

## Touro University Committee on Faculty Promotions

### PROMOTIONS CHECKLIST

The Touro University Committee on Faculty Promotions reviews each candidate's increasing levels of achievement in teaching, scholarship, and service, both qualitatively and quantitatively. To guide its review, the Committee uses the Promotions Checklist. The Committee expects **significant achievements** when recommending promotion from one rank to the next. The Committee retains the flexibility in determining the weighted contribution of the criteria and the progressive development in each of the three areas – Teaching, Scholarship/Research, and Service.

CHECK	TEACHING
	Participates in the department's teaching program; teaches competently, effectively, and with commitment; relates well to students and other members of the faculty (documented by student evaluations and peer observations).
	Is a superior instructor, substantial teaching responsibility, assumes significant responsibility for course planning and administration; teaching that is recognized by the faculty member's professional peers on departmental and college level.
	Uses innovative and creative teaching methods that are effective, as measured by student and/or colleague evaluations and/or by results of appropriate standardized tests (where applicable).
	Develops and implements new teaching strategies and techniques that promote the goals of general education (e.g., independent and critical thought, written and oral communication).
	Has achieved a national and/or international reputation as a master teacher in his/her chosen field of study.
	Provides service as a personal mentor/advisor to students or alumni in achieving educational or career goals (i.e. facilitating internship and/or job placement).
SCHOLARSHIP/RESEARCH	
	Participates in scholarship/research that makes contributions to his or her chosen field of study, and presents at conferences, professional meetings, or to professional organizations.
	Makes significant contributions to his or her chosen field of scholarship/research, as demonstrated by published work in a peer-reviewed journal, or by publishing a scholarly book.
	Develops innovative tools, methods, or other resources that have benefited or advanced his or her area of scholarship.
	Directs independent, productive scholarship/research; addresses major and significant problems and topics of chosen field; has a solid record of first and senior author publications in peer-reviewed journals covering his or her discipline, or has developed resources valuable to one's field and that have been adopted for use regionally or nationally; attracts students.
	Evidence of respect by independent experts (e.g. letters of recommendation, invited lectures, reviewed articles, authorship of textbooks, etc.), competitively-awarded grant support, and citation in published work.
	Achieves wide national and/or international reputation for contributions or comparable distinction as a scholar; recognized as having had a major influence on his/her field.
	Serves as principal investigator for an externally funded grant to Touro University.
PROFESSIONAL/COMMUNITY SERVICE	
	Performs administrative and governance duties (e.g. service on Touro University committees); interacts in a positive way with faculty and students.
	Participates on committees related to institutional and departmental assessment plans and periodic program reviews.

	Exercises a leadership role in the development of a new degree program, or revises an existing program in such a way as to enhance the university's image and attract students.
	Demonstrates a visible role in community service, and participates in student mentoring and/or recruitment.
	Takes a leadership role in a professional organization of the faculty member's peers on the state, regional, or national level.
	Appears in the media as an expert representing Touro College and University System, or participates in other public forums as a representative of Touro University.
	Shows substantial evidence of leadership within/or outside the institution. This may be significant professional service on editorial boards, in city or state appointments, and in professional societies.