Institute only from selected educational institutions and only upon the Dean's approval.
11. Accumulative Grade Point Average (GPA) of no less than 2.0 and a GPA of no less than 2.3 in the approved major is required.
12. Students will be expected to participate in videoconferencing courses offered each semester from the New York campus.

CURRICULUM

Since 2005, the Institute has offered three degree programs at the baccalaureate level: the Bachelor of Arts with a major in Jewish Studies and the Bachelor of Science with a major in either Computer Science or Desktop and Web Publishing. Students also have the option to complete a minor in Economics or Marketing.

Course requirements for the Jewish Studies major appear below. Descriptions of the Computer Science and Desktop Publishing programs may be found in the bulletin of the Lander Colleges, available online at http://www.touro.edu/las/bulletin/Bulletin_2008-2010.pdf.

B.A. DEGREE, MAJOR IN JEWISH STUDIES—REQUIREMENTS

Code	Course name	Credits
General Education		33
E 007.1	Essentials of Effective Reading and Writing	0
E 007.2	Essentials of Effective Reading and Writing	0
E 007.3	Essentials of Effective Reading and Writing	0
GLL 111	Introduction to College Writing	4
GLL 121	College Writing I	4
GLL 122	College Writing II	4
HIS 141	Emergence of the United States OR	3
HIS 271	American Jewish History	
COA 101	Art of Western Civilization OR	3
LLR	Russian Literature	
COA 101	Art of Western Civilization OR	3
PHI 101	Introduction to Philosophy	
HIS 382	History of Russia OR	3
HIS 262	The Holocaust	
MAT 120	Pre-Calculus	3
BIO/CPC/PPP	Natural Sciences	3
MCO	Computer Science	3
Jewish Studies		63
<i>Jewish Heritage or History -- choose from:</i>		<i>12</i>
JSH 258	Jewish Thought: The Hassidic Masters	3*
JSH 295	Topics on Jewish Thought	3*
JSH 329	Readings in Maimonides	3*
JSH 353	Modern Jewish Thought	3*
JSH 354	Issues in Contemporary Jewish Thought	3*
HIS 155	History of the Jewish People I	3
HIS 156	History of the Jewish People II	3
HIS 159	Modern Jewish History	3
HIS 220	Survey of Modern History	3
HIS 262	The Holocaust	3
HIS 354	Topics in Jewish History	3

<i>Biblical Texts – choose from:</i>		18
JSB 161	The Early Prophets	1.5*
JSB 162	The Early Prophets	1.5*
JSB 209-210	Biblical Themes	Credits may vary
JSB 251-252	Textual Analysis of the Pentateuch II-Deuteronomy	3 each*
JSB 351	Textual Analysis of the Pentateuch III-Exodus	3*
JSB 352	Textual Analysis of the Pentateuch III-Exodus	3*
JSB 357	Medieval and Modern Biblical Exegesis	3
JSB 358	Medieval and Modern Biblical Exegesis	3
JSB 412	Women in the Bible	3
JSB 451-452	Textual Analysis of the Pentateuch: Leviticus	3 each*
JSB 453-454	Textual Analysis of the Pentateuch: Numbers	3 each*
JSB 493	Advanced Topics in Biblical Studies	3
<i>Jewish Law – choose from:</i>		18
JML 121	Development of Jewish Law	3*
JML 131-132	Introduction to Ritual Law	3 each*
JML 201	Jewish Law and Customs-Sabbath and Festivals	3*
JML 202	Jewish Law and Customs-Sabbath and Festivals	3*
JML 301	Topics in Jewish Law – Kashrut	3*
JML 401	Topics in Jewish Law - The Family	3*
JML 402	Topics in Jewish Law - Contemporary Problems	3*
JSL 142	Introduction to Jewish Law: Kashrut	3*
JSL 241-242	Topics in Jewish Law – Sabbath and Festivals	3 each
JSL 361	Topics in Jewish Law – Medical Ethics	3*
JSL 362	Jewish Business Ethics	3
JSL 432	Topics in Jewish Law: Contemporary Problems	3*
JSL 461	Seminar in Selected Topics in Jewish Law	3*
JSL 462	Seminar in Selected Topics in Jewish Law	3*
<i>Hebrew Language and Literature – choose from:</i>		15
LLH 201	Intermediate Hebrew	3
LLH 202	Intermediate Hebrew	3
LLH 222	Hebrew Ulpan	3
LLH 223	Hebrew Ulpan	3
LLH 451	The Literature of Modern Israel	3
LLH 452	The Literature of Modern Israel	3
	<i>Electives</i>	24
TOTAL		120

***Credits may vary in other Touro College programs.**

MINOR IN ECONOMICS—REQUIREMENTS

Code	Course name	Credits
Required Courses		9
EBE 101	Principles of Macroeconomics	3
EBE 102	Principles of Microeconomics	<u>3</u>
One of the following:		
EBE 204	Money and Banking	3
EBE 211	Intermediate Macroeconomics	
EBE 212	Intermediate Microeconomics	
Three electives from the following:		9
EBE 204	Money and Banking	3
EBE 211	Intermediate Macroeconomics	3
EBE 212	Intermediate Microeconomics	3
EBE 310	Monetary Theory	3
EBE 311	Comparative Economic Systems	3
EBE 312	History of Economic Thought	3
EBE 325	Public Finance	3
TOTAL		18

MINOR IN MARKETING—REQUIREMENTS

Code	Course name	Credits
Required Courses:		
EBM 101	Principles of Management	3
EBK 101	Principles of Marketing	3
MAT 261	Statistics for Social Science Majors	3
EBE 102	Principles of microeconomics	3
EBM 224	Human Resource Management	3
TOTAL		15

COURSE DESCRIPTIONS

Additional courses as listed in the Touro College New York, Lander Colleges Bulletin may be offered as requested, and as deemed appropriate by the Dean.

ARTS AND COMMUNICATION

COA 101 Art of Western Civilization

Comparative survey of the style, structures and functions of Western art, including painting, sculpture and architecture. The life and artistic styles of influential artists are studied and the principles of organization of form are applied to analyze the artworks. 3 credits.

EDUCATION

EDU 201 Psychosocial Foundations of Growth, Development, and Learning, Birth-Grade 6

The nature of physical, cognitive, emotional, social, and moral development from birth through early adolescence, with implications for early intervention, early childhood education, and elementary school classroom teaching; integration of theory and research findings from the fields of developmental psychology and educational psychology. During the second half of the semester students in the early childhood program and students in the childhood program direct their projects and papers to the study of the respective developmental levels of their programs. 3 credits.

RED 412 Philosophy of Jewish Education

The students will explore, an in depth analysis of varying approaches in education, aiding their development of individual teaching styles. The students will compare between different teaching methods used throughout our history and of those used today. In an attempt, to adapt these opinions to the student's personal teaching career. 3 credits.

RED 432 Curriculum - Jewish Day School

Course will explore a variety of interactive methods to use when teaching Jewish concepts in different age groups. Students will build a unique curriculum using multiple intelligences that can be implemented in a classroom setting. 3 credits.

ECONOMICS

EBA 209 Financial Statement Analysis (Spring)

Studies the objectives of important classes of external decision-makers, such as security analysts, credit grantors, etc. Covers the tools of analysis that are employed in the achievement of major analytical objectives, such as short-term liquidity, capital structure, and operating performance. Prerequisite: EBA 102. 3 credits.

EBE 101 Principles of Macroeconomics (Fall, Spring, Summer)

An introductory course covering issues relating to the economy as a whole. Topics covered include, but are not limited to, the study of national income and the Gross Domestic Product (GDP), national income determination, investment, consumption and consumption theories; classical economic theories, Keynesianism, monetarism, rational expectations, supply-side economics; the business cycle, inflation, unemployment; money and the money supply, the banking system, the federal reserve system, monetary and fiscal policy, budget deficits and the national debt. 3 credits.

EBE 102 Principles of Microeconomics (Fall, Spring, Summer)

An introductory course covering issues relating to individual economic units: namely, the individual consumer, the individual firm, the individual factors of production—land, labor, and capital. Topics covered include, but are not limited to, price theory, price determination through equilibrium, supply and demand, analysis of consumer demand, utility theory and marginal utility, consumer equilibrium, indifference curve analysis, analysis of supply, theory of production, pricing in perfectly and imperfectly competitive markets, types of imperfect competition, anti-trust laws in the U.S., and distribution of income. 3 credits.

EBE 204 Money and Banking (Fall, Spring)

Money and its equivalents, interest rates, and the banking system. In particular, the workings of the money market and its instruments, including treasury bills and commercial paper, financial institutions, and monetary policy and its effects on the national and global economies. Prerequisites: EBE 101 and 102. 3 credits.

EBE 211 Intermediate Macroeconomics (Upon Request)

Analysis of total national output, income, employment and price level determinations, as well as factors contributing to long-term growth. Government's economic role in fiscal and monetary policy is also discussed. Prerequisites: EBE 101 and 102. 3 credits.

EBE 212 Intermediate Microeconomics (Upon Request)

Optimal economic decision making on the level of individual economic units: optimal consumer decision-making and optimal producer decision-making. In-depth study of utility analysis and costs of production. Prerequisites: EBE 101 and EBE 102. 3 credits.

EBE 310 Monetary Theory (Upon Request)

The influence of the quantity of money on prices, growth and employment and its relation to the central banking system's control of the money supply. Prerequisites: EBE 101 and 102. 3 credits.

EBE 311 Comparative Economic Systems (Upon Request)

How societies with differing social, political, and economic systems (e.g. China, India) have organized themselves to satisfy economic needs. Analysis of the theory and practice of capitalism, socialism, and communism. Prerequisite: EBE 101 and 102. 3 credits.

EBE 312 History of Economic Thought (Upon Request)

The development of economic thought as related to the changing economic and intellectual environment. Emphasis is on the modern period from Adam Smith to the present, and understanding the origins of contemporary economic concepts. Prerequisites: EBE 101 and 102. 3 credits.

EBE 325 Public Finance (Upon Request)

Methods by which government generates income and expenditures. Budgets, taxation, equity, efficiency, fiscal policy, and cost-benefit analysis. Prerequisite: EBE 101 and 102. 3 credits.

EBF 101 Principles of Finance (Fall, Spring, Summer)

An introductory study of the basic principles, instruments, and institutions in the financial marketplace. Topics include the concept of money; the Federal Reserve and the banking system; the provision and management of funds for both the short and long terms; the basic financial instruments; financial characteristics of the firm, including basic balance sheet analysis; the role of the stock and bond markets; interest rates and present value analysis; personal finance issues. Corequisite: EBE 101 or EBE 102. 3 credits.

EBF 220 Corporate Finance (Fall, Spring, Summer)

Methods of capital budgeting and corporate financial decision-making; valuation techniques, market efficiency, capital structure, dividend policy, Betas, cost of capital, portfolio analysis and the Miller Modiglian principle are incorporated into the analysis; financial analysis under conditions of certainty and uncertainty. Prerequisite: EBF 101. 3 credits.

MARKETING AND MANAGEMENT

EBK 101 Principles of Marketing (Fall, Spring, Summer)

A study of basic marketing theory and practice. Major topics include analysis of consumer market structure versus industrial market system; product planning; channels of distribution; pricing; promotion; and relevant government regulation. 3 credits.

EBM 101 Principles of Management (Fall, Spring, Summer)

An introduction to the basic theory and practice of management. Examination of the managerial functions of planning, organizing, staffing, directing and controlling, and analysis of environmental influences on decision-making. Students will use micro-computer programs for business applications. 3 credits.

EBM 224 Human Resource Management (Fall)

Management and development of personnel, recruitment, selection, and training of employees. Management techniques and productivity factors including fringe benefits, profit-sharing, employee management-labor relations; current theories of human resources. Prerequisite: EBM 101. 3 credits.

ENGLISH LANGUAGE AND LITERATURE

E007.1 Essentials of Effective Reading & Writing (ESL) (Fall, Spring)

Intensive remediation, with emphasis on the most basic reading and writing skills, culminating in rudimentary understanding of sentence structure and paragraph formation. 8 hours. 0 credits. Placement by examination.

E007.2 Essentials of Effective Reading & Writing (ESL) (Fall, Spring)

Continued intensive remediation, aiming at greater proficiency in the construction of complete sentences and of coherent individual paragraphs. Emphasis is on the composition of one- and two-paragraph essays. Prerequisite: E007.1 or placement by examination. 8 hours. 0 credits.

E007.3 Essentials of Effective Reading & Writing (ESL) (Fall, Spring)

Extensive practice in basic reading and composition of two- and three-paragraph essays. Prerequisite: E007.2 or placement by examination. 8 hours. 0 credits.

GLL 111 Introduction to College Writing (ESL) (Fall, Spring)

Intensive post developmental reading and writing, leading to confidence and proficiency in the composition of three-paragraph essays, and concluding with an introduction to the five paragraph essay form. Prerequisite: E007.3 or placement by examination. 4 credits.

GLL 121 College Writing I (Fall, Spring)

Extensive practice in expository writing, with emphasis on the composition of clear, concise, and grammatically correct five-paragraph essays. Prerequisite: GLL 110 or placement by examination. 4 credits.

GLL 122 College Writing II (Fall, Spring)

Continued practice in expository writing, leading to proficiency in the composition of larger, multiparagraph essay forms, based on readings in literature and other disciplines. Prerequisite: GLL 121 or placement by examination. 4 credits

GLL 205 Emergence of Modern Literature

Literature and philosophy from the French Revolution to the present, with readings from Wordsworth, Keats, Dostoyevsky, Ibsen, Kafka, et al. 3 credits.

HISTORY

GHS/GJS 124 Modern Jewish History: 1750-Present (Upon request)

Students will inquire into: the major movements and developments including the rise of the Hassidic movement, Jewish emancipation in Germany, France, and America; renaissance of Jewish scholarship; torment in Eastern Europe which stimulated mass immigration to America; religious divisiveness in Europe and America; Germany, anti-Semitism, the rise of Zionism; World Wars I and II; and the modern State of Israel.

4 credits.

HIS 220 Survey of Modern History (Annual)

The first semester of a two-semester survey of modern European and world history. This course covers the Renaissance through the Reformation and Scientific Revolution until the downfall of Napoleon. 3 credits.

HIS 141 The Emergence of the United States (Bi-annual)

The interplay of the political and social forces in America from the Colonial Period to the end of Reconstruction, with special attention given to the rise of political parties, the development of sectionalism, the causes and results of the Civil War, and industrial growth. 3 credits.

HIS 155-156 History of the Jewish People (Annual)

The development and metamorphosis of Jewish political, social, and economic life from the Second Temple Period to the establishment of the modern State of Israel. The first semester ends with the expulsion from Spain. 3 credits each.

HIS 159 Modern Jewish History (Upon request)

A survey of modern Jewish history from the French Revolution to World War I. Major developments are analyzed in light of political, social and ideological currents and trends. Emphasis is placed upon the emergence of diverse expressions of Jewish religious and secular identity. Topics include: the Enlightenment and emancipation; Wissenschaft des Judentums; rise of Reform Judaism; the Positive-Historical School; Neo-Orthodoxy; eastern Haskalah; Volozhin and the Yeshiva movement; Mussar movement; Jewish socialism; political and racial anti-Semitism; migrations; Zionism. 3 credits.

HIS 262 The Holocaust (Annual)

The role of Nazism in the destruction of European Jewry, 1933-1945, is studied, with special attention given to the reactions of world Jewry and foreign governments to the catastrophe. Ghetto and concentration camp existence, as well as, Jewish resistance movements are also analyzed. Prerequisite: HIS 156 or permission of the instructor. 3 credits.

HIS 271 American Jewish History (Bi-annual)

Study of the Sephardic legacy, German-Jewish migration and hegemony, the development of religious communities, the Civil War, migrations from Eastern Europe, acculturation and assimilation, responses to Zionism and the Holocaust, and current issues. Historical and literary texts on the interaction of Jew and Gentile are examined as well. Prerequisite: HIS 156 or permission of the instructor. 3 credits.

HIS 382 History of Russia (Upon Request)

The roots of modernization and revolution in nineteenth-century Russia, followed by developments in the USSR, including the Russian Revolution, World War II, foreign policy, ideological conflicts, and the end of the Cold War. Prerequisite: HMM 202 or permission of the instructor. 3 credits.

JEWISH STUDIES

JML 121 Development of Jewish Law (Upon Request)

Survey tracing the development and major categories of Jewish law. Credits may vary.

JML 131-132 Introduction to Ritual Law (Bi-annual)

Rituals of the Jewish daily life cycle. Credits may vary.

JML 201-202 Jewish Law and Customs — Sabbath and Festivals (Annual)

Rituals of the Jewish daily life cycle, Jewish customs and festivals. The making of the Jewish calendar, its feast days, its fast days and other signposts of Jewish life. Selections from laws of the Sabbath and the festivals. Prerequisite: JML 132. Credits may vary.

JML 301 Topics in Jewish Law – Kashrut (Bi-annual)

An examination of the Jewish dietary code with emphasis on its application to contemporary food processing and preparation. Credits may vary.

JML 401 Topics in Jewish Law – the Family (Annual)

Introductory survey of Talmudic and response sources dealing with the legal structure and rituals of Jewish family life. Credits may vary.

JML 402 Topics in Jewish Law – Contemporary Problems (Upon Request)

Contemporary problems in Jewish Law with emphasis on those created by scientific and technological development. Credits may vary.

JSB 161-162 The Early Prophets (Annual)

Students will read the Biblical texts in their entirety in translation together with standard classical commentaries. Class sessions are devoted to an examination of thematic issues, historical questions and problems of textual exegesis. Credits may vary.

JSB 209-210 Biblical Themes (Annual)

Credits may vary.

JSB 251-252 Textual Analysis of the Pentateuch, II-Deuteronomy (Bi-annual)

Credits may vary.

JSB 351-352 Textual Analysis of the Pentateuch: III-Exodus (Annual)

Credits may vary. each.

JSB 357-358 Medieval and Modern Biblical Exegesis (Bi-(Annual)

Style and methodology of the exegetes, with attention to the exegetes of the Northern French School (10th to 14th centuries): Rashi, R. Joseph Bechor-Shor, and the Spanish Schools of Ibn Ezra, Radak, Ramban, et al. The second semester deals with modern exegetes: Malbim, Neziv, Hirsch, et al. Prerequisite: JSB 252 or equivalent. 3 credits each.

JSB 451-452 Textual Analysis of the Pentateuch: Leviticus (Upon Request)

Prerequisite: JSB 351-352. Credits may vary.

JSB 453-454 Textual Analysis of the Pentateuch-Numbers (Upon Request)

Prerequisite: JSB 351-352. Credits may vary.

JSB 493 Advanced Topics in Biblical Studies (Upon Request)

Prerequisite: Senior status. 3 credits.

JSL 142 Introduction to Jewish Law: Kashrut (Annual)

Study of laws of Kashrut (the Jewish dietary code), utilizing classical and modern literature. Prerequisite: JSL 141. Credits may vary.

JSL 241-242 Topics in Jewish Law: Sabbath and Festivals (Annual)

Selected topics in Sabbath (241) and Festivals (242). Laws examined in both substantive and procedural aspects. Prerequisite: JSL 141-142 or permission of Department. Credits may vary.

JSL 361 Topics in Jewish Law: Medical Ethics (Annual)

Intensive analysis of bio-ethical issues as treated in Jewish law. Credits may vary.

JSL 362 Jewish Business Ethics (Bi-annual)

An intensive study of issues that relate to the running and conducting of business according to Jewish law. Special emphasis on investment and finance, restraint of trade and compensation, advertising and marketing practices. Assigned reading includes Talmudic texts, Codes, and Responsa. 3 credits.

JSL 432 Topics in Jewish Law: Contemporary Problems (Bi-annual)

Intensive study in responsa dealing with scientific and technological developments. Prerequisite: JSL 431. Credits may vary.

JSL 461-462 Seminar in Selected Topics in Jewish Law (Upon Request)

Selected topics in Jewish civil law, litigation, agency, and instruments of acquisition of property. Talmudic texts examined to extrapolate basic principles of legal analysis. Admission by permission of the instructor. Credits may vary.

JSH 258 Jewish Thought: The Hasidic Masters (Annual)

Examination of the Hasidic teachers of the 18th and 19th centuries. Prerequisite: JSH 257 or Department approval. Credits may vary.

JSH 295 Topics in Jewish Thought (Bi-annual)

A survey of major themes of philosophical ideas as found in Jewish thought. Sources range from medieval to modern works. Topics include: Ethics and Halakha, Imitatio Dei, revelation, reward and punishment, messianism, and divine providence. Credits may vary.

JSH 329 Readings in Maimonides (Bi-annual)

The life and works of Moses Maimonides, great halakhist, philosopher, physician to the sultan of Egypt, prolific medical writer, and leader of Cairo's Jewish community. In addition to publishing a commentary on the complete *Mishna*, Maimonides codified Jewish law in the *Mishneh Torah* and produced one of the great philosophic works on Jewish thought in *The Guide to the Perplexed*. The course consists of lectures and readings from the latter two works. Prerequisite: Department approval. Credits may vary.

JSH 353 Modern Jewish Thought (Bi-annual)

The impact of emancipation on Jewish thinking: liberal theology; post-Kantian idealism; neo-Orthodox, secular and religious Zionism; 20th century rationalism and the emergence of Jewish existentialism. Prerequisite: Junior standing. Credits may vary.

JSH 354 Issues in Contemporary Jewish Thought (Bi-annual)

Psychological and Jewish images of man; the challenge of Kantian, existential, and contextual ethics; Jewish morality and the sexual revolution; Jewish social justice; activism and messianism; the Zionist quest. Prerequisite: Junior standing. Credits may vary.

HEBREW LANGUAGE AND LITERATURE

LLH 101-102 Elementary Hebrew (Annual)

This course enables the student to acquire the four basic language skills: listening, speaking, reading, and writing. The first basic knowledge of grammar is provided. The course is intended for students with little or no background in the Hebrew language. 3 credits each.

LLH 201-202 Intermediate Hebrew (Annual)

For students who wish to acquire facility in translation of Biblical and modern Hebrew. A review of the fundamentals of grammar, both biblical and modern, with emphasis on syntax, idioms, and scholarly terminology. 3 credits each.

LLH 222-223 Hebrew Ulpan (Conversational Hebrew) (Annual) (Upon Request)

Designed to develop conversational skills in Hebrew through reading, analysis and discussion of materials drawn from newspapers and literary masterpieces. Prerequisite or corequisite: LLH 202. 3 credits each.

LLH 451-452 The Literature of Modern Israel (Upon Request)

An in-depth analysis of modern Israeli literature, with readings from representative authors. Prerequisite: 3 years of college Hebrew or equivalent. 3 credits each.

MATHEMATICS

MAT 120 Pre-Calculus (Annual)

Functions, solution of equations and systems of equations, the trigonometric functions and their graphs, addition theorems and identities, logarithmic and exponential functions, and elementary analytic geometry. Prerequisite: placement examination. 3 credits.

MAT 261 Statistics for Social Science Majors (Annual)

Basic concepts in descriptive and inferential statistics including measurement scales, frequency distributions, measures of central tendency and distribution, correlation coefficients, linear regression, probability theory, binomial distribution, and parametric and non-parametric tests of significant differences. Prerequisite: MAT 120 or examination. 3 credits.

COMPUTER SCIENCE

MCO 140 Computer Concepts with Microcomputer Applications (Fall, Spring, Summer)

This course introduces students to basic computer topics and terminology. Computer hardware and software are discussed along with personal computer (PC) applications. Office applications are taught, as well. Students will complete this course with a solid understanding of computers, how to use computers, and how to access information on the World Wide Web. This course is not a required course or approved elective for a Computer Science or MIS degree. 3 credits.

MCO 148 Advanced Computer Business Applications (Fall, Spring)

This course discusses advanced features of Excel and introduces PowerPoint. An accounting application such as Peachtree or QuickBooks is introduced as well. The goal is to fully expose business students to PC applications that they can integrate into their studies and use on the job. This course is not a required course or approved elective for a Computer Science or MIS degree. Prerequisites: MCO 140, EBA 101, and EBF 101. 3 credits.

ACADEMIC RULES AND REGULATIONS

TO THE READER:

Catalogs can be intimidating documents. However, these pages hold much of the information and rules you will need to plan your stay at the Lander Institute. For additional detailed descriptions of student rights and responsibilities, the College code of conduct, and other Touro policies, students are referred to the 2010-2012 Undergraduate Student Handbook (viewable online at www.touro.edu/UNDERGRAD/handbook.asp) pp. 83-104. Please consult with an academic advisor if you need clarification or amplification of any of the rules and regulations you find in either of these publications. However, students must assume final responsibility for conforming to all College regulations and curriculum requirements.

THE REGISTRATION PROCESS

Selecting Courses

The Institute offers Fall and Spring semesters as well as a limited summer session. Registration dates and times are assigned for each semester. Students choose courses each semester to satisfy both core requirements and requirements in a specific major or minor. Students who are placed in basic English writing courses are expected to take those courses in prescribed sequence each term unless a waiver is obtained. Academic advisors are available to assist in this process and sign each student's registration form. There may be variations in this process for online courses.

After registering, students may be denied credit if they change courses or sections without filing the appropriate "Add/Drop" form. Loss of credit may also result if a student attends a course or section he or she is not registered for or takes a course out of sequence without appropriate written approval. Note that courses may be cancelled if there is insufficient enrollment.

Prerequisites and Corequisites

Many courses require a prerequisite and/or a corequisite. A prerequisite to a course is a requirement that must be completed by the student before he/she enrolls in a course. A corequisite to a course is a requirement that must be taken by the student at the same time he/she enrolls in that course. Prerequisites and corequisites are listed together with the course descriptions for each course. Students must check that they have the necessary prerequisites and corequisites or have obtained a waiver, for any course for which they register.

Size of Program - Credit Load

During the Fall and Spring semesters, students are permitted to register for up to 18 credits or semester hours. Seven hours is the maximum load for Summer sessions. Any additional credits that a student wishes to take during a semester must be approved by the Dean. Decisions are based on the required courses the student needs to complete his/her

degree and the judgment of Institute officials as to the likelihood of the student successfully completing all courses in which s/he wishes to enroll.

Repeating Failed Credit-Bearing Courses

A student may repeat a failed credit-bearing course without obtaining special permission. Failing grades are calculated in the grade-point average and appear on the student's permanent record.

Repeating Passed Credit-Bearing Courses

A student who has taken and passed a credit-bearing course and wishes to repeat the course may do so only one time. After this, the same course or any other passed course may not be repeated. A student may only repeat a course in which a grade of B- through D- has been received, and only if the overall grade point average in that semester is at least 3.0, excluding the course being repeated. Both courses will appear on the student's permanent record. The first course will have its credit value (e.g. 3.0) changed to 0.0 (no credits). The grade will remain on the record. The grade for the repeated course will appear with the credits earned. Only the second grade earned will be counted in the grade point average.

The student must file a "Request to Repeat a Passed Course" form with the Office of the Registrar at the time of registration. Failure to submit this form may result in the loss of credit for the second grade earned. In cases where the student has received permission to take a course(s) at another college and/or submits a transcript to the Office of the Registrar that indicates passing transferable grades (C or better), the course(s) may not be repeated for credit at the Lander Institute. If repeated at the Institute, credit will be denied for the repeated course, although the grade for that course will be allowed to remain on the student's record. A repeated passed course will not count toward the student's minimum credit load for financial aid purposes.

Pass/Fail

Students may register for one course on a Pass/Fail basis each semester of their sophomore, junior, and senior years, up to a maximum of six such Pass/Fail courses. Students who are on probation may not take the Pass/Fail option. **Note:** Students who have completed 24 credits of coursework are considered to be entering the sophomore year.

Required courses and courses within a student's major may not be taken on a Pass/Fail basis. Students who elect to take a Pass/Fail course must file a "Pass/Fail Request" form with the Office of the Registrar before the end of the second week of classes. The Pass/Fail election may not be changed after the first two weeks of the Fall and Spring semesters or after the first week of the Summer session.

Change of Program

Adding a Course

A student may change his/her program by adding (a) course(s) within the first two weeks of the Fall or Spring semester and within the first few days of the Summer semester. To do this a student must file an “Add/Drop” form signed by his/her advisor with the Office of the Registrar. The effective date of the program change is the day that this form is signed and dated by the advisor. Any form submitted to the Registrar by a student more than two weeks after the date of the advisor’s signature will have to be re-signed. Forms submitted directly to the Registrar by an advisor or other Institute official will be processed effective the date of the official’s signature. Forms lacking a written date will be processed effective the day they are received by the Registrar.

Dropping a Course

A student may drop (a) course(s) within the first eight weeks of the Fall or Spring semester and up to the midpoint of the Summer semester. Courses dropped within the first two official calendar weeks of the Fall or Spring semester, or during the designated period at the start of the Summer semester, will not appear on the student’s academic transcript. Courses dropped after this time will appear on the transcript with the grade of “W.” For all drops, the student must file an “Add/Drop” form, following the procedure described above for adding a course.

COURSE OPTIONS

Besides taking traditional college courses in a classroom setting, students with excellent academic records may be afforded the following opportunities to acquire college credits.

Online Courses offered through the Division of Distance Learning

Touro College’s Division of Distance Learning provides online courses that make it possible for students to take courses that are either not offered at their own division or that are scheduled at an inconvenient time or location. Students are required to take an in-person midterm and final exam. The Division offers approximately 20 courses per semester.

Distance learners are expected to assume greater responsibility for their own learning than students in traditional classroom-based courses. They must understand and address their own learning needs; take initiative in asking questions and obtaining help; interact with faculty and other students as appropriate; and be prepared to deal with technical difficulties in the two way flow of information.

Recognizing this, Touro College has developed and provides the necessary information and learner support systems to assist learners in carrying out their learning activities and using the available resources. Touro College has structured the courses in the Division of Distance Learning so that each student will have a high level of personal accessibility to

professors. It is the policy of Touro College that all student e-mail inquiries will receive an initial reply within one business day of receipt by the professor. Students may also request a personal appointment or phone call from their instructor.

General Information concerning Touro College's Online Courses

Online course offerings for each semester will be available to Touro students at registration. Touro students who are interested in taking online courses should read the Student Handbook for Online Courses, which is available from the Office of the Registrar and on the Touro website.

- Students who have never used email or the Internet before should become familiar with them BEFORE attempting to register for an online course.
- Almost all of interaction with classmates and the instructor will be in writing, mainly via the Internet and e-mail. Students who value face-to-face communication will be better off in a traditional classroom.
- Online courses cover the same amount of material as their in-class counterparts. They require independent work for at least the number of hours normally spent in class PLUS the time spent doing homework for a course.
- Homework and assignments are required to be completed on a regular basis and not left for the end of the semester. Full credit may not be given for any assignment handed in after the due date.

Student Eligibility for Taking Courses Online

You can register for an online course only if ALL of the following apply to you:

- You are NOT on probation.
- You have at least a 3.0 ("B") average.
- It is not your first semester at Touro.
- You are not in an Associate's Degree program.
- No more than two courses can be taken online per semester.

If you do not meet the above eligibility criteria for registering for an online course, you will need a Dean's signature in order to register.

Registering for an Online Course

Class Registration

Students registering for online courses go through two discrete registration processes, one with the Registrar's Office and one with the Office of Distance Learning. The first results in your presence on the official roster for the class; the second results in a Blackboard ID, which will allow you to access course materials on the web, and will be handled by the Office of Distance Learning.

To register for an online course, do BOTH of the following:

1. Register for these courses using regular registration procedures; use the course code listed in the schedule in this booklet and online.
2. Then, *to complete your registration and receive a User ID to use on Blackboard to access your course, go to: <http://www.touro.edu/OnlineCourses/enroll.htm> within 48 hours of registration to fill out a form with your name, email address, and a contact phone number. This information will be sent to your instructor and will be used to create your Blackboard ID. *Even if you already have a Blackboard ID, you must complete the form anyway and put in your current Blackboard ID where requested.**

Getting In Touch With Your Instructor

When emailing an instructor, an online student can expect a response within 24 hours (note: this excludes weekends and vacation days). If one fails to get a response from your instructor within 24 hours, one should email onlinesupport@touro.edu with name, course code, and the instructor name, so that Touro can track down the problem. *You should always Save or Print a copy of all email communication with the instructor and CC to yourself a copy of all emails sent to the instructor in case there is some problem and the email needs to be resent.*

Course Outlines

Course outlines are posted to the course web site prior to the first week of classes. Students will be asked to read the course syllabus and confirm by e-mail when you have done so.

Announcements and Assignments

Each instructor will set a regular weekly day and time at which students can expect posting of new announcements and assignments.

Textbooks

A textbook will be assigned for most courses. Students are required to obtain a copy of this textbook, if possible before the beginning of class. Do not delay purchasing a textbook because the nature of an online course requires the student to use the textbook during the first week of class.

Homework and Exams

Homework Assignments

Each course will include homework assignments and/or programming assignments, which will be a component of the student's final grade. This homework will be assigned on a regular basis, graded and returned. There will be penalties for late homework. You should discuss homework problems with your instructor via e-mail.

Tests and Quizzes

While each course is different, in most courses, students should expect a minimum of two exams during the course of the semester: a midterm and a final. Quizzes and other methods of evaluation are also likely. The midterm will be given during the seventh or

eighth week of the semester. *The final exam for all online courses is scheduled on a specific day (see attached semester calendar), and requires attendance at a Touro campus, either in New York, Moscow, or Jerusalem.*

Midterm Exams

Some midterms may be administered as in-person tests, scheduled for Touro campuses in New York, Moscow, or Jerusalem, at the discretion of the instructor with guidance from the department supervising the course. Photo identification will be checked at all exams given in person.

Midterms or other exams that are not in-person will be essay tests or projects, the equivalent of difficult, take-home, open-book exams that require a considerable amount of problem solving.

Final Exams

All final exams take place on a specific day (see the semester calendars, pp. 10-11) at a Touro site in New York, Moscow, or Jerusalem where they can be properly administered and proctored. Individual students for whom this is impossible can contact the instructor during the first two weeks of the semester to make alternative arrangements. Photo identification will be checked at all exams given in person.

Tutorials

Courses listed in this Bulletin may be offered in an alternative mode, typically to a small group of students. The material covered follows the standard course curriculum. Generally, students are permitted to enroll in a tutorial under special circumstances, for a required course not otherwise available. A tutorial study course requires the same work as a classroom course, including a final examination.

Directed Study

Courses listed in this Bulletin may be offered to a single student, as a directed study. The material covered follows the standard course curriculum. Generally, students are permitted to enroll in a directed study course only under special circumstances, for a required course not otherwise available. A directed study course requires the same work as a classroom course, including a final examination. Students who wish to register for a directed study course must complete an “Application for Directed Study” form and obtain written approval from the instructor, the department chairperson, and the Dean.

Independent Study

A student may take an independent study course in a specialized subject not offered in this Bulletin. Students who wish to participate in independent study must present a specific plan and complete an “Application for Independent Study” form and obtain written approval from the instructor, the department chairperson, and the Dean. An independent study course typically requires an appropriate number of meetings with the instructor, readings, a report or term paper, and a final examination.

Life Experience Credits

Touro College recognizes that students can acquire college-level knowledge outside the classroom. Baccalaureate degree students may request the Life Experience Committee to award up to 40 college credits for documented learning through experience. Associate's degree students may earn up to 20 credits toward their degree after evaluation by the Life Experience Committee.

Life Experience credits are awarded only for specific College courses. They may not be used to satisfy a required liberal arts core requirement or courses in the student's major or minor. Life Experience credits will not be awarded for courses already completed at Touro College or other accredited institutions of higher learning.

Guidelines and assistance for preparing the Life Experience Portfolio are available from the Office of the Dean of Faculties at the Touro main campus in New York.

ACADEMIC ADVISEMENT

The Lander Institute attempts to maximize each student's professional, intellectual and personal growth. To this end, all students are provided with academic advisors to assist students with academic programs, course registration, career planning, and graduate and professional school options. All students have the responsibility to:

- make regular appointments to see their advisor
- become knowledgeable about College rules and procedures
- file the appropriate forms at the scheduled times
- take full responsibility for planning and carrying out a program of study

CREDITS AND SEMESTER HOURS

Contact Hours

The standard unit of measuring a student's course of study is the semester hour. One semester hour is equal to one hour per week of classroom instruction for a full term with homework and assignments. College-level courses are normally assigned one credit per semester hour. Generally courses that include laboratory assignments will include additional contact hours. For students taking developmental courses that carry no credit, contact hours are used to determine total course load.

Class Standing

The minimum number of completed credits needed for membership in each class is:

Lower Freshman.....	entry
Upper Freshman	12

Lower Sophomore	24
Upper Sophomore.....	40
Lower Junior.....	56
Upper Junior	72
Lower Senior	88
Upper Senior.....	104

EARNING OUTSIDE CREDIT

OFF-CAMPUS CREDIT WHILE A LANDER INSTITUTE STUDENT

Students wishing to take courses or equivalency examinations at another institution while attending the Lander Institute must obtain official permission in advance. They must submit a completed “Permit to Attend Another College” form, which is available in the Office of the Registrar. Failure to obtain official permission to take courses at another institution may cause either a delay in obtaining credit or complete disapproval of the transfer credit.

CREDIT BY TESTING

Equivalency Examinations

With a permit, students may receive college credit for the following equivalency examinations administered by US-based organizations: selected subject area examinations given by the College Entrance Examination Board - College Level Examination Program (CLEP) and Advanced Placement Examinations (AP); Defense Activity for Non-Traditional Education Support (DANTES); selected proficiency examinations sponsored by certain colleges, and for Excelsior College (formerly Regents College) examinations.

Credit is generally not given for required courses or for business and economics courses taken through the CLEP program. The maximum number of credits accepted in any category is twelve except AP, which is 30. However, the maximum number of credits by examination overall that the Institute accepts is thirty.

Departmental Challenge Examinations

Students who can demonstrate proficiency in a particular subject may earn credits by taking a departmental challenge examination. Interested students must make arrangements for taking the examination with the appropriate department chairperson, file a “Request to Take a Challenge Examination” form with the Registrar’s Office.

TRANSFER CREDIT

Transfer students seeking credits for previous academic work should arrange that an official transcript be sent to the Registrar's office at the Touro main campus in New York unless other prior arrangement has been made.

It may be necessary to schedule a conference with department chairpersons if transfer credits are being offered to fulfill major, minor, or other requirements. Credits are generally awarded after evaluation for business, education, computer science, social science, and other liberal arts and sciences courses that were completed with a minimum grade of C at an accredited institution.

A maximum of six credits is generally granted for previous work completed in technical or professional programs not offered at Touro College.

The Lander Institute awards up to a maximum of 48 credits for post-high-school yeshiva and seminary studies. Thus, students may enter the Institute with sophomore standing. Students who have completed one year of intensive Jewish studies in Israel may earn the equivalent of one year of college credit. Students must document their yeshiva and seminary work by arranging for official transcripts to be submitted to the Institute for evaluation. Credits are granted only in accordance with the Institute's academic policies.

Credits may not be awarded for courses taken more than 10 years prior to a student's first semester at the Lander Institute in natural sciences, business, and accounting. Such transfer credit in all other areas *except for computer science* is subject to individual departmental approval; in computer science, credit may not be awarded for courses taken more than six years prior to a student's first semester at the Institute.

Students who have completed an associate's degree at an accredited institution are assured a minimum of 60 credits, but they must meet the individual course and liberal arts requirements of their selected certificate and/or degree program.

Transfer students may request in writing that all prior college work completed at a particular school(s) not be evaluated. This decision is irrevocable.

Transfer students should be aware that, for any course taken and passed at the Institute for which transfer credit was already awarded for work done at a prior institution, the transfer credit will be deleted.

To be eligible for a certificate or an associate's degree, a transfer student must successfully complete at least 24 credits at Touro College. The baccalaureate degree requires at least 45 credits in residence at Touro.

GRADES

ATTENDANCE AND CLASS PARTICIPATION

Students are expected to attend lecture and laboratory sessions on a regular and punctual basis and to complete assignments in a timely fashion in order to obtain the educational benefits that each meeting affords. Excessive absences or failure to complete assignments may lead to a reduction of grade or failure of the course. Repeated absences may lead to dismissal from the Institute.

Students are required to take all examinations at their scheduled times, and are strongly advised not be absent from examinations. Some instructors, as a matter of policy, do not give make-up exams. A student will only be allowed to take a make-up exam if:

- s/he has petitioned to be officially excused from the original exam. The petition must be approved by both the course instructor and the Dean for Academic Affairs.
- s/he missed the original exam because of illness or other compelling reasons for which documentation must be provided. Approval must be given by both the course instructor and the Dean for Academic Affairs.

Students who are allowed to take make-up exams should consult their course instructor about scheduling. Unless continued illness or other circumstances prohibit, the make-up exam must be taken within two weeks of the date of the original exam.

GRADE TYPES

Non-Credit Courses

Pass/Fail grades of four types are assigned to developmental English classes:

- P:** student is ready to move to the next course level
F: student's work was unsatisfactory; demonstrated insufficient effort; student must repeat course
R: student demonstrated progress, but must repeat course
PE: student may move to next course level on the condition that s/he receive tutoring

Each developmental English course may be repeated only once.

Credit Courses

Passing grades for credit bearing course are A, B, C and D with plus and minus, and P. For the numeric equivalents of these grades, see Grade Values below. Failing grades are F and WU.

GRADE DEFINITIONS

- F:** Student attended class up to end of eighth week, but did not achieve passing grades on examinations and assignments, or stopped attending after eighth week.
- W:** (No penalty.) This grade is assigned when a student withdraws from a course and files an Add/Drop form (see page 31) with the Office of the Registrar, signed by an academic advisor. A student who does not file this form will receive a failing grade of F or WU depending on the number of class sessions attended and the amount of work completed.
- WU:** Student stopped attending before the end of the eighth week of class; calculated as a failing grade
- WNA:** Student never attended class. This grade is not included in calculating the student's grade point average (GPA).
- N:** No grade assigned.

Grade Values

The following grade values are assigned for each credit-bearing hour:

Excellent

A+ = 4.000 A = 4.000 A- = 3.667

Good

B+ = 3.333 B = 3.000 B- = 2.667

Average

C+ = 2.333 C = 2.000 C- = 1.667

Poor but Passing

D+ = 1.333 D = 1.000 D- = 0.667

Failing

F and WU = 0

(**Note:** the grade of "P" is not included in the GPA.)

Grade Point Average (GPA)

The GPA is obtained by dividing the total number of grade points earned at Touro College by the total number of course credits completed, except for those with the grade of "P". Example: A student receives the following credits and grades:

Grade	Credit Hours	Grade Value	Grade Points
A	4 x	4.000 =	16.000
A-	3 x	3.667 =	11.001
B+	4 x	3.333 =	13.332
B-	3 x	2.667 =	8.001
C	4 x	2.000 =	8.000
Totals	18		56.334
Calculated GPA: $56.334 \div 18 = 3.130$			

TENTATIVE GRADES

Tentative grades of “TC-”-minus) to “TF” are given at the discretion of the instructor when a student has not completed a required assignment or examination. Students cannot receive academic credit for work that has not been completed. Therefore, when determining a tentative grade, the incomplete work is graded as “F.”

Example: A student who has done work all semester, but does not submit a required paper, might receive a tentative grade of “TD.” If the work is not completed, the tentative grade of “TD” becomes a final grade of “D.”

Tentative Fall grades become final on the last day of the sixth week of the following Spring semester. Tentative Spring and Summer grades become final on the last day of the sixth week of the following Fall semester. Students unable to complete work by the specified deadline may appeal for more time by filing a “Request for an Extension” form with the Office of the Dean. Grade changes based on work submitted later than one year after the end of the semester in which the course was taken must be appealed to the Committee on Academic Standing.

DEAN’S LIST

Students are eligible for the semester Dean’s List if they complete 12 credits or more with a GPA of 3.4 or higher. Courses completed abroad will not count toward the Dean’s List.

GRADE APPEALS

A student who receives a grade that s/he believes does not reflect the quality of work that was done should contact the course instructor and attempt to resolve the matter informally. If the student is not satisfied with the outcome and still wishes to challenge the grade, s/he may institute a grade appeal by submitting a formal written request for a change of grade to the faculty member who issued the grade. If the faculty member rejects the student’s request for a change of grade, an appeal may be made to the department chairperson. The chairperson will change the faculty member’s decision only if it was determined to be clearly erroneous, arbitrary, or capricious. The student’s appeal to the chairperson must be typed or clearly handwritten and include the following:

- A statement identifying the course, the course number, the semester the course was taken, and the name of the instructor.
- The date, time and place of the student’s appeal of the grade to the instructor, a copy of the appeal, and information about the dialogue between the two concerning the grade challenge.

- The grade being challenged, the reason for the challenge, and the documentation presented by the student may all influence the outcome of the appeal.
- A copy of the student's appeal should also be submitted to the Office of the Dean.

The burden of proof is on the student to demonstrate that the instructor's decision was erroneous, arbitrary, or capricious. The chairperson will respond to the student in writing within 30 days of receipt of the appeal. The chairperson's decision is final. The student may also appeal to the Dean, who may also refer the matter to the Committee on Academic Standing, or give his own recommendation on the matter.

ACADEMIC PROGRESS AND STANDING

ACADEMIC HONORS

Students who achieve records of excellence in any academic semester are placed on the "Dean's List." (Honors at graduation are discussed below.) Criteria for the Dean's List are a course load of at least 12 credits and a term GPA of 3.40 or better in a given semester.

ACADEMIC STANDING

A student is in good academic standing when s/he is admitted to or enrolled in a degree or certificate program. Students who are admitted provisionally are fully matriculated and in good academic standing.

Students must complete their program within a maximum time frame equivalent to 150 percent of the length of the program in which they matriculate, measured in terms of credit hours and credit hours attempted (credit hours attempted do not include remedial non-credit courses). For example, students matriculated in a 120-credit baccalaureate program should complete their program before they have exceeded 180 credits attempted. Students enrolled in a 60-credit associate's degree program should have earned their associate's degree before they have exceeded 90 credits attempted. Students who fail to complete degree requirements within the maximum time frame may lose eligibility for financial aid and/or be dismissed from the Institute.

The student is expected to maintain satisfactory progress toward the completion of his/her course of study. Students who fail to remain in good academic standing may be dismissed from the Institute.

In order to maintain good academic standing, a student must also demonstrate satisfactory progress toward his/her certificate or degree. This progress is measured in

terms of the Academic Standard Chart (see below). This chart applies to students who have completed their developmental semesters.

A transfer student, after an official evaluation of his/her transcript, is placed on the Academic Standard chart in accordance with the number of transfer credits s/he receives, and is expected to progress along the chart from that point. Transfer students and part-time students should consult the Office of the Registrar to determine their position on the Academic Standard Chart. The chart and an explanation of it can be found at http://www.touro.edu/las/bulletin/Bulletin_2008-2010.pdf on pages 143-144.

Probationary Status

A student who is admitted on probation may be removed from probation upon completing 12 credits with a GPA of 2.5 or 24 credits with a GPA of 2.0. A probationary student who fails to achieve a 2.0 GPA after attempting 24 credits may be dismissed from the Institute.

A student is placed on probation when s/he fails to maintain a cumulative 2.0 GPA. Students on probation may only carry a maximum course load of 12 credits and/or semester hours in the Fall or Spring semesters, and six credits in a Summer semester.

Probationary students are given one semester to raise their cumulative GPA to 2.5. If they do not, they advance to their second probationary semester, at the end of which their cumulative GPA must be 2.0. A probationary student who does not achieve a cumulative 2.0 GPA within these two semesters may be dismissed from the Institute. Students who receive academic dismissal may appeal to the Committee on Academic Standing for readmission.

Students are expected to demonstrate continued progress in their developmental English courses. Students will be allowed to repeat each developmental English or ESL course only once. Students who fail the same course twice are not making satisfactory progress and may be dismissed from the Institute. A student who withdraws after five weeks of the semester will be considered to be repeating the course upon his/her next attempt at the course. Students who withdraw twice from any such course are not considered to be making satisfactory progress and may be dismissed from the Institute.

COMMITTEE ON ACADEMIC STANDING

The Committee on Academic Standing deals with a wide range of academic problems of students at Touro College. It is a standing committee composed of senior staff and faculty from the various schools of the College. The Committee hears student requests for readmission, waivers of academic requirements, acceptances of course equivalents, and retroactive withdrawals from courses or leaves of absence from school. The Committee also hears appeals concerning probation and academic dismissal, and waivers regarding the New York State Tuition Assistance Program (TAP). In some cases students may appeal grades, provided all other means of resolving grade disputes have been explored. A student who wishes to make an appeal must follow these steps:

1. See his or her academic advisor for assistance in completing a student appeal form. The appeal should:
 - a. State the student's name and Touro ID number.
 - b. Specify course(s) and/or semester(s) in question.
 - c. Explain clearly the reasons for making the appeal.
 - d. Include documentation to support the appeal.
 - e. Include the signature of the advisor.
2. If the reference in the petition is to a medical or personal hardship, submit documentation such as medical notes, notices of hospitalization, birth or death certificates, or other relevant documentation. Please see your advisor for additional examples.
3. Sign the appeal form and give it to the academic advisor, who will forward it to the Committee. Following submission, the student will receive a written response from the Committee accepting or rejecting the appeal. The Committee may also respond by detailing sanctions, listing conditions under which the appeal is to be granted, or tabling the appeal and requesting additional documentation. The decisions of the Committee are final.

GRADUATION

APPLICATION FOR GRADUATION

It is the student's responsibility to schedule a graduation conference with an academic advisor during the semester before completing his/her certificate or degree requirements, to determine whether the requirements are being met. For January candidates for graduation these conferences are held April through June. For June and September candidates, they are held October through December.

After the graduation conference, the student must notify the Office of the Registrar that s/he is a candidate for graduation by completing the "Application for Graduation" and the "Major or Concentration" form during November for January graduates, and April for June graduates. Students who complete their certificate or degree requirements in January, June, or September of a given year participate in the annual June commencement exercises.

Participation in these ceremonies does not necessarily mean that the student has graduated. Graduation is certified by the Office of the Registrar only after a student has completed all requirements for graduation.

GRADUATION REQUIREMENTS AND STANDARDS

Students who have been admitted without a high school diploma or its equivalent must demonstrate that they have obtained this credential before being awarded a degree by the college.

Candidates for the associate's degree must complete a minimum of 60 credits, three-fourths of which must be in liberal arts for Associate in Arts candidates, and one-half of which must be in liberal arts for Associate in Science candidates. Candidates for the baccalaureate degree must complete 120 credits, three-fourths of which must be in liberal arts for the Bachelor of Arts, and one half of which must be in liberal arts for the Bachelor of Science. Courses in business, computer science, education, and human services are generally considered professional courses and do not fulfill the liberal arts requirement.

In order to graduate, students must achieve an overall GPA of at least 2.00 ("C" average) for classes taken at the Lander Institute. Within the major or minor, students must achieve an average of 2.30 ("C+" average). Some departments may require a higher average in their major or minor. Students should consult each department for its requirements.

To be eligible for a certificate or an associate's degree, a student must successfully complete at least 24 credits residence at the Institute. The baccalaureate degree requires at least 45 credits in residence at the Institute.

Students must complete at least fifty percent of the coursework for their major at the Lander Institute.

HONORS AND AWARDS AT GRADUATION

Associate and baccalaureate degree candidates are eligible for honors upon graduation. Associate candidates are recognized as follows:

Academic Excellence...3.70 to 4.00
Academic Distinction...3.50 to 3.69

Baccalaureate candidates who have completed at least 60 credits at Touro receive the following Latin honors at graduation:

Summa Cum Laude....3.80 to 4.00
Magna Cum Laude.....3.60 to 3.79
Cum Laude.....3.40 to 3.59

LEAVES OF ABSENCE/WITHDRAWAL/DISMISSAL

LEAVES OF ABSENCE AND READMISSION

Personal reasons may require students to suspend their studies for one or more semesters. In such cases, students are required to file a Leave of Absence form with the Office of the Registrar. If the student wishes to extend the leave beyond one academic year, a new form must be filed.

Students who have been on leave for more than two consecutive semesters and have not extended their official Leave of Absence should file a Readmission application with the Office of Admissions at least 6 weeks before the start of the semester in which they wish to resume their studies. Based on prior grades, some requests for readmission require approval from the Committee on Academic Standing (CAS). The Office of the Registrar will inform the student as to whether s/he may register for classes or whether the student must obtain CAS approval.

WITHDRAWAL FROM THE COLLEGE

Students who wish to withdraw from their studies at the Lander Institute in good standing should give official notification to the Office of the Registrar by completing a "Permanent Withdrawal" form. The date of the withdrawal is the date on which notification is received by the Office of the Registrar.

ACADEMIC DISMISSAL

A student who fails to meet minimum academic standards may be dismissed from the Institute. Students who receive an academic dismissal may appeal to the Committee on Academic Standing for readmission.

CONFIDENTIALITY OF STUDENT ACADEMIC RECORDS

The transcript of a student's permanent academic course record is released by the Office of the Registrar only upon the written request of the student or former student. The transcript is the official record of grades earned to date and includes the date of graduation and degree received, if any. When examination results of final grades are exhibited, only the student's ID number is indicated and not the student's name. Institute policy does not permit access to or release of student records to any third party except as authorized by law.

STUDENT SERVICES

LIBRARY RESOURCES

The programs in Moscow allow the students access to the Touro College virtual library. The students have access to numerous databases, including: Bar Ilan University Responsa, Credo Reference, Encyclopaedia Judaica, Global Road Warrior, JSTOR, and Proquest Central. The databases include over one thousand eJournals and over 134,000 eBooks which are selected to meet the needs of the student body. In addition, the virtual library provides links to the Library Catalog, Ask a Librarian, Guides and Tutorials, and Information Literacy links. The library in Moscow also contains a collection of Jewish Studies books in both Russian and Hebrew, and a limited number of volumes in English related to the economic courses. The students are permitted to use the scientific library of Moscow State University, the Jewish Studies libraries of the Jewish Agency in Moscow, and the Library of Machon Chamesh.

BOARD

Students are entitled to two kosher meals a day at the Institute canteen at the Migdal Ohr campus.

STUDENT ACTIVITIES

Opportunities for extra-curricular activities are numerous and varied at the Institute. There are regular guest lectures delivered by leading personalities and representatives of the public as well as prominent Jewish leaders.

ASSISTANCE IN OBTAINING EMPLOYMENT

Thanks to its broad connections with business circles in the U.S. and Russia, the Institute helps its graduates to find employment. The companies and organizations interested in the graduates are banks, insurance companies and different industrial enterprises as well as prominent Jewish leaders.

POLICIES AND STANDARDS; CODE OF ETHICS

Lander Institute, Moscow, as an academic community, has established guidelines which foster the environment and atmosphere necessary to best achieve its stated purpose and protect its academic integrity. Rules, regulations and related enforcement procedures have been developed to support and maintain an environment in which learning, growing and maturing can take place. The Institute has established both academic standards and reasonable standards of student conduct in order to safeguard the education process and to provide for the safety of students and staff and the protection of Institute property.

STANDARDS OF ACADEMIC INTEGRITY

Students and staff of Lander Institute, Moscow, are required to abide by the highest standards of personal and professional integrity, academic honesty, ethical conduct and excellence in study, in the preparation for and taking examinations, and in

the presentation of research reports, term papers and articles for publication. The Institute's Standards of Academic Integrity include, but are not limited to, ethical behavior as set forth in Articles I and II below.

Article I. Ethical Conduct and Examinations

- A. The possession or use of any material or device (written, audio, electronic or other form) in or during the taking of an examination is strictly prohibited unless authorized by the course instructor.
- B. No student shall give or receive assistance in the preparation of any assignment or in the taking of any examination without the authorization of the course instructor.
- C. No student shall copy or in any other way use the exam work of another student in taking an exam.
- D. Any student who fails to abide by sections A-C above, will automatically receive the grade of F for the course. Permanent records of all violations are kept in the student's file. Students who violate these standards two times will be subject to further discipline which will include probation or suspension from the Institute as determined appropriate by the Dean and the Vice Dean for Academic Affairs. Three accumulated violations will result in automatic dismissal from the Institute.

Article II. Plagiarism and Other Irregularities.

- A. Theses, essays, term papers and other academic project requirements must be the original work of the student who is submitting them. The presentation of ideas, materials and quotations of others without acknowledging the sources is strictly prohibited.
- B. Stealing, falsifying or otherwise altering documents or records containing grades, examination materials or other Institute information is forbidden.
- C. Students who fail to abide by the standards set forth under sections A-B above are subject to disciplinary actions as deemed appropriate by the Dean and the Vice Dean for Academic Affairs, including the grade of F for the course or dismissal from the Institute.
- D. Each student upon registering at the Institute receives and signs a pledge that he/she will uphold the Institute's Student Code of Ethics. For the system to be effective, all students and instructors are expected to cooperate in its implementation. Any member of the Institute community who has reason to believe that an ethics violation has taken place should immediately report the circumstances to the Dean and the Vice Dean for Academic Affairs. Upon receipt of information about an alleged violation the Institute will notify the student by letter that he or she is the subject of an ethics investigation.

Institute Judicial Procedures and Penalties

Any student charged with a Prohibited Student Activities violation will have the violation handled administratively by the Institute Hearing Officer. The role of the Hearing Officer is to act as the original hearing official for Prohibited Student Activities cases. The Hearing Officer shall be the Dean or any other full-time faculty or staff

member appointed by the Dean. The Hearing Officer will conduct an investigation of all charges to determine the validity of the charge; whether there are grounds for a formal charge and the initiation of judicial proceeding; and whether the charge should be referred to other Institute officials or bodies. The student will be notified in writing of the findings, the decision of the Hearing Officer or the adjudicating official and the penalties imposed.

STUDENT RIGHTS AND RESPONSIBILITIES

Students enjoy the same basic rights and are bound by the same responsibilities to respect the rights of others as are all free persons in a civilized society.

Students have the rights of freedom of speech, freedom of the press, freedom of peaceful assembly and association, freedom of political beliefs and freedom from violence, threat of violence and personal abuse.

Students have the right to expect that records maintained on them contain only information which is reasonably related to educational purposes or to the health and safety of the individual or others. Furthermore, it is assumed that the student has the right to protection from unauthorized disclosure of confidential material contained in the Institute records.

Students have the right to fair and equitable procedures which shall determine the validity of charges that they have violated the Institute regulations.

Students have a right to expect that the procedures shall be structured so as to facilitate a reliable determination of the truth or falseness of the charges, to provide fundamental fairness to the parties and to be effective as an instrument for the maintenance of order.

In the case of charges of regulation infractions, which may lead to a notation on a permanent record or to more serious penalties such as suspension or expulsion, students have the right to formal procedures with adequate due process, including the right to appeal.

Students charged or convicted of violations of a general law may be subject to the Institute sanctions for the same conduct, in accordance with the Institute policies and procedures, when the conduct is in violation of an Institute rule.

PROHIBITED STUDENT ACTIVITIES

No student shall direct obscenities at anyone, threaten anyone with physical harm, or engage in any activity which shall endanger or threaten the lives or safety of that student or of others in any building owned or operated by the Institute.

No student shall intentionally or negligently damage or participate in the damage of property belonging to or in the care of the Institute.

No student shall cause or incite any disturbance in any building or property owned or operated by the Institute.

No student shall fail to comply with any disciplinary conditions imposed by the Institute.

No student shall fail to comply with reasonable and lawful requests or directions by members of the faculty, administrative staff or other employees acting in the performance of their official duty.

No student shall intentionally provide false information, verbally or in writing, to

faculty or staff members acting in the performance of their official duties.

No student shall engage in lewd, indecent or obscene conduct or expression while on the Institute property.

No students shall engage in any selling of goods, services or tickets, nor shall he/she solicit for any purpose without first obtaining the written approval of the Institute.

ADMINISTRATION AND FACULTY

OFFICE OF THE PRESIDENT

Doniel Lander, M.B.A., Chancellor

Alan Kadish, M.D., President

Melvin Ness, B.S., C.P.A., Senior Vice President, Chief Financial Officer

Alan P. Schoor, M.B.A., Senior Vice President, Chief Administrative Officer

Shalom Z. Hirschman, M.D., Senior Vice President for Graduate and Professional Education

Moshe Krupka, M.S., Senior Vice President for College Affairs

Jay Sexter, Ph.D., Vice President for National Affairs and CEO, Touro College of Osteopathic Medicine

Stanley I. Boylan, Ph.D., Vice President of Undergraduate Education and Dean of Faculties

Robert Goldschmidt, M.A., Vice President for Planning and Assessment, Dean of Students

Anthony Polemeni, Ph.D., Vice President, Division of Graduate Studies

Eva Spinelli-Sexter M.S., Executive Administrative Dean of NYSCAS and Vice President of Community Education

Sheldon Sirota, D.O., Vice President of Osteopathic Medicine Affairs

Alan G. Ciner, M.A., Vice President, CEO, Touro College South

Israel Singer, Ph.D., Vice President for International Affairs

Michael Harter, Ph.D., Senior Provost and CEO, Touro University Western

Bernard Luskin, Ed.D., Provost and CEO, Touro University Worldwide

Elihu Marcus, Ph.D., Executive Assistant to the President

Simcha Fishbane, Ph.D., Executive Assistant to the President

Jerome Miller, M.S., Dean of Communications and College Affairs

Elaine Goldberg, B.A., Executive Administrative Assistant to the President

Ruth Schneider, Executive Secretary, Office of the President

LANDER INSTITUTE

ADMINISTRATION

Dr. Simcha Fishbane, Ph.D., Academic Liaison for International Programs

Dr. Pavel Rabinovich, Ph.D., Dean

Rabbi Moshe Rochlin, Rabbinical Ordination, Jewish Studies Chair

Elena Agibalova, M.A., Economics Chair

Julia Krutova, M.A., English Chair

Rabbi Menachem Lazar, Rabbinical Ordination, Advisor

Svetlana Volkova, Registrar

FULL-TIME FACULTY

Golda Kleynberg, M.A., Judaic Studies
Rabbi Nochum Leydiker, M.A., Judaic Studies
Rabbi Moshe Rokhlin, Rabbinical Ordination, Judaic Studies

PART-TIME FACULTY

Ilana Abramovitch, M.A., Judaic Studies
Elena Agibalova, M.A., Economics
Varvara Andreyuk, Specialist, Economics
Rabbi Yisroel Barenbaum, Rabbinical Ordination Judaic Studies
Rabbi Dovid Bayitch, Rabbinical Ordination Judaic Studies
Rabbi Avraham Bekerman, Rabbinical Ordination, Judaic Studies
Natalia Boldisheva, M.A., Economics
Maya Michal Butaeva, Specialist, Economics
Peri Deitch, B.A., Hebrew
Sashi Fridman, B.A., Judaic Studies
Rabbi Mordechai Klein, Rabbinical Ordination Judaic Studies
Julia Krutova, M.A., ESL
Dennis Machovikov, M.A., English
David Nisengolz, M.A., History
Ian Probststein, Ph. D., English
Sergey Tsarev, M.A., Economics
Sergey Zariov, M.A., Economics
Dr. Igor Zyskin, M.A., Hebrew