

Touro College Libraries
E-Reserve Submission Form

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212.463.0400 x 5221

Instructor's Name: _____
Phone: _____
Email: _____
Library location: Starting date of the semester and the year: _____
Course title _____
Course number _____

E-Reserve Guidelines

Not following guidelines will slow processing time.

- | | |
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| <ul style="list-style-type: none">• Please include full bibliographic citation on the first page of each document in addition to filling out this form. | <ul style="list-style-type: none">• Please submit 8.5 x 11 copies only.• Photocopies should be readable and legible.• Please be as complete as possible. |
|--|--|

E-Reserve Articles & Books

E-reserve Title:	
E-reserve Author:	
Book/Journal Title:	
Book/Journal Author/Editor:	Publication Date:
Publisher:	Volume & Issue:
Page numbers of excerpt::	Total pages of excerpt:
How many pages are in this book?	Available electronically

Note: All documents should be submitted at least one month prior to the beginning of the new semester.