Student wishing to withdraw from the college must contact the office of the Registrar.

On approved applications, and when withdrawing from ALL classes ONLY, the following tuition refund schedule will apply:

**Summer:**
- Before the beginning of the classes: 100 % of tuition
- During the first week of classes: 60 % of tuition
- During the second week of classes: 20% of tuition
- During the third week of classes: No refund

**Fall & Spring:**
- Before the first day of classes: 100 % of tuition
- During the first week of classes: 90 % of tuition
- During the second week of classes: 75% of tuition
- During the third week of classes: 50% of tuition
- During the fourth week of classes: 25% of tuition
- After the fourth week of classes: No refund