

**HAZING INCIDENT REPORT FORM**

To address incidents of hazing in accordance with Touro’s Hazing Policy, complainants must complete this form and provide all known and necessary information. Upon review of the information, the Office of Institutional Compliance will determine what response, if any, can be performed and the appropriate path toward addressing the information provided in the complaint.

Touro’s ability to investigate reports and enforce University policy depends on the accuracy and specificity of the information provided. You are encouraged to **provide as much specific detail as possible** so that appropriate action can be taken to address the reported behavior.

This form may be submitted via email, online, or in-person to the Office of Institutional Compliance. Allegations involving students will be forwarded to the Dean of Students or similar designee within the students’ school or college for investigation and adjudication pursuant to the Touro Code of Conduct and/or other relevant student conduct process. Allegations involving faculty will be forwarded to the Dean of the faculty member’s school or college for investigation and adjudication pursuant to the relevant faculty handbook. Allegations involving staff will be forwarded to Human Resources for investigation and adjudication pursuant to the relevant employee handbook. Allegations involving other Members, such as volunteers and alumni, will be reviewed by other appropriate offices at the discretion of the Office of Institutional Compliance. Matters may also be referred to local law enforcement.

The information provided on this form will be kept confidential to the extent necessary and possible under applicable institutional and federal regulations. Further, Touro strictly prohibits retaliation against any individual who submits a complaint of alleged hazing. For additional and detailed information on Touro’s policies on confidentiality and retaliation, please refer to the Hazing Policy that is available on the TouroOne Portal and on the website.

**Name of the Person Filing a Report:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**School ID Number:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Affiliation with Touro/Division:**

Student Faculty Staff Contractor Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Division/School of Touro:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Email:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Phone:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date of Occurrence/Incident:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Location of Occurrence/Incident:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Description of Complaint / Alleged Hazing Activity:**

(please summarize in the space provided and attach additional pages, if needed)

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**Name of Organization, Person, or Persons Who Committed the Offense Against You (if known):**

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**Names and Contact Information of any Witnesses:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Complainant Signature:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Once completed, please submit to:** **Compliance@touro.edu**, along with anydocuments supporting the report, such as police reports, photos, videos, etc.